

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, January 23, 2018, at the hour of 6:00 p.m. The following persons were present:

COMMISSIONERS:	W. Gifford	Chairperson
	M. Clarke	(Telephone)
	K. Eldridge	(Telephone)
	G. Briand	(Telephone)
	K. Dickson	(Telephone)
	R. Mundle	(Telephone)
	D. Bourgouin	(Telephone)

PARENT-COMMISSIONERS:	C. Carney (Telephone)
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DIRECTOR GENERAL:	H. Miller Director General
ASSISTANT DIRECTOR GENERAL:	S. Ward; Director of Finance
INTERIM SECRETARY GENERAL:	D. Paulson (Telephone)

OTHERS:	N. Doddridge;	Dir. of Human Resources (Telephone)
	T. Renouf;	Transportation/Building Services
	K. Barter;	Recording Secretary (Telephone)

W. Gifford, Chair, called this regular meeting of the Executive Committee to order and welcomed everyone present.

1. **APPROVAL OF AGENDA**

E18-01-381

It was moved by K. Eldridge that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved.

CARRIED

2. **NOMINATION FOR VICE- CHAIR OF THE EXECUTIVE COMMITTEE**

The Chairperson called for nominations to the position of Vice-Chairperson of the Executive Committee of Eastern Shores School Board. He requested that S. Ward act as scrutineer if needed.

Commissioner K. Eldridge nominated Commissioner Gary Briand. Commissioner Gary Briand accepted the nomination.

Commissioner K. Dickson nominated Commissioner Mike Clarke. Commissioner Mike Clarke accepted the nomination.

Wade Gifford called three times for additional nominations.

S. Ward was appointed scrutineer for the election. Executives were asked to call or email in their votes.

E18-01-382

It was moved by Keith Eldridge that nominations cease.

CARRIED

Mike Clarke was declared elected as Vice-Chairperson of the Executive Committee of Eastern Shores School Board.

2.1 Destroying Emails

E18-01-383 It was moved by G. Briand to destroy all E-mails submitted to determine the Vice-Chair.
CARRIED

READING OF THE MINUTES

3 December 12, 2017

E18-01-384 It was moved by K. Dickson that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on December 12, 2017 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.
CARRIED

4 APPROVAL OF MINUTES

4.1 December 12, 2017

E18-01-385 It was moved K. Eldridge that the minutes of the regular meeting of the Executive Committee of Eastern Shores School Board held on December 12, 2017 be approved.
CARRIED

5. BUSINESS ARISING FROM THE MINUTES

No Items

6. FINANCIAL SERVICES

6.1 Invoice Over \$5,000

E18-01-386 It was moved by K. Eldridge to approve the list of Invoices of \$5,000.00 for payment (list on file).
CARRIED

6.2 Accounts Payable

E18-01-387 It was moved by G. Briand that the following accounts payable be approved:

- Dated December 29, 2017 in the amount of \$ 405,722.77
- Dated January 15, 2018 in the amount of \$ 731,156.57

CARRIED

6.3 Late Travel

E18-01-388 It was moved by M. Clarke to approve the following late travel.

- Craig Bullett Sept. 17-21, 2017 North Shore School Visit \$2,104.44
- Craig Bullet Oct. 10-13, 2017 Fadio Presentation MBS \$ 203.79
- Craig Bullet Nov. 13-17, 2017 School Visit (GES, St-P, NRHS) \$1,321.42

CARRIED

7. DIRECTOR GENERAL

E18-01-389 It was moved by M. Clarke to accept the Director General's report. (Report on file)
CARRIED

8. **HUMAN RESOURCES**

8.1 **Staffing Regular/Full-time Engagements**

- E18-01-390 It is moved by G. Briand to engage the following support staff for the 2017-2018 school year.
- Billie-Jo Major, 15 hours per week as an Attendant for Handicapped Students at Shigawake-Port-Daniel School, effective January 5, 2018
- CARRIED

8. **TRANSPORTATION**

No items

9. **EDUCATION SERVICES**

9.1 **Out-of-Province Travel**

- E18-01-391 It was moved by K. Dickson to approve the request for out-of-province travel for Lynette Keating, Donna Anderson & Hugh Wood to attend a workshop; *Save your Sanity* in Ottawa, Ontario on Feb 14th, 2018. Funded by: Grosse Isle NANS
- CARRIED
- E18-01-392 It was moved by G. Briand to approve the request for out-of-province travel for Dorothy Taker to attend a workshop; *Reading for the love of it* in Toronto, Ontario on Feb 21st, 2018. Funded by: 002-1-24525-336 school based funds.
- CARRIED
- E18-01-393 It was moved by G. Briand to approve the request for out-of-province travel for Jan Patterson & Pam Patterson to attend a workshop; *Reading for the love of it* in Toronto, Ontario on Feb 22nd & 23rd, 2018. Funded by: PIC
- CARRIED
- E18-01-394 It was moved by K. Eldridge to approve the request for out-of-province travel for student trip to Italy from Feb 21 to March 3rd, 2018. Two staff members and one chaperone are accompanying 18 QEHS students. Complete details of the trip have been deposited with ESSB administrative office.
- CARRIED

10. **VARIA**

No items

11. **ADULT EDUCATION SERVICES**

See DG report

12. **ADJOURNMENT 6:40 p.m.**

- E18-01-395 It was moved by G. Briand that there being no further business the meeting be adjourned.
- CARRIED

Secretary General

Chairperson