

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, April 27, 2021, at the hour of 6:30 p.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson (In-Person)
M. Clarke; Vice-Chair
M. E. Beaulieu
M. Chesser
N. Doddridge
G. Hayes (In-Person)
D. Hunt
D. Bourgouin
R. Mundle
K. Dickson

PARENT COMMISSIONER: K. Mackenzie
M. Leblanc
A. Renouf
J. Bizeau

DIRECTOR GENERAL: H. Wood (In-Person)
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Assistant Director General and
Director of Adult and Vocational Education
(In-Person)

OTHERS: S. Ward; Director of Finance
L. Mosher; Director of Education Services
M. Hayes-Dow; Director of Information Technology, School
Organization and Transportation;
D. Simoneau; Interim Director of Human Resources (In-Person)
T. Renouf; Superintendent of Services (In-Person)

ABSENT: K. Eldridge; D. Smith; Director of Human Resources and Secretary
General

Following the sanitary measures put in place by Public Health Quebec to combat the Coronavirus (COVID-19) pandemic, this meeting of the Council of Commissioners was held online except for the above-mentioned individuals present at the administrative offices of the board.

Mr. Gifford, the Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts declared at this time.

2. **APPROVAL OF THE AGENDA**

C21-04-705

It was moved by D. Hunt that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved with the following amendments:

Move item 8.11 to the end of the Item 8: Resolution Items

CARRIED

3. **READING AND APPROVAL OF THE MINUTES OF March 23, 2021**

3.1 **Reading of the Minutes**

C21-04-706 It was moved by K. Mackenzie that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on March 23, 2021, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3.2 **Approval of the Minutes**

C21-04-707 It was moved by J. Bizeau that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on August 29, 2018 be approved.

CARRIED

4. **BUSINESS ARISING FROM THE MINUTES**

4.1 **Central Parents Committee Request**

WHEREAS the Eastern Shores School Board Central Parents Committee has unanimously voted on a motion to survey the parents of Eastern Shores School Board in order to document their experience and concerns about the issue of bullying and violence in all ESSB schools;

WHEREAS the commissioners of Eastern Shores School Board have discussed this issue and its importance with regards to the safety and well-being of all students and their families;

C21-04-708 **IT WAS MOVED** by M. Leblanc that an ad hoc committee be formed with the following members:

- 2 parent commissioners;
- 1 elected commissioner; and
- 2 Eastern Shores School Board staff members who are involved in overseeing the school board's obligations towards bullying and violence in accordance with the Education Act; and

THAT the following individuals be nominated:

- Parent-commissioner : Kathy Mackenzie, Melanie Leblanc
- Commissioner: M. E. Beaulieu
- Board Staff: Complementary Services, Assistant Director General

THAT the Ad Hoc explore strategies and to submit recommendations, by June 30, 2021, to the Council; and

THAT the abovementioned exploration should consider the perspective of parents and other stakeholders throughout Eastern Shores School Board.

VOTING FOR: 12

VOTING AGAINST: M. Chesser

M. Clarke

MOTION WAS CARRIED BY MAJORITY VOTE

5. **CORRESPONDENCE**

5.1 **Municipalité de Saint-François-Xavier-de-Viger**

A letter was received from the Municipalité de Saint-François-Xavier-de-Viger, acknowledging reception for the 2021-2023 three-year plan.

6. **CHAIR'S REPORT**

The monthly activity report of the Chair was received and placed on file. Mr. Gifford verbally reviewed the items on his report

7. **DIRECTOR GENERAL'S REPORT**

The monthly activity report of the Director General was received and placed on file. The Director General verbally reviewed his report and invited Commissioners to ask questions

8. **RESOLUTION ITEMS**

8.1 **Riverview School Consultation**

A report from the consultation held on April 20, 2021 regarding Riverview School was included in the Director General's report.

Mr. Wood was asked to attend the next governing board meeting which is to be held on April 29, 2021, to present the information regarding the modification to the level of instruction at the Secondary Cycle I and II levels.

8.2 **Resolution to adopt By-Law 14 – Delegation of Functions and Powers**

Tabled to the next Council of Commissioners meeting on May 25, 2021.

8.3 **Resolution to Repeal By-Law 1- Delegation of Powers to the Executive Committee**

Tabled to the next Council of Commissioners meeting on May 25, 2021.

8.4 **Resolution to Repeal By-Law 2- Delegation of Powers to the Director General**

Tabled to the next Council of Commissioners meeting on May 25, 2021.

8.5 **Resolution to Repeal By-Law 3-Delegation of Powers to the Director of Education Services**

Tabled to the next Council of Commissioners meeting on May 25, 2021.

8.6 **Resolution to Repeal By-Law 4-Delegation of Powers to the Director of Adult Education**

Tabled to the next Council of Commissioners meeting on May 25, 2021.

8.7 **Resolution to Repeal By-Law 5-Delegation of Powers to the Principals**

Tabled to the next Council of Commissioners meeting on May 25, 2021.

8.8 **Resolution to Repeal By-Law 6-Delegation of Powers to the Director of Human Resources**

Tabled to the next Council of Commissioners meeting on May 25, 2021.

8.9 **Resolution to Repeal By-Law 12-Delegation of Powers to the Superintendent of Services**

Tabled to the next Council of Commissioners meeting on May 25, 2021.

8.10 **Resolution to Repeal By-Law 13- Delegation of Powers to the Director of Finance**

Tabled to the next Council of Commissioners meeting on May 25, 2021.

8.11 **Human Resources Resolutions**

Moved to follow 8.12

8.12 **Resolution – Request to obtain a permanent authorization for Construction Equipment Operation (DEP 5720)**

WHEREAS Eastern Shores School Board received a provisional authorisation dated September 5, 2019 to offer the English version of “Conduite d’engins de Chantiers”;

WHEREAS as the provisional authorisation was given for the 2019-2020, 2020-2021, and 2021-2022 school years;

WHEREAS the Eastern Shores School Board is the only English School Board to authorized to offer this course;

WHEREAS a course code was allocated, upon request, to the English version on January 6, 2021;

WHEREAS there was no course content available in English;

WHEREAS Eastern Shores School Board undertook the translation of the course content;

WHEREAS recruitment of a bilingual CCQ certified instructor was necessary and became a lengthy process;

WHEREAS equipment and installations needed to be procured;

WHEREAS COVID-19 set back the planning and implementation by several months;

WHEREAS considering all off the above, the course was able to begin in March 2021 with a first cohort of 16 students;

WHEREAS there is a great demand for the English Construction Equipment Operation (DVS 5720);

WHEREAS with the requests for registration show that it is possible to have several cohorts and maintain a perpetual flow;

WHEREAS the provisional authorisation ends on June 30, 2022;

C21-04-709

IT WAS MOVED by G. Hayes to submit a request to the Ministère de l’Éducation to grant a permanent authorisation to offer “Construction Equipment Operation (DVS 5720) to Eastern Shores School Board to serve the English Population of Quebec.

CARRIED

8.11 **HUMAN RESOURCES RESOLUTIONS**

8.11.1 **2021-2022 Teachers Staffing Plan**

C21-04-710

It was moved by K. Dickson to approve the 2021-2022 Teachers Staffing Plan as presented. The document was received and placed on file.

CARRIED

8.11.2 **2021-2022 Support Staffing Plan**

C21-04-711

It was moved by G. Hayes to approve the 2021-2022 Support Staffing Plan as presented. The document was received and placed on file.

Abstaining: D. Bourgoïn
R. Mundle

MOTION CARRIED BY MAJORITY VOTE

8.11.3 **Bus Drivers**

C21-04-712

It was moved by G. Hayes to adopt the staffing plan for bus drivers as status quo with the 2020-2021 plan.

CARRIED

9. **QUESTION PERIOD**

No Items

10. **DATES OF THE NEXT MEETINGS**

May 25, 2021

Executive: 6:00 p.m.
Council: 6:30 p.m.

11. **VARIA**

No Items

11.1 **In-Camera**

C21-04-713 It was moved by G. Hayes to go in camera at 8:36 p.m. CARRIED

C21-04-714 It was moved by G. Hayes to move out of in-Camera at 8:51 p.m. CARRIED

12. **ADJOURNMENT at 8:52 P.M.**

C21-04-715 It was moved by M. Clarke that there being no further business the meeting adjourn. CARRIED

Secretary General

Chairperson