

COMMISSION SCOLAIRE EASTERN SHORES EASTERN SHORES SCHOOL BOARD SPECIAL NEEDS ADVISORY COMMITTEE



SNAC meeting # 2 21-22 minutes

Date: October 21, 2021 Time: 6pm

Propo	Proposed Agenda:			
1.	Approval of agenda			
2.	Attendance			
3.	Norms			
4.	Internal committee rules (missed meetings, recording meetings, alternates)			
5.	CPC parent seat, Council of Commissionners seat-			
6.	PD staff training objectives for 21-22: roles of attendants and SETs, monthly resource sessions with Comp service team, ASD training, TEVA, Language interventions – 4 part series, mental health intervention at a preventative level year 1, a collective approach to social and emotional learning- year 1			
7.	Speech services in our schools for 21-22			
8.	Psych services in our schools for 21-22			
9.	Topics for next meeting can be emailed to <pre>sandy.astles@essb.qc.ca</pre>			
10.	PD for parents: Workshop & Information Sessions - LEARN (learnquebec.ca)			
11.	Varia: a)b)			
12.	Date of next meeting:			
13.	Adjournment			

- 1. <u>Approval of agenda</u>: Sandy welcomed everyone to the SNAC meeting and read the proposed agenda. It was decided that varia would be left opened to add topics as the meeting evolved. The agenda was approved by Cindy and seconded by Nadine.
- 2. Attendance:

Sandy Astles	Chair and minute taker	
Hugh Wood	Non-voting ESSB member	
Nadine Savage	Principal	
Gabrielle Jean	Professional	
Genevieve Parker	Support staff member	absent
Lewis Evans	Teacher	
Rita DiTanna	Parent rep	
Sandra Mercer	Parent rep	
Cindy Carney	Parent rep	
Cheyenne Baird	Parent rep	
Kathy Burke	Parent rep	absent
Kayla Winsor	Parent rep	
Tanya Martinet	Parent rep	

- 3. Norms: Sandy read the meeting norms norms hyperlinked here
- 4. <u>Internal committee rules:</u> Sandy briefly explained that an actual document to state internal committee rules should be created and a template will be brought to our next meeting. In the meantime, it was stated that attendance is very important, meetings will not be recorded, therefore live participation is required, alternates cannot be assigned in a member's absence.
- 5. <u>CPC parent seat, Council of Commissioners seat</u>: Rita and Sandra have both expressed an interest in representing ESSB on both committees. Mr. Hugh Wood clarified that since Sandra is also an employee of ESSB, she may opt to sit on CPC (Central Parent's Committee), but cannot sit on the council of commissioners as the SNAC parent. An online vote link was sent to those in attendance and emailed to those who were absent. The outcome is as follows: Rita DiTanna- 9 votes to sit on council as the SNAC parent.



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- 6. <u>PD staff training objectives for 21-22</u>: Sandy explained to the committee that the major objectives of Complementary Services Professional Development for this school year would be on:
 - A) Developing a better understanding of the roles of attendants and technicians in our schools (January workshop)
 - B) Continue to host online monthly training sessions with comp service to build capacity with resource teachers and include Ed-Services consultants (every month)
 - C) ASD training directed at our two pathway groups and the professionals of the Centre of Excellence
 - D) TEVA (Transition Envers une Vie Active) training for Complementary Services consultants and to pilot in two ESSB schools once trained (February 2022) Cindy Carney asked to be included in the training.
 - E) Language interventions 4-part series of video capsules and 1 differentiation workshop for secondary teachers
 - F) Psychological interventions: emphasis on mental health intervention at a preventative level year 1 video workshop, a collective approach to social and emotional learning- year 1 video workshop (to be developed by the psychologist company hired for the 21-22 school year)
- 7. <u>Speech Services in our Schools:</u> The contract proposals from two companies have been received and are currently being analysed with ESSB needs in mind. To be announced at the next SNAC meeting.
- 8. <u>Psych Services in our Schools:</u> The services for 21-22 are close to being confirmed for this year and a contract will soon be signed. Without mentioning names, it will be an online company with a non-traditional approach if accepted. To be confirmed at our next SNAC meeting.
- 9. <u>Topics for our next meeting:</u> Sandy asked that any topics which the members would like to discuss be emailed to Sandy in order to be added to the agenda.
- 10. <u>PD for Parents:</u> As discussed, there is a workshop opened to parents which should be promoted at your respective Governing Boards and CPC meetings: <u>Workshop & Information Sessions LEARN (learnquebec.ca)</u>
- 11. Varia: No items were added to this opened portion of the agenda.
- 12. <u>Date of next meeting:</u> Sandy will send a doodle for a January meeting.
- 13. Adjournment: Rita voted to adjourn the meeting at 6:40 pm

These draft minutes were written and submitted to the SNAC members on November 18, 2021
The minutes were approved and submitted to the SNAC members and ESSB website on January 19, 2022