

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, June 22, 2021, at the hour of 6:30 p.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson
M. E. Beaulieu
K. Eldridge (Video-Conference)
M. Chesser
N. Doddridge (Video-Conference)
G. Hayes
D. Hunt (Video-Conference)
R. Mundle (Video-Conference)
K. Dickson

PARENT COMMISSIONER: K. Mackenzie
M. Leblanc (Video-Conference)
A. Renouf (Video-Conference)
J. Bizeau

DIRECTOR GENERAL: H. Wood
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General and
Director of Adult and Vocational Education

OTHERS: S. Ward; Director of Finance (Video-Conference)
M. Hayes-Dow; Director of Information Technology, School
Organization and Transportation (Video-Conference)
D. Simoneau; Interim Director of Human Resources
D. Gauthier; Consultant

ABSENT: Commissioner D. Bourgouin sent his regrets.

The Chair requested a minute of silence in the memory of Commissioner Michael Clarke who passed away on June 19, 2021. He invited commissioners to say a few words about Mike Clarke.

Mr. Gifford, the Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts declared at this time.

2. **APPROVAL OF THE AGENDA**

C21-06-734

It was moved by K. Mackenzie that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved with the following addition under correspondence:

Correspondence: 5.3 Resignation

CARRIED

3. **READING AND APPROVAL OF THE MINUTES OF MAY 25, 202**

3.1 **Reading of the Minutes**

C21-06-735 It was moved by K. Mackenzie that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on May 25, 2021, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3.2 **Approval of the Minutes**

C21-06-736 It was moved by G. Hayes that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on May 25, 2021, be approved.

CARRIED

4. **BUSINESS ARISING FROM THE MINUTES**

4.1 **Central Parents Committee Ad Hoc Recommendations**

C21-06-737 It was moved by K. Mackenzie that a survey be conducted at the end of November 2021 to obtain the opinion of parents regarding the bullying and violence dossier. Two more meetings of the ad hoc committee will be held in September and October.

CARRIED

5. **CORRESPONDENCE**

5.1 **Ms. Lorna Miller**

A thank you card was received from Ms. Lorna Miller expressing her appreciation for the special recognition she received for her birthday on May 28, 2021. The card was received and placed on file.

5.2 **Family Ties**

A letter was received from Family Ties regarding their renovation project. The letter was deposited and placed on file.

The Director General has been mandated to communicate with Family Ties to offer help in different ways other than a financial contribution of public funds.

5.3 **Resignation Letter**

Commissioner Keith Eldridge submitted his resignation letter to Mr. Gifford, Chair. Mr. Eldridge's resignation will be effective June 30, 2021.

6. **CHAIR'S REPORT**

The monthly activity report of the Chair was received and placed on file. Mr. Gifford gave a verbal summary of the report and specifically mentioned the CASSA Conference that will be happening virtually from July 7-9, 2021.

Mr. Gifford gave information about the replacement procedures for the various vacant seats on the Council of Commissioners. More information will be forthcoming.

7. **DIRECTOR GENERAL'S REPORT**

The monthly activity report of the Director General was received and placed on file. Mr. Wood responded to Commissioners questions.

8. **RESOLUTION ITEMS**

8.1 **Human Resources**

Moved to follow item 8.7

8.2 **2021-2022 Sports Committee Calendar**

WHEREAS the 2021-2022 sport calendar is based on the host schools and events from 2020-2021;

WHEREAS the 2021-2022 calendar of sports activities calendar was circulated among the schools;

C21-06-738

IT WAS MOVED by K. Mackenzie to approve the 2021-2022 sports committee calendar as presented; and

THAT the school board reserves the right to cancel events that do not respect safety guidelines.

CARRIED

8.3 **By-Law 8 – To Set the Day, Time and Location the Executive Committee and Council of Commissioners Meetings**

C21-06-739

It was moved by M. E. Beaulieu to approve the following modifications to By-Law 8- To Set the Day, Time and Location of the Executive Committee and Council of Commissioners Meetings:

This by-law is established in accordance with sections 162 of the Education Act (R.S.Q., Chapter I-13.3)

For the 2021-2022 school year, the Executive Committee will meet SEVEN (7) times a year at 6:15 pm. on the days indicated below:

The Council of Commissioners will meet SEVEN (7) times a year at 6:30 p.m. on the days indicated below:

Dates:	Executive	Council
August 25, 2021	6:15 p.m.	6:30 p.m.
October 27, 2021	6:15 p.m.	6:30 p.m.
December 15, 2021	6:15 p.m.	6:30 p.m.
February 23, 2022	6:15 p.m.	6:30 p.m.
April 27, 2022	6:15 p.m.	6:30 p.m.
May 25, 2022	6:15 p.m.	6:30 p.m.
June 29, 2022	6:15 p.m.	6:30 p.m.

Unless otherwise indicated, meetings will be held at the Administrative Center of Eastern Shores School Board, 40 Mountsorrel Street, New Carlisle, Quebec.

The present by-law adopted by resolution C21-06-739 replaces all previous versions and will take effect on the date of its publication by a public notice indicating its adoption.

