



The Eastern Shores School Board is seeking applications from interested candidates for the following position: **CARETAKER, CLASS II (5302)**

POSTING #	FLEM-S22-07
WORKPLACE	Flemming Elementary School 542, avenue Brochu, Sept-Îles (Québec) G4R 2X3
STATUS	Regular full-time
WORKLOAD	38.75 hrs per week
HOURLY RATE	\$22.59/hour
WORK SCHEDULE	Monday to Friday
IMMEDIATE SUPERIOR	School Principal
START DATE	Immediately
DATE OF POSTING	March 24 th , 2023
DEADLINE FOR APPLICATIONS	March 31st, 2023

NATURE OF THE WORK

The principal and customary work of an employee in this class of employment consists in being responsible for carrying out the maintenance work as well as the preventive and physical upkeep of an educational institution or building, and being responsible for a total area covering less than 9 275 m². The role also consists in organizing and carrying out such work as well as coordinating and overseeing it when it is carried out with or by other employees. **In addition, he or she performs the characteristic functions of the class of employment of maintenance workman, class II**, which consists in carrying out the maintenance work as well as the preventive and physical upkeep of buildings, grounds, equipment and swimming pools. The role also consists in the handling and transportation of goods, furniture and other materials.

REQUIRED QUALIFICATIONS

Experience

Have three (3) years of pertinent experience as a caretaker, class II.

Practical Skills

Have a general knowledge of the operation of the heating, ventilation, lighting and alarm systems that a caretaker oversees. Have a basic knowledge of the main building trades.

Specific Requirements

Very good physical condition.

Interested candidates should forward their curriculum vitae, indicating in subject the posting number **FLEM-S22-07**, to job.opportunity@essb.qc.ca.

Eastern Shores School Board is committed to equal access to employment and encourages applications from women, Aboriginal peoples, visible minorities, ethnic minorities and persons with disabilities. ESSB will only contact the candidates selected for interviews.

