

C A N A D A

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Offices of the Board, situated at 40 Mountsorrel Street, New Carlisle, Québec, on Monday, February 3, 2025, at the hour of 6:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chair  
R. Mundle, Vice-Chair (online)  
M.E. Beaulieu (online)  
M. O'Brien (online)  
J. McWhirter (online)  
Ward 4, Vacant  
K. Ward  
G. Hayes  
D. Hunt (online)  
D. Bourgouin (online)  
K. Dickson (online)

PARENT COMMISSIONER: K. Mackenzie (online)  
R. Steward (online)  
J. Bizeau (online)  
M. Ouellet (online)

DIRECTOR GENERAL: D. Simoneau  
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General and  
Director of Adult and Vocational Education

SECRETARY GENERAL: D. Gauthier

OTHERS: M. Hayes-Dow; Director of Information Technology, School  
Organization and Transportation (online)  
A. Dupuis; Director of Human Resources  
S. Ward: Director of Finance and Material Resources  
D. Foltin; Director of Education Services (online)

Mr. Gifford, Chair, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts were declared at this time.

2. **APPROVAL OF THE AGENDA**

C25-02-220 It was moved by K. Mackenzie that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved.

CARRIED

3. **READING AND APPROVAL OF THE MINUTES**

3.1 **Reading of the Minutes**

3.1.1 **December 9, 2024**

C25-02-221 It was moved by K. Ward that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on December 9, 2024, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3.1.2 **January 28, 2025**

C25-02-222 It was moved by G. Hayes that whereas the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on January 28, 2025 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3.2 **Approval of The Minutes**

3.2.1 **December 9, 2024**

C25-02-223 It was moved by M.E. Beaulieu that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on December 9, 2024, be approved.

CARRIED

3.2.2. **January 28, 2025**

C25-02-224 It was moved by K. Ward that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on January 28, 2025, be approved.

CARRIED

4. **BUSINESS ARISING FROM THE MINUTES**

4.1 **Netiquette**

The Director General presented a document with the Council. The document was received and placed on file.

4.2 **By-Law 11- Complaint Process**

D. Gauthier, Secretary General, deposited the document with the Council and will be reviewed further in Item 10: Resolution Items.

4.3 **Percé School House**

The Director General updated Council on the progress of this dossier. The sale of the property should be finalized by February 14, 2025.

4.4 **St. Patrick's Elementary School**

The Director General updated Council regarding this dossier.

**5. CORRESPONDENCE**

**5.1 Letter – Dr. Paul Kavanagh**

A letter thanking ESSB for the support of “Operation Remembrance – 11 days of Remembrance” 2024. was received from Dr. Paul Kavanagh. The letter was received and placed on file.

**5.2 Gaspé Basketball Team Request – RSEQ Tournament in Drummondville**

A request for financial support was received from the boys’ basketball team in Gaspé. They anticipate winning a spot to attend a provincial tournament in Drummondville along with attending Small English Schools Tournament (Anderson-Bailly). The request was received and placed on file.

**5.3 URLS- Renewal**

A letter was received from Unité régional Loisir et Sport URLS GIM to renew our membership and to delegate two representatives to that table. Deadline to renew is March 31, 2025 (decision under Item 10.2)

**5.4 Technoscience Côte-Nord**

A letter was received from Technoscience Côte-Nord asking for a financial contribution to promote science in the elementary, secondary and post-secondary sector by way of the Expo-Science Hydro-Québec 2025. The event takes place from March 20-22, 2025. The letter was received and placed on file. (decision under 10.3)

**6 CHAIR’S REPORT**

**6.1 Verbal Report**

Mr. Gifford, Chairperson, informed Council about the passing of former chairperson, Ms. Audrey Acteson. The school board will send a card.

Mr. Gifford gave a verbal report of his recent activities.

**6.2 Delegation of Powers**

A discussion was held concerning the Delegation of Powers, the Governance and Ethics Committee will prepare changes at their next meeting.

**7. DIRECTOR GENERAL’S REPORT**

**7.1 DG Report**

D. Simoneau, Director General, gave a verbal report of the monthly activities.

**7.1 Three-Year Plan**

The Secretary General, D. Gauthier presented the document for consultation and discussion purposed with the Council. The document will be updated and brought back for approval at the next meeting.

**7.3     Budget Compressions**

**7.3.1   Spring Conference**

Considering the recent budget compressions, Council recommended that the following limit be set for attendees from Eastern Shores School Board planning to participate in Spring Conference 2025:

- 3-5 Administrators
- 2 Commissioners.

**7.3.2   March Council of Commissioners Meeting**

The March, Council of Commissioners meeting will be changed from an in-person meeting in Rimouski to a hybrid meeting, hosted from New Carlisle. A public notice will be issued advising of this change.

**8.       COMMITTEE REPORTS**

**8.1       Human Resources Committee**

The Chair of the HR Committee, M. E. Beaulieu, summarized the last meeting.

**8.2       Governance and Ethics Committee**

The Chair of the Governance and Ethics Committee, M. O'Brien, summarized the last meeting.

**8.3       Transportation Committee**

The Chair of the Transportation Committee, G. Hayes, summarized the last meeting.

**8.4       Audit Committee**

The Chair of the Audit Committee, K. Mackenzie, summarized the last meeting.

**8.5       Building Committee**

The Chair of the Buildings Committee, K. Ward, summarized the last meeting.

**9         SPECIAL NEEDS ADVISORY COMMITTEE / CENTRAL PARENTS' COMMITTEE**

**9.1       Special Needs Advisor Committee**

M. Ouellet presented a PowerPoint of the last meeting of the SNAC.

**9.2       Central Parents Committee**

K. Mackenzie summarized the topics discussed at the last meeting of the Central Parent Committee (CPC).

**10.       RESOLUTION ITEMS**

**10.1      By-Law 11 – Complaint Process**

C25-02-225           It was moved by K. Ward that By-Law 11- Complaint Resolution Process be adopted as presented. The document was received and placed on file.

CARRIED

10.2     URLS Renewal and Nomination of Delegates

C25-02-226           It was moved by G. Hayes to renew the membership for the 2025-2026 school year with Unité régional Loisir et Sport URLS GIM in the amount of \$ 209.90; and

That Nadine Savage and Shauna Simpson be named delegates to represent Eastern Shores School Board at the URLS table.

CARRIED

10.3     Technoscience Côte-Nord – Financial Contribution

C25-02-227           It was moved by M. O’Brien to respectfully decline to contribute financially to the Expo-Sciences Hydro-Québec 2025 that will be held between March 20-22, 2025, on the North Shore.

CARRIED

10.4     Harassment Policy – Update

The Director General presented this policy for consultation purposes. It will go to the Governance and Ethics, unions, etc. as part of the consultation process. Once the consultations have been completed it will come back to Council for adoption.

10.5     Budget Cuts

The Director General explained the budget cuts.

11.      QUESTION PERIOD

No items

12       DATES OF THE NEXT MEETINGS

12.1     Executive Committee

March 11, 2025 @ 8:00 a.m. (Hybrid)

12.2     Council of Commissioners

March 17, 2025 @ 6:00 p.m. (Hybrid)

13       VARIA

No Items

14       ADJOURNMENT AT 7:30 P.M.

C25-02-228           It was moved by K. Mackenzie that, there being no further business, the meeting adjourns.

CARRIED

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Secretary General

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Chairperson