

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The special meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Wednesday, December 9, 2020, at the hour of 6:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson (in-person)
M. Clarke, member (in-person)
R. Mundle, member
K. Eldridge
D. Bourgouin

PARENT-COMMISSIONERS: K. Mackenzie, member
J. Bizeau
A. Renouf

DIRECTOR GENERAL: Hugh Wood (in-person)
ASSISTANT DIRECTOR GENERAL: J. Bradbury; Director of Adult and Vocational
Education
SECRETARY GENERAL: D. Smith; Director of Human Resources (in-person)

OTHERS: S. Ward; Director of Financial Services and Material Resources
T. Renouf; Superintendent of Services

ABSENT: Mr. K Dickson, sent his regrets. G. Hayes

1. **OPENING OF THE MEETING**

Following the sanitary measures put in place by Public Health Quebec to combat the Coronavirus (COVID-19) pandemic, this meeting of the Executive Committee was held on-line with the above-mentioned individuals present at the administrative offices of the board.

The chairperson, W. Gifford, called this special meeting of the Executive Committee to order and welcomed everyone present.

2. **NOMINATION OF VICE-CHAIR**

Tabled

3. **APPROVAL OF AGENDA**

E20-12-692

It was moved by M. Clarke that the agenda for this special meeting of the Executive Committee of the Eastern Shores School Board be approved.

CARRIED

4. READING AND APPROVAL OF THE MINUTES

4.1 Reading of the minutes of September 23, 2020

E20-12-693

It was moved by K. Mackenzie that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on September 23, 2020, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

4.2 Approval of the minutes of September 23, 2020

E20-12-694

It was moved by R. Mundle that the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on September 23, 2020, be approved.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

No Items

6. FINANCIAL SERVICES

6.2 Accounts Payable

E20-12-695

It was moved by M. Clarke that the following accounts payable be approved:

- Dated September 30, 2020, in the amount of \$ 770,778.08
- Dated October 15, 2020, in the amount of \$ 956,580.69
- Dated October 30, 2020, in the amount of \$ 1,092,715.54
- Dated November 15, 2020, in the amount of \$ 340,772.37
- Dated November 30, 2020, in the amount of \$ 1,347,509.16

CARRIED

7. HUMAN RESOURCES

7.1 Support Staff

E20-12-696

It was moved by K. Mackenzie to add the following full-time regular positions to the 2020-2021 Board Office staffing Plan, effective January 11, 2021:

- One (1) School Organization Technician
- One (1) Office Agent Principal Class
- One (1) Administration Technician – Human Resources

CARRIED

8. **CALENDARS**

8.1 **Amended Calendars – Modification to the Basic School Regulations (BSR)**

WHEREAS on October 28, 2020, decree 1128-2020 published a modification to the Basic School Regulations;

WHEREAS decree 1128-2020 modifies section 16 of the BSR to read as follows:

“... The school calendar for students shall consist of the equivalent of a maximum of 200 days, at least 177 of which must be devoted to educational services... to give effect to the first paragraph, 3 days or half-days devoted to educational services, as the case may be, must be deducted from the school calendar established for the 2020-2021 school year...”

WHEREAS the following calendars will be affected by the decree by changing the calendar from 180 school days to 177 and by increasing the training and planning days (fixed and floating pedagogical days) from a maximum of 20 to 23:

- Baie-Comeau
- Riverview, Flemming, Queen Elizabeth High School, Fermont School
- St. Patrick’s, Evergreen High School
- Metis Beach, Escuminac, New Richmond High School, New Carlisle High School, ShigawakePort-Daniel School, Belle Anse, Gaspé Elementary, Gaspé Polyvalent and Grosse Ilse High School.

E20-12-697

IT WAS MOVED by K. Mackenzie to approve the modifications to the 2020-2021 school calendars as presented. Documents received and placed on file.

CARRIED

9. **ADJOURNMENT 6:22 p.m.**

E20-12-698

It was moved by M. Clarke that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson