

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at held at the Administrative Offices of Eastern Shores School Board, situated at 40 Mountsorrel, New Carlisle, Quebec, on Monday, December 9, 2024, at the hour of 9:00 a.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chair
 M. E. Beaulieu
 M. O'Brien
 J. McWhirter
 Ward 4 Vacant
 K. Ward
 G. Hayes (online)
 D. Hunt
 D. Bourgouin
 R. Mundle
 K. Dickson (online)

PARENT COMMISSIONER: K. Mackenzie
 R. Steward (online)
 J. Bizeau (online)
 M. Ouellet

DIRECTOR GENERAL: D. Simoneau
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General and
 Director of Adult and Vocational Education
SECRETARY GENERAL: D. Gauthier

OTHERS: M. Hayes-Dow; Director of Information Technology, School Organization
 and Transportation
 A. Dupuis; Director of Human Resources
 S. Ward; Director of Finance and Material Resources
 D. Foltin, Director of Educational Services

Mr. Gifford, Chair, called this regular meeting of the Council of Commissioners to order and welcomed everyone present with a special welcome to the new Parent Commissioner, Maude Ouellet.

1. **CONFLICT OF INTEREST**

No conflicts were declared at this time.

2. **APPROVAL OF THE AGENDA**

C24-12-203 It was moved by D. Hunt that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved.
CARRIED

3. **READING AND APPROVAL OF THE MINUTES**

3.1 **Reading of the Minutes**

3.1.1 **September 17, 2024**

C24-12-204 It was moved by K. Ward that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on September 17, 2024, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.
CARRIED

3.1.1 **November 11, 2024**

C24-12-205 It was moved by M. O'Brien that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on November 11, 2024, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3.2 **APPROVAL OF THE MINUTES**

3.2.1 **September 17, 2024**

C24-12-206 It was moved by D. Hunt that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on September 17, 2024, be approved.

CARRIED

3.2.2 **November 11, 2024**

C24-12-207 It was moved by M. O'Brien that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on November 11, 2024, be approved.

CARRIED

4. **BUSINESS ARISING FROM THE MINUTES**

4.1 **Calendar of Meetings**

Mr. Gifford requested that each of the Committee Chairs' present a short summary of their last meeting. Mr. Gauthier gave a brief summary from the last two sets of minutes.

4.2 **Rules of Order – Meeting Netiquette**

Tabled

5. **NATIONAL STUDENT OMBUDSMAN**

5.1 **Presentation – Annual Report**

The National Student Ombudsman joined by ZOOM and gave a presentation to the Council. The National Student Ombudsman Annual Report was received and placed on file.

6 **CORRESPONDENCE**

No Items

7. **CHAIR'S REPORT**

Mr. Gifford, Chairperson, gave a verbal report of his recent activities.

8. **DIRECTOR GENERAL'S REPORT**

D. Simoneau, Director General, presented a brief verbal report of the monthly activities.

9. **SPECIAL NEEDS ADVISORY COMMITTEE / CENTRAL PARENTS' COMMITTEE**

9.1 **Special Needs Advisor Committee (SNAC)**

Maude Ouellet, SNAC Representative and Parent-Commissioner gave a brief presentation outlining the objectives and goals of the committee for 2024-2025. The presentation was received and placed on file.

9.2 **Central Parents Committee**

Parent Commissioner Kathy Mackenzie gave a summary of the first meeting of the Central Parents Committee held in December.

10. **RESOLUTION ITEMS**

10.1 **État Financiers 2023-2024 Financial Statements**

ATTENDU qu'en conformité avec les articles 286 et 287 de la Loi sur l'instruction publique, les avis publics ont été publiés; et

ATTENDU que le rapport de l'auditeur indépendant et les états financiers en date du 30 juin 2024 ont été présentés par la firme Raymond Chabot Grant Thornton S.E.N.C.R.L. au comité de vérification le 25 novembre 2024;

C24-12-208 **IL EST PROPOSÉ** par K. Mackenzie et résolu à l'unanimité que le conseil des commissaires accuse réception du rapport de l'auditeur indépendant et des états financiers tels qu'ils ont été soumis.

APPROUVÉ

10.2 **2023-2024 Annual Report**

C24-12-209 It was moved by K. Mackenzie to approve the 2023-2024 Annual Report as presented. A copy of the document was received and placed on file.

CARRIED

10.3 **Notice of Motion – By-Law 11 – Student Ombudsman**

Notice of motion was given by Commissioner D. Hunt to amend By-Law 11: Student Ombudsman – Complaint Process.

10.4 **Percé School House**

Commissioner K. Ward, Chair of the Buildings Committee invited the Superintendent of Services, T. Renouf to speak about the Percé School House dossier with the Council.

Following this discussion, the following motions were put forth:

10.4.1 **Realtor**

C24-12-210 It was moved by D Bourgouin to engage the services of a realtor to sell the Percé School House situated at 2, rue de l' Église, Percé, Québec, lot number 5 084 224 du cadastre du Québec; and

That the Director General, D. Simoneau be authorised to sign for and in the name of Eastern Shores School Board all documents related to the sale of the property.

CARRIED

10.4.2 **Proceeds**

C24-12-211 It was moved by D. Hunt that the proceeds from the sale of the Percé School House be used to fund bursaries that will benefit all Eastern Shores School Board graduating students.

CARRIED

11. **QUESTION PERIOD**

No items

12 DATES OF THE NEXT MEETINGS

12.1 January 28, 2025

Executive Committee: 8:00 a.m. (Hybrid)

12.2 February 3, 2025

Council: 6:00 p.m. (hybrid)

13 **VARIA**

It was requested that at the next meeting, the situation at St. Patrick's Elementary School be added to the agenda. (Gymnasium and stairs)

13.1 In Camera

C24-12-212 It was moved by D. Bourgouin to go in-camera at 11:15 a.m.

CARRIED

C24-12-213 It was moved by K. Ward to come out of in-camera at 11:30.

CARRIED

14 ADJOURNMENT AT 11:31 A.M.

C24-12-214 It was moved by K. Mackenzie that, there being no further business, the meeting adjourns.
CARRIED

Secretary General

Chairperson