

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Riotel Matane, situated at 250, avenue du Phare Est, Matane, Quebec on Tuesday, March 21, 2023, at the hour of 1:15 p.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson  
M. Mundle Vice-Chair  
M. E. Beaulieu  
M. O'Brien  
M. Syvret-Caplin  
K. Ward (online)  
G. Hayes  
D. Hunt  
D. Bourgoïn  
K. Dickson

PARENT COMMISSIONER: K. Mackenzie  
J. Bizeau  
R. DiTanna (online)  
M. Leblanc (online)

DIRECTOR GENERAL: H. Wood  
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General and  
Director of Adult and Vocational Education  
SECRETARY GENERAL: D. Gauthier

OTHERS: S. Ward; Director of Finance (online)  
M. Hayes-Dow; Director of Information Technology, School  
Organization and Transportation  
D. Simoneau; Director of Human Resources (online)

Mr. Gifford, the Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts declared at this time.

2. **APPROVAL OF THE AGENDA**

C23-03-972 It was moved by M. Syvret-Caplin that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved. CARRIED

3. **READING AND APPROVAL OF THE MINUTES**

3.1 **Reading of the Minutes**

3.1.1 **February 7, 2023**

C23-03-973 It was moved by K. Mackenzie that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on February 7, 2023, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same. CARRIED

**3.1.2 Reading of the Minutes of February 27, 2023**

C23-03-974 It was moved by K. Dickson that whereas the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on February 27, 2023, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.  
CARRIED

**3.2 Approval of the minutes**

**3.2.1 February 7, 2023**

C23-03-975 It was moved by M. E. Beaulieu that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on February 7, 2023, be approved.  
CARRIED

**3.2.2 February 27, 2023**

C23-03-976 It was moved by K. Dickson that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on February 27, 2023, be approved.  
CARRIED

**4. BUSINESS ARISING FROM THE MINUTES**

No items

**5. CORRESPONDENCE**

**5.1 Letter from the Ministère de l'Éducation du Québec – School Board Elections**

A letter was received from the Ministère de l'Éducation du Québec (MEQ) indicating the date of the next school board elections. The date of the next school board elections is planned for **Sunday, November 3, 2024**. The letter has been placed on file.

**5.2 Letter from the Municipality of Shigawake – School Bus Safety**

A letter was received from the municipality of Shigawake asking for the School Board's support to increase school bus safety and awareness on the section of Route 132 between Robinson's Garage and Shigawake Town Hall. Several parents have been reporting motorist disregard of the flashing red lights on the bus and dangerous driving. The letter has been placed on file.

**5.3 Letter – English Montreal School Board (EMSB)**

A letter was received from (EMBS) requesting that school boards submit their completed OQLF questionnaire to them for review before sending it into the Office Québécois de la langue Française.

**5.4 Letter of Resignation – DES**

A letter was received from Lisa Mosher announcing her retirement. The letter has been placed on file.

**5.5 Letter of Resignation – Director General**

A letter was received from Hugh Wood announcing his retirement. The letter has been placed on file.

5.6 **Letter of Resignation – Bus Driver**

A letter of retirement was received from a bus driver. The letter has been placed on file.

6. **CHAIR'S REPORT**

Mr. Gifford presented his report verbally to the Council.

7. **DIRECTOR GENERAL'S REPORT**

Mr. Wood presented his activity report. The document was received and placed on file.

8. **SPECIAL NEEDS ADVISORY COMMITTEE / CENTRAL PARENTS COMMITTEE**

Ms. Di Tanna gave a verbal report regarding the Special Needs Advisory Committee.

Ms. Mackenzie gave a verbal report regarding the Central Parents Committee.

9 **RESOLUTION ITEMS**

9.1 **Authorization to post the Director General position**

**WHEREAS** the position of Director General of Eastern Shores School Board (ESSB) becomes vacant as of July 1, 2023;

C23-03-977

**IT WAS MOVED** by M. E. Beaulieu to grant authorisation to begin the process to find a new Director General by posting the position.

