

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Wednesday, September 23, 2020, at the hour of 9:30 a.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson
M. E. Beaulieu
K. Eldridge, Vice-Chair (Videoconference)
M. Chesser
N. Doddridge; 160 Main Street, Gesgapegiag, Quebec, G0C 1Y1
M. Clarke
G. Hayes
G. Briand
D. Bourgouin
R. Mundle (Video Conference)
K. Dickson (Video Conference)

PARENT COMMISSIONER: K. Mackenzie
J. Davies (Videoconference)
C. Carney
D. Martin (Telephone-conference)

DIRECTOR GENERAL: H. Wood
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance
INTERIM SECRETARY GENERAL: M.A. Cooke

OTHERS: L. Mosher; Director of Education Services
D. Smith; Director of Human Resources
T. Renouf; Superintendent of Services
A. Guilbeault; Coordinator of Adult and Vocational Education Services

The Chairperson, Mr. Gifford called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **OATH OF OFFICE**

1.1 **Commissioner of Ward 4**

Ms. Nancy Doddridge was appointed by resolution to fill the vacant commissioner's seat in Ward 4 on August 26, 2020. She was duly sworn in by Ms. June Main, Returning Officer on September 2, 2020. The document was deposited with the Secretary General and has been placed on file.

2. **CONFLICT OF INTEREST**

Parent Commissioner C. Carney declared a conflict of interest in item 10.6; Human Resources.

3. **APPROVAL OF THE AGENDA**

C20-09-623

It was moved by G. Hayes that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved.

CARRIED

4. READING AND APPROVAL OF THE MINUTES

4.1 Reading of the Minutes

4.1.1 August 26, 2020

C20-09-624 It was moved by G. Briand that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on August 26, 2020, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same. CARRIED

4.1.2 September 14, 2020

C20-09-625 It was moved by G. Briand that whereas the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on September 14, 2020, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same. CARRIED

4.2 Approval of the minutes

4.2.1 August 26, 2020

C20-09-626 It was moved by K. Eldridge that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on August 26, 2020, be approved. CARRIED

4.2.2 September 14, 2020

C20-09-627 It was moved by M. Ellen Beaulieu that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on September 14, 2020, be approved. CARRIED

5. BUSINESS ARISING FROM THE MINUTES

No items

6. CORRESPONDENCE

No items

7. CHAIR'S REPORT

The chair gave a verbal report of his activities that mainly concerned the stay on Bill 40 and the upcoming elections.

8. DIRECTOR GENERAL'S REPORT

8.1 Director General's Activity Report

The Director General reviewed his report verbally with the Council. The document was received and placed on file.

8.2 Revision of the Administrative Organizational Chart 2020-2021

WHEREAS the Council of Commissioners approved for consultation, the proposed revision of the Administrative Organizational Chart 2020-2021;

WHEREAS the Directors of service have been met with individually, regarding the proposed revision of the Administrative Organization Chart;

WHEREAS the Association of Administrators of English Schools of Quebec (AAESQ) and the Association Quebécoise des Cadres Scolaires (AQCS) were consulted on the proposed revision of the Administrative Organization Chart and invited to submit their views in writing;

WHEREAS the draft proposed revision of the Administrative Organization Chart was modified to remove the position of Personnel Management Consultant;

C20-09-628

IT WAS MOVED BY G. Briand that the proposed revision of the Administrative Organization Chart 2020-2021 be approved. The document was received and placed on file.

CARRIED

9. ELECTIONS

9.1 Delegation of Powers to the DG during the Electoral Period

WHEREAS pursuant to the *Act respecting school elections*, a school election will be held on November 1, 2020; and

WHEREAS under section 160.1 of this Act, the Council of Commissioners or the Executive Committee shall not sit after September 27, 2020 “...unless a fortuitous event necessitating its intervention occurs, or to comply with an obligation imposed by law...”; and

WHEREAS the last regular meeting of the Council of Commissioners is being held on September 23, 2020; and

WHEREAS the mandate of the current commissioners will end on the date of the proclamation of the election, or no later than November 5, 2020; and

WHEREAS it is necessary to ensure the continuity of the operations of the School Board between September 23 and November 5, 2020:

C20-09-629

IT WAS MOVED BY K. Mackenzie to authorize the Director General to take all necessary decisions and all necessary measures required to ensure the continuity of operations from September 23, 2020, until November 5, 2020, and for this purpose, including, but not limited to, issuing orders and contracts, in accordance with the laws and the policies in force and according to the available budget; and

THAT at the first Regular Meeting of the Council of Commissioners scheduled on November 10, 2020, the Director General shall present a report of the decisions and measures taken by him to ensure continuity of operations during this period.

