

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, January 26, 2021, at the hour of 6:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson (In-Person)
M. Clarke, member
G. Hayes, member
R. Mundle, member
K. Dickson, member
M.E. Beaulieu
R. Mundle

PARENT-COMMISSIONERS: K. Mackenzie, member

DIRECTOR GENERAL: Hugh Wood (In-Person)
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Director of Adult and Vocational Education
SECRETARY GENERAL: D. Smith; Director of Human Resources (In-Person)

OTHERS: S. Ward; Director of Financial Services and Material Resources
L. Mosher; Director of Educational Services
M. Hayes; Director of Information Technology, Transportation and School Organization

1. OPENING OF THE MEETING

Following the sanitary measures put in place by Public Health Quebec to combat the Coronavirus (COVID-19) pandemic, this meeting of the Executive Committee was held on-line with the exception of the above-mentioned individuals present at the administrative offices of the board.

The chairperson, W. Gifford, called this regular meeting of the Executive Committee to order and welcomed everyone present.

2. CONFLICT OF INTEREST

No conflicts declared at this time

3. **NOMINATION OF VICE-CHAIR**

WHEREAS in accordance with article 182 of the Education Act, certain articles are adapted to the Executive Committee;

WHEREAS article 155.1 may be adapted to the Executive Committee;

The Chairperson called for nominations to the position of Vice-Chairperson of the Executive Committee of Eastern Shores School Board. He requested that Hugh Wood and Diane Smith act as scrutineers if needed.

E21-01-699

It was moved by W. Gifford that Mike Clarke be nominated to the position of Vice-Chairperson of the Executive Committee of Eastern Shores School Board.

CARRIED

The Chair called out three times for additional nominations.

It was moved by K. Mackenzie that nominations cease.

Mr. Clarke accepted his nomination therefore the Vice-chairperson of the Executive Committee of Eastern Shores School Board is Mike Clarke.

4. **APPROVAL OF AGENDA**

E21-01-700

It was moved by K. Mackenzie that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved.

CARRIED

5. **READING AND APPROVAL OF THE MINUTES**

5.1 **Reading of the minutes of December 9, 2020**

E21-01-701

It was moved by M. Clarke that, whereas the minutes of the special meeting of the Executive Committee of the Eastern Shores School Board, held on December 9, 2020, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

5.2 **Approval of the minutes of December 9, 2020**

E21-01-702

It was moved by M. Clarke that the minutes of the special meeting of the Executive Committee of the Eastern Shores School Board, held on December 9, 2020, be approved.

CARRIED

6. **BUSINESS ARISING FROM THE MINUTES**

No Items

7. **FINANCIAL SERVICES**

7.1 **Accounts Payable**

E21-01-703

It was moved by K. Dickson that the following accounts payable be approved:

- Dated December 15, 2020, in the amount of \$ 616,666.00
- Dated December 30, 2020, in the amount of \$ 781,188.02
- Dated January 15, 2021, in the amount of \$ 931,172.64

CARRIED

8. **HUMAN RESOURCES**

No items

9 **CALENDARS**

9.1 **Listuguj**

E21-01-704

It was moved by G. Hayes to approve the following calendars for Listuguj Adult and Vocational Education Center as presented:

- Accounting (5731)
- LPN (5825)

The documents were received and placed on file.

CARRIED

9.2 **Wakeham**

E21-01-705

It was moved by K. Dickson to approve the following calendar for Wakeham Adult and Vocational Education Center as presented:

- Accounting (5731)

The document was received and placed on file.

CARRIED

10. **VARIA**

No items

8. **ADJOURNMENT 6:09 p.m.**

E21-01-706

It was moved by K. Mackenzie that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson