

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The special meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, March 23, 2021, at the hour of 6:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson (In-Person)  
G. Hayes, member (In-Person)  
R. Mundle, member  
K. Dickson, member  
K. Eldridge  
M. Chesser

PARENT-COMMISSIONERS: K. Mackenzie, member

DIRECTOR GENERAL: Hugh Wood (In-Person)  
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Director of Adult and Vocational Education (In-Person)

OTHERS: S. Ward; Director of Financial Services and Material Resources (in Person)  
M. Hayes; Director of Information Technology, Transportation and School Organization (In Person)  
D. Simoneau; Interim Director of Human Resources (in Person)  
L. Mosher; Director of Education Services

ABSENT: M. Clarke, Vice-Chair; D. Smith, Secretary General and Director of Human Resources

Following the sanitary measures put in place by Public Health Quebec to combat the Coronavirus (COVID-19) pandemic, this meeting of the Executive Committee was held online with the exception of the above-mentioned individuals present at the administrative offices of the board.

The chairperson, W. Gifford, called this regular meeting of the Executive Committee to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts declared

2. **APPROVAL OF AGENDA**

E21-03-716

It was moved by R. Mundle that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved with the following addition to Varia:

7.1 **Terms of Reference for the Executive Committee**

CARRIED

**3. READING AND APPROVAL OF THE MINUTES**

**3.1 Reading of the minutes of February 23, 2021**

E21-03-717

It was moved by K. Mackenzie that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on February 23, 2021, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

**3.2 Approval of the minutes of February 23, 2021**

E21-03-718

It was moved by G. Hayes that the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on February 23, 2021, be approved.

CARRIED

**4. BUSINESS ARISING FROM THE MINUTES**

No Items

**5. FINANCIAL SERVICES**

**5.1 Accounts Payable**

E21-03-719

It was moved by K. Dickson that the following accounts payable be approved:

- Dated February 26, 2021, in the amount of \$ 1,088,730.59
- Dated March 15, 2021, in the amount of \$ 649,628.05

CARRIED

**6. HUMAN RESOURCES**

No items

**7 VARIA**

**7.1 Term of Reference for the Executive Committee**

The terms of reference were presented to the Executive Committee for review and comments.

**8. ADJOURNMENT 6:16 p.m.**

E21-03-720

It was moved by G. Hayes that there being no further business the meeting adjourn.

CARRIED

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Secretary General

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Chairperson