CARRIED

10. DEPARTMENT REPORTS

10.1 Information Technology

The monthly activity report from the IT department was received and placed on file.

10.2 Education Services

The monthly activity report and the newsletter from the Educational Services were received and placed on file.

10.3 Complementary Services

The monthly activity report from Complementary Services was received and placed on file.

10.4 Adult and Vocational Education Services

The monthly activity report from the Adult and Vocational Education Services was received and placed on file.

10.5 Financial Services

10.5.1 2020-2021 Budget

ATTENDU QUE conformément à la Loi sur l'instruction publique (chapitre I-13.3), « la Commission scolaire Eastern Shores doit adopter et transmettre au ministre de l'Éducation et de l'Enseignement supérieur son budget de fonctionnement, d'investissement et du service de la dette pour l'année scolaire 2020-2021;

ATTENDU QUE ce budget prévoit un déficit d'exercice de 216 647 \$ et que ce montant est inférieur à la limite d'appropriation de l'excédent accumulé représentant 15 % de l'excédent accumulé au 30 juin 2019 exclusion faite de la valeur comptable nette des terrains ainsi que de la subvention financement à recevoir relative à la provision pour avantages sociaux au 30 juin 2019;

ATTENDU QUE l'évaluation uniformisée ajustée des immeubles imposables avant exemption qui a été utilisée pour l'établissement de la subvention d'équilibre est établie au montant de 780 233 183 \$ en conformité avec la Loi et les règles budgétaires pour l'année scolaire 2020-2021;

ATTENDU QUE le produit de la taxe scolaire au montant de 670 587 \$ a été établi en prenant en considération :

- une évaluation uniformisée ajustée des immeubles imposables de 25 000 \$ et moins au montant de 25 258 327 \$, et :
- un nombre de 4 750 immeubles imposables de plus de 25 000 \$.

C20-09-630

IL EST PROPOSÉ PAR D. Bourgouin que le budget de fonctionnement, d'investissement et du service de la dette prévoyant des revenus de 32 080 260 \$ et des dépenses de 32 296 907\$ soit adopté et transmis au ministre de l'Éducation et de l'Enseignement supérieur.

CARRIED

10.6 Human Resources

Parent Commissioner Carney left the meeting at this time (10:22 a.m.) declaring a conflict of interest.

10.6.1 Coordinator of Human Resources

C20-09-631

It was moved by G. Briand to appoint Denise Simoneau as Coordinator of Human Resources starting September 28, 2020.

CARRIED

Parent Commissioner Carney returned to the meeting at 10:24

10.6.2 Principal of New Richmond High School

C20-09-632

It was moved by G. Hayes to appoint Kelly Caldwell as 100% principal in New Richmond High School starting September 24, 2020.

CARRIED

10.6.3 Human Resources Activity Report

The monthly activity report, Information Document, List of Staff Assistants, and the List of Support Staff were received from the Human Resources department and documents were placed on file.

10.7 **Material Resource and Transportation**

The monthly activity report from the Material Resources and Transportation Department was received and placed on file.

10.8 **Secretary General**

10.8.1 **2019-2020 Student Ombudsman report**

WHEREAS in accordance with article 220.2 the student ombudsman must submit an annual report stating the number of complaint referrals received and their nature, the corrective measures recommended and any action taken.

WHEREAS the report must separately list complaint referrals concerning acts of bullying or violence. It may include any recommendation the Student Ombudsman considers appropriate concerning measures required to prevent and stop bullying and violence.

WHEREAS the report must be attached to the school board's annual report.

WHEREAS the ESSB's Student Ombudsman, has submitted his annual report for the 2019-2020 school year as well as his activity report;

WHEREAS the number of complaints received was 0;

WHEREAS the number of complaints concerning acts of bullying and violence was 0;

C20-09-633

IT WAS MOVED BY K. Eldridge to accept the 2019-2020 annual report deposited by the Student Ombudsman. The document was received and deposited on file.

CARRIED

11. **QUESTION PERIOD**

Commissioner Clarke inquired as to whether or not additional hours were allocated to janitorial and maintenance works concerning COVID measures.

Mr. Clarke also mentioned the passing of former commissioner, Luc Martin's father and asked that a card of sympathy be sent to the family.

Finally, Mr. Clarke extended his appreciation of Mr. Gary Briand as commissioner and wished him well in his retirement from the Council of Commissioners.

12. **DATES OF THE NEXT MEETING**

Council of Commissioners:
November 10, 2020, at 6:30 p.m.

13. **VARIA**

No items

14. **ADJOURNMENT at 10:41 A.M.**

C20-09-634

It was moved by M. Chesser that, there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson