

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Wednesday, June 22, 2022, at the hour of 9:45 a.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson  
M. Mundle Vice-Chair  
M. E. Beaulieu  
M. O'Brien  
M. Syvret-Caplin  
K. Ward  
G. Hayes  
D. Hunt  
D. Bourgouin  
K. Dickson

PARENT COMMISSIONER: K. Mackenzie  
J. Bizeau (online)  
R. DiTanna

DIRECTOR GENERAL: H. Wood  
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General  
and Director of Adult and Vocational  
Education

OTHERS: S. Ward; Director of Finance and Material Resources  
M. Hayes-Dow; Director of Information Technology, School  
Organization and Transportation  
D. Simoneau; Interim Director of Human Resources  
D. Foltin; Director of Education Services (online)

ABSENT: M. Chesser, M. Leblanc, D. Gauthier, Secretary General

In the absence of the Secretary General, D. Gauthier, Jane Bradbury was named recording secretary of this meeting.

Mr. Gifford, the Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts declared at this time.

2. **APPROVAL OF THE AGENDA**

C22-06-867

It was moved by K. Mackenzie that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved.

CARRIED

**3. READING AND APPROVAL OF THE MINUTES**

**3.1 Reading of the minutes**

**3.1.1 May 25, 2022**

C22-06-868

It was moved by M. Syvret-Caplin that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on May 25, 2022, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

**3.2 Approval of the minutes**

**3.2.1 May 25, 2022**

C22-06-869

It was moved by G. Hayes that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on May 25, 2022, be approved.

CARRIED

**4 BUSINESS ARISING FROM THE MINUTES**

No items

**5. CORRESPONDENCE**

**5.1 Commissioner Resignation Letter**

The letter was withdrawn by the Commissioner and will be presented at the next meeting.

**5.2 Thank-You Letter – Défi OSEntreprendre Bas-Saint-Laurent**

A letter was received from Défi OSEntreprendre Bas-Saint-Laurent thanking Eastern Shores for our collaboration in the annual contest. A copy of the letter was received and placed on file.

**5.3 Thank-You, Letter – Linda Lomore Brown Foundation**

A letter was received from the Linda LeMore Brown Foundation thanking Eastern Shores for our collaboration in the annual Curling Bonspiel. A copy of the letter was received and placed on file.

**6. CHAIR'S REPORT**

**6.1 Activity Report**

Mr. Gifford presented a verbal report of his activities.

**6.2 Director General's Evaluation Committee Up-Date:**

The Committee has completed its work for this year. A meeting with the Director General will be held in the next few weeks.

7. **DIRECTOR GENERAL'S REPORT**

The Director General presented his activity report. Commissioners were invited to ask questions. The document was received and placed on file.

The Director General expressed a special thank you to the schools and all the staff for their work during covid-19.

Mr. Gifford requested that a letter be sent to Mr. Pat Drohan thanking him for his time and dedication to the Sports Committee.

8. **RESOLUTION ITEMS**

8.1 **Adoption of By-Law 8: To Set the Day, Time and Location of the Executive and Council of Commissioners' Meetings**

C22-06-870

It was moved by K. Ward to adopt By-Law 8: To Set the Day, Time and Location of the Executive and Council of Commissioners' Meetings for the 2022-2023 school year as presented below:

*This by-law is established in accordance with sections 162 of the Education Act (R.S.Q., Chapter I-13.3)*

*For the 2022-2023 school year, the Executive Committee will meet SEVEN (7) times a year at the hour and the days indicated below:*

*The Council of Commissioners will meet SEVEN (7) times a year at the hour and the days indicated below:*

<b>Dates</b>	<b>Executive</b>	<b>Council</b>	<b>Location</b>
August 22, 2022	6:15 p.m.	6:30 p.m.	New Carlisle
October 24, 2022	6:15 p.m.	6:30 p.m.	Gaspé
December 13, 2022	9:15 a.m.	9:30 a.m.	New Carlisle
February 27, 2023	6:15 p.m.	6:30 p.m.	New Carlisle
April 3, 2023	6:15 p.m.	6:30 p.m.	Metis Beach
May 29, 2023	6:15 p.m.	6:30 p.m.	New Carlisle
June 20, 2023	9:15 a.m.	9:30 a.m.	New Carlisle

*Unless otherwise indicated, meetings will be held at the Administrative Center of Eastern Shores School Board, 40 Mountsorrel Street, New Carlisle, Quebec.*

*The present by-law adopted by resolution C22-06-870 replaces all previous versions and will take effect on the date of its publication by a public notice indicating its adoption.*

CARRIED

8.2 **Adoption of the Three-Year Plan – Allocation and Destination of Immovables 2022-2025**

**WHEREAS** the Three-Year Plan- Allocation and Destination of Immovables 2022-2025 was sent for consultation purposes on June 1, 2022;

**WHEREAS** the deadline for comments was June 17, 2022

**WHEREAS** only the Ville de Sept-Iles acknowledged receipt of the document;

C22-06-871

**IT WAS MOVED** by K. Dickson to adopt the Three-Year Plan – Allocation and Destination of Immovables 2022-2025 as presented. A copy of the document was received and placed on file.

CARRIED

**8.3 Policy ES-250: Access and Acceptable Use of Technology and Communication Technology**

C22-06-872 It was moved by M. Syvret-Caplin to approve Policy ES-250: Access and Acceptable Use of Technology and Communication Technology as presented. The document was received and placed on file.

CARRIED

**8.4 Travel Policy – Modification**

C22-06-873 It was moved by M.E. Beaulieu to approve the following recommendations to Policy ES-233 -Travel Policy effective July 1, 2022:

- To remove the amount per KM in article 4.1.3;
- To insert the link to the Conseil du Tresor's directives;
- To reword the paragraph to include an additional allocation of \$0.10 per KM when carpooling;
- To remove Appendix D; and
- To remove the 24-hour period

CARRIED

**8.5 Janitorial Contract – Queen Elizabeth High School**

Tabled to June 30, 2022 at 8:00 a.m.

**8.6 Resolution C22-05-864 to Rescind**

**WHEREAS** resolution C22-05-864 appointed Mr. Robert Peters at Principal to New Richmond High School, effective August 15, 2022;

**WHEREAS** Mr. Peters has withdrawn his application for the principal position;

C22-06-874 **IT WAS MOVED** by M. Syvret-Caplin to rescind resolution C22-05-864 naming Mr. Peters as Principal to New Richmond High School.

CARRIED

**9. SPECIAL NEEDS ADVISORY COMMITTEE (SNAC)**

No items

**10. QUESTION PERIOD**

No items

**11. DATES OF THE NEXT MEETINGS**

**August 22, 2022**

Executive: 6:15 p.m.  
Council: 6:30 p.m.

**12. VARIA**

No Items

**13. ADJOURNMENT**

The meeting was closed to the call of the chair to be reconvened on June 30, 2022 at the hour of 8:00 a.m.

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Secretary General

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Chairpersons