CARRIED

8.4 **QESBA- Award of Merit Nomination**

C21-06-740

It was moved by J. Bizeau to nominate Commissioner **Keith Eldridge** for the QESBA – Award of Merit.

CARRIED

8.5 Contrat d'entretien ménager – Escuminac Intermediaire, Metis Beach School et Riverview School

CONSIDÉRANT que les contrats d'entretien de ces écoles venaient à échéance le 30 juin 2021;

CONSIDÉRANT que la CSES a publié 3 appels d'offres publics sur SEAO, sous les numéros – 2021-2026, 2021-20261 et 2021-20262;

CONSIDÉRANT que l'ouverture des soumissions a eu lieu le 11 juin 2021;

CONSIDÉRANT que le service des ressources matérielles a validé la conformité des soumissions reçues;

C21-06-741

IL EST PROPOSÉ par M.E Beaulieu d'adjuger les contrats d'entretien aux plus bas soumissionnaires pour une période de 5 ans, soit du 1 juillet 2021 au 30 juin 2026 soit :

École	Fournisseur	Montant + taxes
Escuminac Intermédiaire	David R. Mann	214 700\$
Métis Beach School	Evrest Service d'Entretien	479 400\$
Riverview School	Maintenance Euréka Ltée	223 500\$

QUE la directrice des ressources financières et matérielles ou le régisseur soit autorisés à signer les contrats.

APPROVÉE

8.6 PROJET DE RÉSOLUTION POUR MANDATER DES FIRMES D'ARCHITECTE

CONSIDÉRANT l'obligation faites à la CSES de procéder à un appel d'offres public, l'estimation par le MÉES pour les honoraires d'ingénieurs étant supérieure à 100 000\$;

CONSIDÉRANT également l'obligation de la CSES de former un comité de sélection d'au moins trois membres pour évaluer qualitativement les offres des firmes de professionnels;

CONSIDÉRANT par le fait même l'obligation de nommer une secrétaire dûment accréditée par le Secrétariat du Conseil du trésor pour ledit comité de sélection;

CONSIDÉRANT que le directeur général de la CSES s'est bien conformé aux exigences ci-haut mentionnées en nommant trois membres dudit comité de sélection et une secrétaire dûment accréditée, et ce, avant la publication de l'Appel d'offres;

CONSIDÉRANT que la CSES a fait préparer un Avis d'appel d'offres et un Document d'appel d'offres conformes aux exigences réglementaires applicables aux organismes publics en vertu de la Loi sur les contrats des organismes publics;

CONSIDÉRANT que la CSES a publié sur SEAO, en date du 26 avril 2021, ledit Avis d'appel d'offres et ledit Document d'appel d'offres;

CONSIDÉRANT que deux (2) firmes d'architectes ont présenté leurs offres de services pour la préparation des plans et devis ainsi que la surveillance des travaux du projet à la CSES à l'intérieur de la limite fixée, soit le 31 mai 2021 à 14h00;

CONSIDÉRANT qu'à la suite de l'analyse par la secrétaire du comité de sélection, en présence d'un témoin, les deux (2) firmes d'architectes ont été jugées admissibles et conformes;

CONSIDÉRANT qu'à la suite de l'analyse et de l'évaluation par chacun des trois membres du comité de sélection, celui-ci s'est réuni pour une séance de mise en commun dans le but d'allouer à chacune des firmes une note faisant consensus sur les critères précisés dans le Document d'appel d'offres;

CONSIDÉRANT que le Comité de sélection à la suite de son analyse des offres de services a procédé le 4 juin 2021 à l'établissement des notes faisant l'objet du consensus des 3 membres;

CONSIDÉRANT qu'à la suite de cet exercice tenu à Québec, le 4 juin 2021, sous la coordination et les directives clairement exprimées de la secrétaire du comité de sélection, la firme d'architectes LIRETTE-PROULXSAVARD a obtenu la meilleure note, soit 89,8 %;

CONSIDÉRANT que le comité de sélection recommande que soient retenues la firme d'architectes LIRETTE-PROULXSAVARD qui a obtenu le meilleur pointage à l'évaluation des offres et cela tel que consigné dans le rapport officiel de la secrétaire dudit comité:

C21-06-742

IL EST PROPOSÉ par M.E Beaulieu que la CSES retienne les services de architectes LIRETTE-PROULXSAVARD dans le cadre des services requis pour la rénovation a Flemming, puisque cette firme ont obtenu le meilleur pointage selon la recommandation du Comité de sélection, le tout conformément à la Loi sur les contrats des organismes publics et à la réglementation qui en découle et qu'en conséquence la CSES autorise son directeur général, M. Hugh Wood ou M. Trevor Renouf, régisseur, à signer tous les documents nécessaires pour ce faire.

Vote pour : 13

Abstention : 1

APPROVÉE PAR VOTE MAJORITAIRE

8.7 Graduation Ceremonies and High School Proms

WHEREAS a health emergency was declared on March 13, 2020 by the Government of Québec as a result of the COVID-19 pandemic;

WHEREAS all schools and centres staff and administration had to, overnight, devise and implement alternate means of teaching our students remotely;

WHEREAS the teaching and support staff adapted quickly to this new reality so that the students could still succeed despite this unprecedented health emergency;

WHEREAS the teaching and support staff has had to adapt over the last 15 months to an ever-changing, fluid, complex, unpredictable and stressful circumstances;

WHEREAS throughout this difficult period, the teaching and support staff was able to deliver quality education to our students through their incredible dedication and commitment to them and this regardless of their own physical and mental health;

WHEREAS the last 15 months have taken a great toll on our teaching and support staff, school and centre administrators and board staff but despite this, everyone has worked towards the success of our students until the very end of the school year, which ends on June 30th next;

WHEREAS, despite the pandemic, they have already organized graduation ceremonies to celebrate the incredible perseverance, resilience, dedication and success of our student population;

WHEREAS the recent announcement by Premier Legault that schools would be able to organize proms after July 8th left our staff without words given this huge undertaking asked of our personal, in such a short timeframe and over their well-deserved and much needed resting time;

WHEREAS this short timeframe and logistical constraints will not allow for secure proms that will duly recognize the efforts and success of our students;

WHEREAS activities and graduations ceremonies to celebrate students' success and perseverance were already organized in our schools and centres in respect of the directives that were given to us;

WHEREAS these activities and graduations ceremonies will have to be modified in regard to the new directives received June 8th;

WHEREAS, although welcomed to be able to invite parents at graduation ceremonies, these modifications are representing an important logistical challenge at this time of year, while we are finishing the school year, preparing the beginning of the next one, consolidating the learning of our students and organizing a vaccination campaign;

WHEREAS the vast majority of our students have not even had their first dose yet and will not likely have their second dose before the end of the summer;

WHEREAS the health emergency is still in effect throughout the province;

WHEREAS the teaching staff's last day of work for the 2020-2021 school year is June 30th and several support staff contracts are no longer in force from July 1st to the beginning of the new school year in August;

WHEREAS all staff needs and deserves to rest after having lived through a crisis with unprecedented proportions and this for both their physical and mental health;

WHEREAS we need to be ready to support our staff and students in the fall affected by 18 months of a pandemic;

WHEREAS the Eastern Shores School Board Council of Commissioners is dedicated in graduating and qualifying its students but also has an obligation to protect and promote its staff physical and mental health;

WHEREAS the Council of Commissioners wishes to make it perfectly clear that it would not ask Eastern Shores staff to organize proms for all the reasons stated above and in the spirit of the respect it has for its employees and to acknowledge the extraordinary work that they have done in the past 15 months;

C21-06-743

IT IS MOVED BY Commissioner M. Chesser that for the 2020-2021 school year the success, resilience and perseverance of our students are going to be celebrated only through graduation ceremonies and activities that will take place in schools and centers before June 30th and that there will be no proms organized by Eastern Shores School Board staff; and

THAT we thank and recognize our employees for their outstanding work; and

THAT we thank the parents for their incredible collaboration and support; and

THAT we congratulate our 2021 graduating class for all their hard work, strength and perseverance in continuing to learn even during these unprecedented tough times that they had to live through to get to the end of one of their most important chapters in their lives.

CARRIED

8.1 Human Resources Resolution

C21-06-744

It was moved by K. Mackenzie to go in-camera at 7:50 p.m.

CARRIED

C21-06-745

It was moved by M. Chesser to come out of in-camera at 8:06 p.m.

CARRIED

Following the conclusion of the in-camera session the following motions were adopted:

8.1.1 Principal - Evergreen High School and St. Patrick's Elementary

C21-06-746

It was moved by D. Hunt to appoint **Nadine Savage** to the position of 100% Principal of Evergreen High School and St. Patrick's Elementary School, effective July 1, 2021.

CARRIED

8.1.2 Principal – Baie-Comeau High School

C21-06-747

It was moved by M.E Beaulieu to appoint **Tristan Ellis** to the position of 100% Principal of Baie-Comeau High School effective August, 16, 2021.

CARRIED

8.1.3 Director of Human Resources

C21-06-748

It was moved by K. Dickson to appoint **Denise Simoneau** to the position of Director of Human Resources, effective June 21, 2021.

CARRIED

8.1.4 Reclassification

C21-06-749 It was moved by K. Mackenzie to reclassify employee **#2343** to the position of Administration Officer, effective June 16, 2021.
CARRIED

8.1.5 Coordinator of Education Services

C21-06-750 It was moved by M. Leblanc to modify the Organizational Chart to add the position of Coordinator of Education Services for the 2021-2022 school year; and

It was further resolved to accept the request from **Lisa Mosher** to enter into a progressive retirement plan (50% workload over two years) for the 2021-2022 and 2022-2023 school years.
CARRIED

9. QUESTION PERIOD

No Items

10. DATES OF THE NEXT MEETINGS

August 25, 2021

Executive: 6:15 p.m.
Council: 6:30 p.m.

11. VARIA

No Items

12. ADJOURNMENT at 8:04 P.M.

C21-06-751 It was moved by K. Eldridge that there being no further business the meeting adjourn.
CARRIED

Secretary General

Chairperson