

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, May 25, 2021, at the hour of 6:30 p.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson (In-Person)
M. Clarke; Vice-Chair
M. E. Beaulieu
K. Eldridge
M. Chesser
N. Doddridge
G. Hayes (In-Person)
D. Hunt
D. Bourgouin
R. Mundle
K. Dickson

PARENT COMMISSIONERS: K. Mackenzie
M. Leblanc
A. Renouf

DIRECTOR GENERAL: H. Wood (In-Person)
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General
and Director of Adult and Vocational
Education (In-Person)

OTHERS: S. Ward; Director of Finance
L. Mosher; Director of Education Services
M. Hayes-Dow; Director of Information Technology, School
Organization and Transportation
D. Simoneau; Interim Director of Human Resources (In-Person)
D. Gauthier; Consultant (In-Person)

ABSENT: J. Bizeau sent her regrets. D. Smith; Director of Human
Resources and Secretary General

Following the sanitary measures put in place by Public Health Quebec to combat the Coronavirus (COVID-19) pandemic, this meeting of the Council of Commissioners was held online except for the above-mentioned individuals present at the administrative offices of the board.

Mr. Gifford, the Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. CONFLICT OF INTEREST

No conflicts declared at this time.

2. APPROVAL OF THE AGENDA

C21-05-716

It was moved by M. Chesser that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved.

CARRIED

3. **READING AND APPROVAL OF THE MINUTES OF APRIL 27, 2021**

3.1 **Reading of the Minutes**

C21-05-717 It was moved by K. Eldridge that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on April 27, 2021, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.
CARRIED

3.2 **Approval of the Minutes**

C21-05-718 It was moved by G. Hayes that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on April 27, 2021, be approved.
CARRIED

4. **BUSINESS ARISING FROM THE MINUTES**

4.1 **Resolution to adopt By-Law 14 – Delegation of Functions and Powers**

C21-05-719 It was moved by M. Clarke to approve By-Law 14-Delegation of Functions and Powers, which is an all-inclusive document. The document was received and placed on file.
Voting for the motion: 11
Voting against: 3
MOTION CARRIED BY MAJORITY VOTE

4.2 **Resolution to Repeal By-Law 1- Delegation of Powers to the Executive Committee**

WHEREAS the delegation of powers to the Executive Committee are now included in the inclusive document By-Law 14 – Delegation of Functions and Powers

C21-05-720 **IT WAS MOVED** by K. Dickson to repeal By-Law 1 – Delegation of Powers to the Executive Committee.
CARRIED

4.3 **Resolution to Repeal By-Law 2- Delegation of Powers to the Director General**

WHEREAS the delegation of powers to the Director General are now included in the inclusive document By-Law 14 – Delegation of Functions and Powers

C21-05-721 **IT WAS MOVED** by K. Eldridge to repeal By-Law 2 – Delegation of Powers to the Director General.
Voting for the motion: 12
Voting against: 2
MOTION CARRIED BY MAJORITY VOTE

4.4 Resolution to Repeal By-Law 3–Delegation of Powers to the Director of Education Services

WHEREAS the delegation of powers to the Director of Education Services are now included in the inclusive document By-Law 14 – Delegation of Functions and Powers

C21-05-722 **IT WAS MOVED** by K. Mackenzie to repeal By-Law 3 – Delegation of Powers to the Director of Education Services.

Voting for the motion: 13

Voting against: 1

MOTION CARRIED BY MAJORITY VOTE

4.5 Resolution to Repeal By-Lay 4-Delegation of Powers to the Director of Adult Education

WHEREAS the delegation of powers to the Director of Adult Education are now included in the inclusive document By-Law 14 – Delegation of Functions and Powers

C21-05-723 **IT WAS MOVED** by D. Hunt to repeal By-Law 4 – Delegation of Powers to the Director of Adult Education.

Voting for the motion: 12

Voting against: 2

MOTION CARRIED BY MAJORITY VOTE

4.6 Resolution to Repeal By-Law 5-Delegation of Powers to the Principals

WHEREAS the delegation of powers to the Principals will now be included in the inclusive document By-Law 14 – Delegation of Functions and Powers

C21-05-724 **IT WAS MOVED** by K. Eldridge to repeal By-Law 5 – Delegation of Powers to the Principals.

Voting for the motion: 12

Voting against: 2

MOTION CARRIED BY MAJORITY VOTE

4.7 Resolution to Repeal By-Lay 6-Delegation of Powers to the Director of Human Resources

WHEREAS the delegation of powers to the Director of Human Resources are now included in the inclusive document By-Law 14 – Delegation of Functions and Powers

C21-05-725 **IT WAS MOVED** by K. Dickson to repeal By-Law 6 – Delegation of Powers to the Director of Human Resources.

Voting for the motion: 13

Voting against: 1

MOTION CARRIED BY MAJORITY VOTE

4.8 Resolution to Repeal By-Law 12-Delegation of Powers to the Superintendent of Services

WHEREAS the delegation of powers to the Superintendent of Services are now included in the inclusive document By-Law 14 – Delegation of Functions and Powers

C21-05-726 **IT WAS MOVED** by D. Hunt to repeal By-Law 12 – Delegation of Powers to the Superintendent of Services.

