

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, February 7, 2023, at the hour of 6:30 p.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson
M. Mundle Vice-Chair (online)
M. E. Beaulieu (online)
M. O'Brien (online)
J. McWhirter (online)
M. Syvret-Caplin (online 7:05)
K. Ward
G. Hayes
D. Hunt (online)
D. Bourgoquin (online)
K. Dickson (online)

PARENT COMMISSIONER: K. Mackenzie
J. Bizeau (online)
R. Di Tanna (online)
M. Leblanc (online)

DIRECTOR GENERAL: H. Wood
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General and
Director of Adult and Vocational Education
SECRETARY GENERAL: D. Gauthier

OTHERS: S. Ward; Director of Finance (online)
M. Hayes-Dow; Director of Information Technology, School
Organization and Transportation (online)
D. Simoneau; Director of Human Resources (online)
D. Foltin; Director of Education Services (online)

Mr. Gifford, the Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts declared at this time.

2. **APPROVAL OF THE AGENDA**

C23-02-957

It was moved by K. Mackenzie that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved with the addition of the following item to Varia:

13.1 Governance and Ethics Terms of Reference

CARRIED

3. **READING AND APPROVAL OF THE MINUTES**

3.1 **Reading of the minutes**

3.1.1 **December 13, 2022**

C23-02-958

It was moved by K. Ward that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on December 13, 2022, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

			CARRIED
	3.2	<u>Approval of the minutes</u>	
	3.2.1	<u>December 13, 2022</u>	
C23-02-959		It was moved by M. O'Brien that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on December 13, 2022 be approved.	CARRIED
	4	<u>BUSINESS ARISING FROM THE MINUTES</u>	
		No items	
	5.	<u>2021-2022 ANNUAL REPORT PRESENTATION</u>	
C23-02-960		It was moved by G. Hayes to adopt the 2021-2022 Annual Report.	CARRIED
	6.	<u>CORRESPONDENCE</u>	
	6.1	<u>Unité régionale loisir et sports (URLS) Gaspésie-Iles-de-la-Madeleine</u>	
C23-02-960		It was moved by K. Ward to renew the membership with Unité régionale loisir et sports (URLS) in the amount of \$ 193.51; and THAT the following individuals be delegated to represent Eastern Shores School Board: <ul style="list-style-type: none"> ▪ Sandy Astles ▪ Nadine Savage 	CARRIED
	7.	<u>CHAIR'S REPORT</u>	
		Mr. Gifford verbally presented his activity report. The document was received and placed on file.	
	8.	<u>DIRECTOR GENERAL'S REPORT</u>	
		The Director General verbally presented his activity report.	
	9.	<u>SPECIAL NEEDS ADVISORY COMMITTEE / CENTRAL PARENTS COMMITTEE</u>	
	9.1	<u>Special Needs Advisory Committee</u>	
		Commissioner Rita Di Tanna presented a short PowerPoint presentation. It was received and placed on file. The next meeting will be held during the month of February and a training session in March.	
	9.2	<u>Central Parents Committee</u>	
		No items	
	10.	<u>RESOLUTION ITEMS</u>	
	10.1	<u>Policy ES-186</u>	
C23-02-961		It was moved by R. Mundle to adopt the amended policy <u>ES-186 Concerning Tobacco, Drugs and Alcohol</u> as presented. This amended policy replaces the former <u>ES - 186 – Protection of Non-Smokers</u> . The document was received and placed on file.	CARRIED

11. **QUESTION PERIOD**

No items

12. **DATES OF THE NEXT MEETINGS**

C23-02-962

It was moved by M. O'Brien to hold the March 21, 2023 Executive and Council of Commissioners meetings at the Riotel Hotel in Matane.

Executive: 1:00 p.m.

Council: 1:15 p.m.

13. **VARIA**

13.1 **Governance and Ethics Terms of Reference**

CONSIDERING that a ***Performance Appraisal Policy for the Director General*** was adopted by resolution C22-04-854;

CONSIDERING that, in accordance with the above-mentioned policy, a committee was struck to evaluate the Director General;

CONSIDERING that the Governance and Ethics Committee was given the mandate to evaluate the DG prior to the creation of the ***Performance Appraisal Policy for the Director General***;

C23-02-963

It was moved by G. Hayes to approve the amendment to Appendix D: The Terms of Reference of the Governance and Ethics Committee in *The Rules and Order and Procedure of The Council of Commissioners Meetings* to remove the mandate to evaluate the Director General. The document was received and placed on file.

CARRIED

14. **ADJOURNMENT at 7:42 P.M.**

C23-02-964

It was moved by K. Ward that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson