

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Eastern Shores School Board 40 Mountsorrel, New Carlisle, Quebec on Thursday, April 26, 2018 at the hour of 7:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson  
R. Mundle  
M. Clarke  
G. Hayes  
K. Dickson  
K. Eldridge (Video Conference)  
D. Gray  
D. Bourgouin  
M. Clarke  
M. Beaulieu

PARENT COMMISSIONER: K. Mackenzie; M. Howatson; C. Carney

DIRECTOR GENERAL: H. Miller Director General  
ASSISTANT DIRECTOR GENERAL: S. Ward Director of Finance  
INTERIM SECRETARY GENERAL: D. Paulson (joined by telephone during DG Report)

OTHERS: L. Mosher Director of Education Services  
T Renouf Buildings/Transportation  
L. Woodman Recording Secretary

ABSENT: P. Kerr, K. Imhoff, G. Briand

W. Gifford, Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

**1 APPROVAL OF THE AGENDA**

C18-04-159 It was moved by R. Mundle that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved. CARRIED

**2 READING OF THE MINUTES**

**2.1 February 20, 2018**

C18-04-160 It was moved by G. Hayes that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on February 20, 2018 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same. CARRIED

**3 APPROVAL OF MINUTES**

**3.1 February 20, 2018**

C18-04-161 It was moved by G. Hayes that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores Board held on February 20, 2018 be approved. CARRIED

**4 BUSINESS ARISING FROM THE MINUTES**

No Items

5 **CORRESPONDENCE**

No Items

6 **FINANCIAL SERVICES**

6.1 **Insurances**

C18-04-162 It was moved by D. Bourgouin to renew the entente for insurances with the same guaranties with Aon Parizeau in the amount of \$26,844 plus the provincial tax of 9%.  
CARRIED

6.2 **Nomination of Auditors**

C18-04-163 It was moved by D. Bourgouin that the services of Raymond Chabot Grant Thornton, S.E.N.C.R.L. be retained as the external auditors for the 2017-2018 school year in the amount of \$29,900 plus taxes.  
CARRIED

7 **HUMAN RESOURCES**

7.1 **Summer Holidays-Partial Shutdown**

C18-04-164 It was moved by G. Hayes to accept the Summer holidays and partial shutdown of the ESSB Administrative office to the public from July 22, 2018 to August 4, 2018.  
CARRIED

7.2 **Summer Hours**

C18-04-165 It was moved by G. Hayes to approve the summer hours for the administrative offices effective June 25, 2018 to August 17, 2018 as follows:

Monday to Thursday: 8:00 a.m. to 3:30 p.m.  
Friday: 8:00 a.m. to 12:00 p.m.

CARRIED

7.3 **Calendars**

C18-04-166 It was moved by M. Howatson to adopt the 2018-19 school year calendars listed below as presented.

School Calendars:

CALENDAR I

Baie Comeau High School  
Escuminac  
Grosse Ile  
Metis Beach School  
New Richmond High School  
New Carlisle High School  
Shigawake Port Daniel School  
Belle-Anse School  
Gaspé Elementary School  
Gaspé Polyvalent School

CALENDAR II

Riverview  
Flemming  
Queen Elizabeth School  
Fermont

CALENDAR III

Evergreen  
St. Pat's

Other Calendars:

- Management & Professionals
- Payroll

CARRIED

## 8 DIRECTOR GENERAL

### 8.1 Grosse Ile Gym

C18-04-167 It was moved by G. Hayes that ESSB engage Notary Richard Deraiche to create a legal document acknowledging the co-ownership of the Grosse Ile School Gymnasium between ESSB and the Municipality of Grosse Ile, that would need to be signed by both parties.  
CARRIED

### 8.2 School Board Elections – Chief Returning Officer

C18-04-168 It was moved by M. E. Beaulieu that the Council of Commissioners appoint June Main as Chief Returning Officer for the 2018 School Board Elections.  
CARRIED

### 8.3 URLS-GIM membership

C18-04-169 Il est proposé par : M. Clarke

**Que** la Commission Scolaire Eastern Shores adhère à l'Unité régionale loisir et sport Gaspésie–Îles-de-la-Madeleine et qu'elle engage une somme de 179\$, représentant le coût de la cotisation annuelle;

**Qu'** : Elle délègue, les personnes suivantes pour la représenter à l'assemblée générale de l'Unité régionale loisir et sport, Pat Drohan et Kelly Caldwell.

CARRIED

### 8.4 Triennial Plan

C18-04-170 It was moved by G. Hayes that ESSB move forward with consultation for The Triennial Plan with the following groups:

- Parent Committee;
- ESSB Unions and Association Presidents;
- Governing Boards;
- Municipalities

CARRIED

### 8.5 Amendment of By-Law 2

C18-04-171 It was moved by M.E Beaulieu that Denise Paulson be named interim officer responsible for the *Act to facilitate the disclosure of wrongdoings relating to public*:

CARRIED

**WHEREAS** the *Act to facilitate the disclosure of wrongdoings relating to public bodies* (Statutes of Quebec 2016, Chapter 34) came into force and was updated on September 1, 2017;

**WHEREAS** the purpose of this Act is to facilitate the disclosure, in the public interest, of wrongdoings committed or about to be committed in relation to public bodies and establish a general protection regime against reprisals;

**WHEREAS** school boards governed by the Education Act (Chapter I-13-3) are public bodies for purposes of the *Act to facilitate the disclosure of wrongdoings relating to public bodies*;

**WHEREAS** the Council of Commissioners is the highest-ranking official in the case of a school board;

**WHEREAS** the Council of Commissioners wishes to delegate to the Director General all the functions conferred upon the highest-ranking official;

**WHEREAS** the Council of Commissioners has appointed the Secretary General C18-04-171) to act as Designated Officer;

C18-04-172 **IT IS MOVED** by M.E. Beaulieu that By-Law 2 be amended by adding the following clause: *The Director General is considered the highest-ranking authority for the purposes of the Act to facilitate the disclosure of wrongdoings relating to public bodies (Statutes of Québec 2016, Chapter 34).*

CARRIED

**8.6 International Student Dossier Report**

Marjorie McCrae presented to the Council of Commissioners an update of latest information regarding the progress of the International Student dossier. (Report on file)  
CARRIED

**8.7 Approval of DG Report**

C18-04-173 It was moved by G. Hayes to accept the Director General Report as presented. (Copy on file)  
CARRIED

**9 CAPITAL/BUILDINGS**

**9.1 Request from CS Les Iles – Purchase of Land**

Eastern Shores School Board acknowledges the request from Commission scolaire des Iles to purchase lots of land on Magdalen Islands, Québec.

C18-04-174 It was moved by K. Dickson that Eastern Shores School Board refuses the offer to purchase lots: 3-394- 744, 3-394-745, 5-974-794 and 6-123-417.  
CARRIED

**9.2 Renovations at SPDS - Gym**

Bids for Public Tender will be received at the Administrative office of Eastern Shores School Board on May 14, 2018.

**9.3 Renovations - NCHS**

Information was given by T. Renouf referencing a draft study for renovations at NCHS that was prepared by Barbeau & Savard and LGT.

**9.4 Renovations - MBS**

T. Renouf gave information on the advancement concerning the Metis Beach School project.

*With the permission of the Chair, Commissioners M. Howatson and D. Grey excused themselves from the meeting due to inclement weather. 8:01 PM*

**10 INFORMATION TECHNOLOGY (IT)**

Howard informed the table about the IT project Sécurité de l'information des Commission Scolaires (SICS).

**11 EDUCATIONAL SERVICES**

11.1 Information items from L. Mosher (DES) were presented. (Report on file)

**12 ADULT EDUCATION SERVICES**

**12.1 Provisional Authorisation for Computer Graphics (5844)**

C18-04-175 It was moved by D. Bourgoin to proceed with the request for provisional authorization for the vocational program Computer Graphics (5844) given the demand locally and internationally for this program.  
CARRIED

**13 COMMISSIONERS**

No Items

14 **CENTRAL PARENT COMMITTEE**

No Items

15 **VARIA**

15.1 C. Carney expressed that the NCHS Governing Board is pleased with the success of the program Learning for a Sustainable Future (LSF) commenting on the positive changes that the students are experiencing.

15.2 **In-Camera-Session**

C18-04-176 It was moved by G. Hayes to go In-Camera at 8:11 p.m.

CARRIED

C18-04-177 It was moved by G. Hayes to come out of In-Cameral at 9:05 p.m.

CARRIED

***The Meeting closed to the call of the chair at 9:06***

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Secretary General

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Chairperson