

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, May 9, 2023, at the hour of 6:30 p.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson
M. Mundle Vice-Chair
M. E. Beaulieu (online)
M. O'Brien
J. McWhirter (online)
K. Ward
G. Hayes
D. Hunt
D. Bourgouin
K. Dickson (online)

PARENT COMMISSIONER: K. Mackenzie
J. Bizeau (online 7:15 p.m.)
R. Di Tanna (online)
R. Stewart (online)

DIRECTOR GENERAL: H. Wood
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General
and Director of Adult and Vocational
Education
SECRETARY GENERAL: D. Gauthier

OTHERS: S. Ward; Director of Finance (online)
M. Hayes-Dow; Director of Information Technology, School
Organization and Transportation; (online)
D. Simoneau; Director of Human Resources

ABSENT: M. Syvret-Caplin sent his regrets.

Mr. Gifford, the Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts were declared at this time.

2. **APPROVAL OF THE AGENDA**

C23-05-986

It was moved by R. Mundle that the agenda for this special meeting of the Council of Commissioners of Eastern Shores School Board be approved with the addition to Resolution Items

9.1.1. Riverview Windows – Construction Permit

CARRIED

3. READING AND APPROVAL OF THE MINUTES

3.1 Reading of the Minutes

3.1.1 March 21, 2023

C23-05-987 It was moved by K. Ward that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on March 21, 2023, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.
CARRIED

3.1.2 April 11, 2023

C23-05-988 It was moved by K. Mackenzie that whereas the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on April 11, 2023, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.
CARRIED

3.2 Approval of the minutes

3.2.1 March 21, 2023

C23-05-989 It was moved by M. O'Brien that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on March 21, 2023, be approved.
CARRIED

3.2.2 April 11, 2023

C23-05-990 It was moved by G. Hayes that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on April 11, 2023, be approved.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES

No Items

5. CORRESPONDENCE

No items

6. CHAIR'S REPORT

6.1 Notice of Motion By-Law 8: To Set the Date, Time and Location of the Meetings of the Executive Committee and Council of Commissioners

Commissioner R. Mundle gave notice of motion that, at the meeting of the Council of Commissioners of Eastern Shores School Board to be held on June 20, 2023, an amendment to By-Law 8: To Set the Date, Time and Location of the Meetings of the Executive Committee and Council of Commissioners will be presented.

6.2 Chair's Report

The document was received and placed on file.

7. **DIRECTOR GENERAL'S REPORT**

The report was received and placed on file.

8. **SPECIAL NEEDS ADVISORY COMMITTEE/ CENTRAL PARENTS COMMITTEE**

8.1 **Special Needs Advisory Committee**

Parent Commissioner, R. Di Tanna indicated that there was nothing to report but did take a few minutes to discuss her meeting with the Education Policy Committee.

8.2 **Central Parents' Committee**

No items at this time.

9. **RESOLUTION ITEMS**

9.1 **Riverview Windows – Approval of Contract**

WHEREAS the Ministère de l'Éducation du Québec (MEQ) approved the project stated above, under the program MDB - Maintien des bâtiments Measure 50621 2022-23; and

WHEREAS seven (7) companies retrieved the project specifications after a public invitation to bid on the project; and

WHEREAS four (4) bids were received by the Eastern Shores School Board by the date and time specified in the call for tender; and

WHEREAS the firm DMG Architecture has verified all required documentation from all the bids received and concludes that all the tenders are conform; and

WHEREAS after verification, the firm DMG Architecture recommends that we retain the services of the lowest conform tender received from LES INDUSTRIES M. SANTERRE LTÉE.

WHEREAS the amount of the bid from the contractor is \$249 460.00 (excluding taxes);

C23-05-991

IT WAS MOVED BY Commissioner M. E. Beaulieu that the company LES INDUSTRIES M. SANTERRE LTÉE.be awarded the contract for the project stated above; and

THAT the Director General H. Wood, be authorized to sign for and in the name of Eastern Shores School Board all associated documentation; and

THAT J. Bradbury, the Assistant Director General, be authorized to sign in the absence of the Director General.

CARRIED

9.1.1 **Rénovations école Riverview – Permis de Construction**

C23-05-992

Il a été proposé par le commissaire M. E. Beaulieu d'autoriser Chantal Pitt, Responsable de la gestion administrative, à signer pour et au nom de la Commission scolaire Eastern Shores tout document concernant l'obtention d'un permis de construction auprès de la ville de Port-Cartier afin de permettre des rénovations à l'école de Riverview situé au 67, rue Audubon, Port-Cartier, QC, G5B 1M7.

CARRIED

9.2 Services professionnels d'audit externe – Adjudication de contrat

Tabled to the next meeting.

9.2.1 Services professionnels d'audit externe – Nomination pour 2022-2023

Tabled to the next meeting.

9.3 Adoption of the amended Policy ES-243 Purchasing Policy Regarding Goods, Services, and Construction Work

C23-05-993

It was moved by M. O'Brien to approve the amended Policy ES-243: Purchasing Policy Regarding Goods, Services and Construction Work as presented. The document was received and placed on file.

CARRIED

9.4 Adoption of the amended By-Law 14: Delegation of Functions and Powers

C23-05-994

It was moved by G. Hayes .to approve the amended By-Law 14: Delegation of Functions and Powers as presented. The document was received and placed on file.

CARRIED

9.5 GRICS Delegates

CONSIDÉRANT que la Commission scolaire Eastern Shores est membre de la Société de gestion du réseau informatique des commissions scolaires (GRICS) et que le contrat de participation stipule qu'a Commission scolaire Eastern Shores doit nommer un ou une délégué(e) officiel(le) pour le ou la représenter et agir en son nom,

C23-05-995

IL EST PROPOSÉ par D. Hunt que madame Melanie Hayes, en sa qualité de Directrice des services informatiques, soit et est par la présente nommée déléguée officielle de la Commission scolaire Eastern Shores à toute assemblée générale régulière ou spéciale de la GRICS et y exerce tous les pouvoirs inhérents; et

QU'EN cas d'incapacité d'agir de la déléguée officielle, monsieur Corey Dugas, soit et est par la présente nommé délégué substitut à toute assemblée générale régulière ou spéciale de la GRICS avec le même mandat; et

QUE la présente résolution annule et remplace toute autre résolution ayant pour objet la nomination d'un ou d'une délégué(e) officiel(e) à l'assemblée générale de la GRICS.

CARRIED

10. QUESTION PERIOD

No items

11. DATES OF THE NEXT MEETING

June 20 – New Carlisle

Executive: 1:00 p.m.

Council: 1:15 p.m.

12 **VARIA**

No items

13. **ADJOURNMENT at 8:15 P.M.**

C23-05-996

It was moved by K. Mackenzie that, there being no further business, the meeting adjourns.

CARRIED

Secretary General

Chairperson