

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the administrative offices of the Board on Monday, January 8, 2024, at the hour of 1:45 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chair
M. E. Beaulieu (online)
M. O'Brien (online)
J. McWhirter
K. Ward
G. Hayes
D. Hunt
D. Bourgouin
K. Dickson

PARENT COMMISSIONER: K. Mackenzie (online)
J. Bizeau (online) 2:30 p.m.
R. Stewart (online)
R. Di Tanna (online)

DIRECTOR GENERAL: D. Simoneau
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General and
Director of Adult and Vocational Education
SECRETARY GENERAL: D. Gauthier

OTHERS: M. Hayes-Dow; Director of Information Technology, School Organization
and Transportation
D. Foltin; Director of Education Services
A. Dupuis; Director of Human Resources

ABSENT: M. Syvret-Caplin, R. Mundle sent their regrets

Mr. Gifford, Chair, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts were declared at this time.

2. **APPROVAL OF THE AGENDA**

C24-01-080

It was moved by K. Ward that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved with the following addition to item 12 Varia:

- St. Pat's School in Chandler.

CARRIED

3. **READING AND APPROVAL OF THE MINUTES**

3.1 **November 14, 2023**

C24-01-081

It was moved by K. Dickson that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on November 14, 2023, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3.1.2 November 28, 2023

C24-01-082 It was moved by M. E Beaulieu that whereas the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on November 28, 2023, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.
CARRIED

3.1.3 December 20, 2023

C24-01-083 It was moved by D. Hunt that whereas the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on December 20, 2023, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.
CARRIED

3.2 Approval of the minutes

3.2.1 November 14, 2023

C24-01-084 It was moved by K. Dickson that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on November 14, 2023, be approved.
CARRIED

3.2.2. November 28, 2023

C24-01-085 It was moved by M.E. Beaulieu that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on November 28, 2023, be approved.
CARRIED

3.2.3. December 20, 2023

C24-01-086 It was moved by D. Hunt that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on December 20, 2023, be approved.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 By-Law 11 – Complaint Procedure

Tabled

5. CORRESPONDENCE

5.1 Request for Support – Ville de Gaspé

A request for a letter of support was received from the Ville de Gaspé regarding their request for a Multisport complex. The email was received and placed on file.

5.2 Letter – Dr. Paul Kavanagh

A letter was received from Dr. Paul Kavanagh regarding Operation Remembrance – 11 Days of Remembrance. The letter was received and placed on file.

5.3 Directeur des élections du Québec

A letter was received from the Director of Elections Québec authorising the DG to act as returning officer and to authorise candidates for the upcoming elections on November 3, 2024.

6. **CHAIR'S REPORT**

Mr. Gifford gave his report verbally. He discussed the following items:

- Planning the meetings for next year,
- QESBA,
- Commissioner presence at meetings,
- Commissioner meetings with ESMC, email of commissioners,
- ESSB's English identity, and
- School projects.

7. **DIRECTOR GENERAL'S REPORT**

7.1 **DG's Report**

Ms. Simoneau presented her report to the Council. The document was received and placed on file.

7.2 **Commitment to Success Plan Presentation**

Ms. Simoneau presented the revised Commitment to Success Plan to the Council. The document was received and placed on file.

7.3 **Annual Report Presentation 2022-2023**

Ms. Simoneau presented the 2022-2023 Annual Report. The document was received and placed on file.

7.4 **Returning Officer – Ex Officio**

WHEREAS in accordance with article 22 of An Act Respecting School Board Elections, the Director General of the school board is the returning officer *ex officio*.

WHEREAS in accordance with article 22 the council of commissioners may appoint another person to replace the Director General.

C24-01-087

IT WAS MOVED by K. Ward to accept the request by D. Simoneau, Director General to decline to act as returning officer in the upcoming election; and

THAT the name of the returning officer be presented for approval at the next meeting of the Council of Commissioners.

CARRIED

8. **SPECIAL NEEDS ADVISORY COMMITTEE / CENTRAL PARENTS COMMITTEE**

No items

9. **RESOLUTION ITEMS**

9.1 **Audited Financial Statements 2022-2023**

ATTENDU qu'en conformité avec les articles 286 et 287 de la Loi sur l'instruction publique, les avis publics ont été placés dans des publications locales; et

ATTENDU que le rapport de l'auditeur indépendant et les états financiers en date du 30 juin 2023 ont été présentés par la firme Raymond Chabot Grant Thornton S.E.N.C.R.L. au comité de vérification le 29 novembre 2023;

C24-01-088

IL EST PROPOSÉ par M. O'Brien et résolu à l'unanimité que le conseil des commissaires accuse réception du rapport de l'auditeur indépendant et des états financiers tels qu'ils ont été soumis.

APPROVÉ

9.2 Policy – ES-244 - Disposal of School Board Property

C24-01-089

It was moved by D. Hunt to adopt Policy ES 244 Disposal of School Board Property as presented. The document was received and placed on file.

CARRIED

9.3 Policy – ES-247 - Integrated Records Management Policy – consultation process

The draft document was deposited with the Council in order to begin the consultation process.

9.4 Education Committee – Orientation

It was proposed to add this topic of discussion to the working sessions of the Council of Commissioners starting with the February meeting.

10. QUESTION PERIOD

No items

11. DATES OF THE NEXT MEETINGS

February 13, 2024

- Executive: 6:15 p.m.
- Council: 6:30 p.m.

12. VARIA

12.1 St. Pat's School - Chandler

Mr. Gifford proposes a meeting next Monday, January 15, 2024, at 11:30 with D. Hunt, Commissioner; D. Bourgouin, Commissioner; W. Gifford, Chair; D. Simoneau, DG; J. Bradbury, ADG; and D. Gauthier, Secretary General in Chandler.

13. ADJOURNMENT AT 3:50 P.M.

C24-01-090

It was moved by M.E Beaulieu that, there being no further business, the meeting adjourns.
CARRIED

Secretary General

Chairperson