Voting for the motion: 12

Voting against: 2

MOTION CARRIED BY MAJORITY VOTE

4.9 Resolution to Repeal By-Law 13- Delegation of Powers to the Director of Finance

WHEREAS the delegation of powers to the Director of Finance are now included in the inclusive document By-Law 14 – Delegation of Functions and Powers

C21-05-727 **IT WAS MOVED** by K. Mackenzie to repeal By-Law 13 – Delegation of Powers to the Director of Finance.

Voting for the motion: 12

Voting against: 2

MOTION CARRIED BY MAJORITY VOTE

5. CORRESPONDENCE

5.1 Plan d'urbanisme - Municipalité de Ristigouche-Partie-Sud-Est

Documentation was received from the Municipalité de Ristigouche-Partie-Sud-Est pertaining to their urbanization plan.

5.2 Plan d'urbanisme- Municipalité de Pointe-à la Croix

Documentation was received from the Municipalité de Pointe-à-la Croix pertaining to their urbanization plan.

5.3 QESBA: Award of Merit

QESBA's Award of Merit call for candidates was received and distributed among commissioners on April 30, 2021.

Council may submit one nomination per member board along with the resolution supporting the nomination.

5.4 Collectif régional de développement du Bas-Saint Laurent

A letter of appreciation was received from the *Collectif régional de développement du Bas-Saint Laurent* for the Défi oseentreprendre Bas-Saint-Laurent contest expressing their gratitude for the support and partnership of the School Board. M. Leblanc requested that the Governing Board of Metis-Beach receive a copy of the letter.

6. CHAIR'S REPORT

The monthly activity report of the Chair was received and placed on file.

7. **DIRECTOR GENERAL'S REPORT**

The monthly activity report of the Director General was received and placed on file. Mr. Wood responded to the Commissioners questions.

8. **RESOLUTION ITEMS**

8.1 **Adoption of the Three-Year Plan of Immovables 2021-2024**

WHEREAS the 2021-2024 Three-Year Plan of Immovables was distributed for consultation;

WHEREAS Riverview School was identified for study by the School Board;

WHEREAS three letters of acknowledgement were received from this consultation;

WHEREAS a public notice was issued inviting the public to a consultation on April 20, 2021, to initiate the procedure for a modification to the Deed of Establishment of Riverview School;

WHEREAS the first recommendation presented during the consultation on April 20, 2021, was to remove the Cycle II, year I (Secondary III) from the Deed of Establishment;

WHEREAS the second recommendation presented was to suspend the Cycle I, year I and II (Secondary I & II) services for the 2021-2022 school year at Riverview School;

WHEREAS the recommendations were received without opposition;

WHEREAS the members of the Governing Board of Riverview School agree with the recommended changes to the Deed of Establishment for Riverview School;

C21-05-728

IT WAS MOVED by G. Hayes to approve the 2021-2024 Three-Year Plan of Immovables as presented; and

THAT the Deed of Establishment of Riverview School be modified to remove the Secondary Cycle II (Secondary III); and

THAT the suspension of services for Secondary Cycle 1 for 2021-2022 be indicated on the 2021-2024 Three-Year Plan and the Deed of Establishment.

CARRIED

8.2 **Resolution: Information Technology (IT) spending**

WHEREAS Eastern Shores School Board received measure 50767 for the acquisition of digital combinations for the amount of \$199,318 for the 2020-2021 school year,

WHEREAS Eastern Shores School Board promotes a one-to-one ratio of digital devices to students,

WHEREAS Eastern Shores School Board is mandated to purchase through group ententes,

C21-05-729

IT WAS MOVED by M. Leblanc to approve the purchase of devices for the amount of \$ \$113,460.00 before taxes, through the ministry approved entente purchases;

THAT the Director General, Hugh Wood, be authorized to sign any or all documents pertaining to this purchase.

CARRIED

8.3 Human Resources Resolutions

C21-05-730

It was moved by M. Leblanc to approve the Professional Staffing Plan and the Support Staffing plan as presented. The documents were received and placed on file.

CARRIED

9. NOTICE OF MOTION

Notice of motion was given by Commissioner K. Dickson to adopt By-Law 8: to set the day, time and location of the Council of Commissioner and Executive Committee Meetings at the next sitting of the Council of Commissioners on June 22, 2021.

10. QUESTION PERIOD

No Items

11. DATES OF THE NEXT MEETINGS

June 22, 2021

Executive: 6:00 p.m.

Council: 6:30 p.m.

12. VARIA

No Items

13. IN-CAMERA

C21-05-731

It was moved by G. Hayes to go in camera at 7:31 p.m.

CARRIED

C21-05-732

It was moved by G. Hayes to move out of in-Camera at 8:03 p.m.

CARRIED

13. ADJOURNMENT at 8:04 P.M.

C21-05-733

It was moved by K. Eldridge that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson