

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Wednesday, April 27, 2022, at the hour of 6:30 p.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson (online)
M. Mundle Vice-Chair
M. E. Beaulieu (online)
M. O'Brien (online)
M. Chesser
K. Ward
G. Hayes
D. Hunt (online)
D. Bourgouin (online)
K. Dickson

PARENT COMMISSIONER: K. Mackenzie (online)
J. Bizeau (online)
R. Di Tanna (online)
M. Leblanc (online)

DIRECTOR GENERAL: H. Wood
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General and Director of Adult and Vocational Education (online)

SECRETARY GENERAL: D. Gauthier

OTHERS: S. Ward; Director of Finance (online)
M. Hayes-Dow; Director of Information Technology, School Organization and Transportation (online)
D. Simoneau; Interim Director of Human Resources (online)
D. Foltin; Director of Education Services (50%) (online)
T. Renouf; Superintendent of Services (online)

ABSENT: M. Syvret-Caplin sent his regrets.

The Chairperson, Mr. Gifford who attended the meeting online, requested that Mr. R. Mundle, Vice-chair, preside the meeting. Mr. Mundle called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts declared at this time.

2. **APPROVAL OF THE AGENDA**

C22-04-845

It was moved by D. Hunt that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved with the addition of the following items under VARIA:

- 13.1 Access and Acceptable Use of Information and Communication Technology Policy ES- 250
- 13.2 Staffing Plan- Teachers

CARRIED

3. READING AND APPROVAL OF THE MINUTES

3.1 Reading of the minutes

3.1.1 February 23, 2022

C22-04-846 It was moved by K. Ward that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on February 23, 2022, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3.1.2 March 29, 2022

C22-04-847 It was moved by K. Dickson that whereas the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on March 29, 2022, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3.2 Approval of the minutes

3.2.1 February 23, 2022

C22-04-848 It was moved by M. Chesser that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on February 23, 2022 be approved.

CARRIED

3.2.2 March 29, 2022

C22-04-849 It was moved by K. Ward that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on March 29, 2022 be approved.

CARRIED

4 BUSINESS ARISING FROM THE MINUTES

No items

5. CORRESPONDENCE

5.1 Centre de service scolaire de l'Estuaire – Maison des femmes

An email was received from the CSS de l'Estuaire advising the school board of their intentions to sell property (lot 5 915 716) to la Maison des femmes. The Secretary General will communicate with them advising them that ESSB has no interest in the property.

6. CHAIR'S REPORT

Mr. Gifford gave a verbal presentation of his activity report.

7. **DIRECTOR GENERAL'S REPORT**

The Director General presented his activity report for the months of March and April as well as a PowerPoint presentation of the new vision, mission and strategic priorities of the school board. The report was received and placed on file.

8. **SPECIAL NEEDS ADVISOR COMMITTEE**

Parent-Commissioner, R. Di Tanna, informed Council that there is no report for this meeting but informed commissioners about professional development opportunity for parents of gifted children. An email will be sent with more information.

9. **RESOLUTION ITEMS**

9.1 **Unité régionale loisir et sport GIM (URLS) Delegates**

C22-04-850

It was moved by K. Ward to delegate the following individuals to represent Eastern Shores School Board at the annual general assembly of the Unité régionale loisir et sport GIM. (URLS)

- Sandy Astles
- Ann Kelly

CARRIED

9.2 **Calendars**

C22-04-851

It was moved by G. Hayes to approve the following calendars for the 2022-2023 school year:

- **School Calendars:**

- Baie-Comeau High School
- Fermont School
- Evergreen High School & St. Patrick's Elementary School
- Flemming School, Riverview School & Queen Elizabeth High School
- Métis Beach School, Escuminac Intermediate School, New Richmond High School, New Carlisle High School, Shigawake-Port-Daniel School, Belle Anse, Gaspé Elementary School, Gaspé Polyvalent School & Grosse Ile High School

- **Adult and Vocational Education:**

- Heavy Equipment Operator

CARRIED

9.3 **Staffing Plan – Support**

C22-04-852

It was moved by K. Dickson to approve the 2022-2023 Support Staffing Plan as presented. The document was received and placed on file.

CARRIED

9.4 **Code of Conduct for Employees**

C22-04-853

It was moved by G. Hayes to approve the Code of Conduct for Employees as presented. The document was received and placed on file.

CARRIED

9.5 **New Richmond High School Principal**

Tabled to the next Council of Commissioners' meeting.

9.6 Director General Evaluation Policy

C22-04-854

It was moved by M.E. Beaulieu to approve the Director General's Evaluation Policy as presented. The document was received and placed on file.

CARRIED

9.7 Short-Term Investment Loan Signatures

Concernant la modification de certains signataires autorisés au régime d'emprunts de la commission scolaire Eastern Shores, valide jusqu'au 31 décembre 2022, lui permettant d'effectuer des emprunts par marge de crédit, auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour financer ses projets d'investissement pour lesquels une subvention est accordée par le ministre de l'Éducation

ATTENDU QUE la **commission scolaire Eastern Shores** a, en vertu de sa résolution numéro C21-12-812 du 15 décembre 2021, institué un régime d'emprunts, valide jusqu'au 31 décembre 2022, lui permettant d'effectuer des emprunts par marge de crédit, auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour financer ses projets d'investissement pour lesquels une subvention est accordée par le ministre de l'Éducation;

ATTENDU QUE, conformément à l'article 83 de la Loi sur l'administration financière (RLRQ, chapitre A-6.001), la commission scolaire Eastern Shores a, dans le cadre du régime d'emprunts précité, délégué le pouvoir d'emprunt ou celui de conclure les transactions, ou d'en approuver les conditions et les modalités, à certains dirigeants qui doivent agir conjointement;

ATTENDU QUE l'article 83 de la Loi sur l'administration financière, modifié par l'article 56 de Loi concernant la mise en œuvre de certaines dispositions du discours sur le budget du 25 mars 2021 et modifiant d'autres dispositions (L.Q. 2022, c. 3), précise que, lorsqu'il s'agit d'effectuer un emprunt à court terme ou par marge de crédit, le pouvoir peut être exercé par un membre du personnel autorisé par l'organisme, pouvant agir seul;

ATTENDU QU'il y a lieu en conséquence de remplacer le 6^{ième} alinéa du dispositif de la résolution précitée afin de désigner les personnes autorisées à signer les confirmations de transaction nécessaires aux emprunts par marge de crédit;

C22-04-855

EN CONSÉQUENCE, IL EST RÉSOLU par le commissaire. G. Hayes

1. QUE la résolution numéro C21-12-812 du 15 décembre 2021, instituant un régime d'emprunts permettant à la commission scolaire Eastern Shores d'effectuer des emprunts par marge de crédit auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour financer ses projets d'investissement pour lesquels une subvention est accordée par le ministre de l'Éducation, soit modifiée par le remplacement du 6^e alinéa du dispositif par le suivant :

« 6. QUE le Directeur général, la Directrice générale adjointe, la Directrice des ressources financières et matérielles ou l'Agente de gestion financière soient autorisés, pour et au nom de l'Emprunteur, à signer en vertu du présent régime d'emprunts toute confirmation de transaction nécessaire pour conclure un emprunt par marge de crédit ou effectuer un remboursement sur cette marge; »;

2. QUE toutes les dispositions de la résolution numéro C21-12-812 du 15 décembre 2021, demeurent valides, sauf dans la mesure où elles sont modifiées par les dispositions des présentes.

ADOPTÉ

10. NOTICE OF MOTION

10.1 June Meeting

Notice of Motion was given by Commissioner M. Chesser to indicate the intentions of the Council to change the date and location of the June Council of Commissioner and Executive Meeting to the following:

Date: June 22, 2022
9:30 a.m. for Executive; and
9:45 a.m. for Council.

Location: New Carlisle Town Hall

10.2 By-Law 8: To set the Time, Date and Location of the Council and Executive Meetings for the 2022-2023 School Year

Notice of motion was given by Commissioner G. Hayes to indicate the intentions of Council to amend By-Law 8 to set the time, date, and location of the Council and Executive meetings for the 2022-2023 school year.

11. QUESTION PERIOD

No items

12. DATES OF THE NEXT MEETINGS

May 25, 2022

- Executive: 6:15 p.m.
- Council: 6:30 p.m.

13. VARIA

13.1 Access and Appropriate Use of Information and Communication Technology Policy ES - 250

The Director of Information Technology, M. Hayes-Dow deposited with Council the Access and Appropriate Use of Information and Communication Technology Policy-ES-250. The policy will be distributed for consultation purposes.

13.2 Staffing Plan – Teachers

C22-04-856

It was moved by K. Ward to approve the preliminary 2022-2023 Teachers Staffing Plan as presented. The document was received and placed on file.

CARRIED

14. ADJOURNMENT at 8:15 P.M.

C22-04-857

It was moved by K. Mackenzie that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson