



The Eastern Shores School Board is seeking applications from interested candidates for the following position: **Student Supervisor (4223)**.

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| POSTING # | SPDS-S23-04 |
| WORKPLACE | Shigawake-Port Daniel School 116 Route 132, Port Daniel, QC G0C 2N0 |
| STATUS | Chapter 10-2 - Temporary Part-time Position |
| WORKLOAD | 10 hrs <u>per week</u> – BUS SUPERVISION (must accompany the student) |
| WORK SCHEDULE | Monday to Friday |
| HOURLY RATE | Between \$22.18 and \$24.13 |
| IMMEDIATE SUPERIOR | School Principal |
| START DATE | April 19, 2024 |
| END DATE | June 21, 2024 or the last day of school for the student |
| DATE OF POSTING | March 27, 2024 |
| DEADLINE FOR APPLICATIONS | April 5, 2024 |

NATURE OF WORK

The principal and customary work of an employee in this class of employment consists in ensuring that students adhere to the school policy on discipline.

CHARACTERISTIC FUNCTIONS

You can find the characteristic functions in the Classification Plan at this address:

<https://cpn.gouv.qc.ca/cpnca/en/negotiations/plan-de-classification/personnel-de-soutien/> (p.41)

REQUIRED QUALIFICATIONS

Schooling and experience

Hold a Secondary School Diploma or a diploma or an attestation of studies recognized as equivalent by the competent authority, and have one (1) year of pertinent experience in those areas requiring self-discipline, general concepts in psychology and human relations skills.

Other requirements

Hold a certificate dated no more than three (3) years attesting to the successful completion of:

1. a standard first aid course of a minimum eight (8)-hour duration;
2. a refresher course of a minimum six (6)-hour duration updating the skills acquired in the course mentioned in subparagraph 1.

Interested candidates should forward their curriculum vitae, transcripts and diplomas, indicating in the subject the posting number **SPDS-S23-04** to **job.opportunity@essb.qc.ca**

Eastern Shores School Board is committed to equal access to employment and encourages applications from women, Aboriginal peoples, visible minorities, ethnic minorities and persons with disabilities. ESSB will only contact the candidates selected for interviews.



418-752-2247



www.essb.qc.ca



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