CARRIED

9.2 **November 3, 2024 Elections – Request for Additional Wards**

**WHEREAS** in accordance with the article 6 of "*An act respecting school elections*" (c. E-2.3) Eastern Shores School Board has 7 electoral divisions according to the number of electors; and

**WHEREAS** in accordance with article 7 of "*An act respecting school elections*" (c. E-2.3), the Minister may authorize a school board to establish from one to five more electoral divisions; and

**WHEREAS** Eastern Shores School Board has an extended territory;

**WHEREAS** there are more than 200 municipalities within the territory of the Board;

**WHEREAS** the natural boundaries created by the Saint-Lawrence River and the Gulf of the Saint-Lawrence, as well as the unpopulated areas, create isolated municipalities within the territory of the Board;

**WHEREAS** the Minister of Education previously granted the requests from the Eastern Shores School Board for additional electoral divisions during school board elections;

C23-03-978

**IT WAS MOVED** by D. Bourgouin that Eastern Shores School Board request the Ministère de l'Éducation, to authorize the establishment of three (3) additional, electoral divisions in accordance with Article 7 of "*An act respecting school elections*" (c. E-2.3), in order to continue to adequately represent the population on its territory in the 2024 school board elections.

CARRIED

### 9.3 Renovation – Anchor Adult and Vocational Education Center

**WHEREAS** the Ministère de l'Éducation du Québec (MEQ) has been notified of the water damage which occurred August 3, 2022 and has been categorized as a "Sinistre" under the MEQ's financing umbrella;

**WHEREAS** the dossier has been registered with the MEQ as a SINISTRE;

**WHEREAS** more than 3 companies retrieved the project specifications after a public call for tender on said project;

**WHEREAS** three bids were received by the Eastern Shores School Board by the date and time specified in the public call for tender;

**WHEREAS** the lowest bid in the amount of \$197 000.00 (excluding taxes), was received from the company Les Constructions 88 Inc.;

**WHEREAS** after reviewing the bids, the Material Resource department has verified all required documentation and concludes that the tender from Les Construction 88 Inc. is conform;

**WHEREAS** the amount of the bid from the contractor is \$197 000.00 (excluding taxes);

C23-03-979

**IT WAS MOVED BY** Commissioner K. Ward that Les Construction 88 Inc. the Company be awarded the contract for the project stated above;

**IT WAS FURTHER MOVED** that the Director General H. Wood be authorized to sign all associated documentation; and

**THAT** in the absence of the Director General, the Assistant Director General J. Bradbury be authorizes to sign.

CARRIED

### 9.4 Exchange of lots – Municipality of New Carlisle and ESSB

**ATTENDU QUE** la commission scolaire Eastern Shores (CSES) a initié un projet de construction d'une nouvelle école à New Carlisle;

**ATTENDU QUE** la municipalité de New Carlisle et la Commission scolaire Eastern Shores doivent procéder à un échange de terrain;

**ATTENDU QUE** la municipalité de New Carlisle cède et transfère à la Commission scolaire Eastern Shores, à titre d'échange, l'immeuble suivant : Un terrain de figure irrégulière situé dans la Municipalité de New Carlisle, district de Bonaventure, connu et désigné comme étant le lot numéro SIX MILLIONS CINQ CENT VINGT MILLE QUINZE (6 520 015) du CADASTRE DU QUÉBEC, dans la circonscription foncière de Bonaventure 1. Le tout avec circonstances et dépendances.

**ATTENDU QU'En** échange, la Commission scolaire Eastern Shores cède et transfère à la municipalité de New Carlisle l'immeuble suivant: Un terrain de figure irrégulière situé dans la Municipalité de New Carlisle, district de Bonaventure, connu et désigné comme étant le lot numéro SIX MILLIONS CINQ CENT VINGT-SEPT MILLE DIX-HUIT (6 527 018) du CADASTRE DU QUÉBEC, dans la circonscription foncière de Bonaventure 1. Le tout avec circonstances et dépendances.

C23-03-980

**IL EST PROPOSÉ** par K. Ward d'autoriser le directeur général, Hugh Wood, de signer pour et au nom de la Commission scolaire Eastern Shores l'acte d'échange entre la Municipalité de New Carlisle et la Commission scolaire Eastern Shores concernant les lots 6 520 015 et 6 527 018.

CARRIED

9.5 **Notice of Motion – Amendments to By-law 14**

Commissioner M. O'Brien gave notice of motion that, at the meeting of the Council of Commissioners of Eastern Shores School Board to be held on May 9, 2023 an amendment to By-law 14: Delegation of Functions and Powers will be presented.

10. **QUESTION PERIOD**

No items

11. **DATES FO THE NEXT MEETING**

**MAY 9, 2023**

**Council: 6:15 p.m.**  
**Executive: 6:30 p.m.**

12. **VARIA**

No Items

13. **ADJOURNMENT at 2:20 P.M.**

C23-03-981

It was moved by D. Bourgouin that there being no further business the meeting adjourn.  
CARRIED

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Secretary General

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Chairperson