



The Eastern Shores School Board is seeking applications from interested candidates for the following position: **EDUCATION CONSULTANT (2104)**

Posting#	ESSB P23/24-13
Workplace	Adult & Professional Education Center – Wakeham
Status	Supernumerary
Workload	21 hours per week
Hourly rate	From \$27.08 to \$50.39 per hour
Work schedule	Monday to Friday
Immediate supervisor	Administrator
Intended clientele	ESSB Centres
Start Date	To be determined
Date of Posting	September 28, 2023
DEADLINE FOR APPLICATIONS	October 11, 2023

#### NATURE OF THE WORK

The position of education consultant encompasses, in particular, responsibility for providing advice and support to staff of educational institutions and services in the implementation, development and evaluation of programs of study, class management and instructional materials

#### CHARACTERISTIC FUNCTIONS

- The education consultant participates in carrying out the educational project and the special projects of educational institutions; he or she participates in the development, implementation and evaluation of their success plan, while complying with the academic and administrative requirements of both the educational institutions and the school board.

For further details on the characteristic functions please see the Classification Plan at the following address:

<https://cpn.gouv.qc.ca/cpnca/en/negociations/plan-de-classification/personnel-professionnel/>

The education consultant will be hired through the Techno FAD measure (15192) to continue writing the curriculum for the asynchronous Secretarial Studies (5857) modules. They will upload the content created onto Moodle.

#### REQUIRED QUALIFICATIONS

A bachelor's degree in an appropriate specialty, notably education.

**Interested candidates should forward their curriculum vitae, transcripts and diplomas, indicating the posting # ESSB P23/24-13 in the subject line to → [job.opportunity@essb.qc.ca](mailto:job.opportunity@essb.qc.ca).**



*Eastern Shores School Board is committed to equal access to employment and encourages applications from women, Aboriginal peoples, visible minorities, ethnic minorities and persons with disabilities.  
ESSB will only contact the candidates selected for interviews.*