

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, June 16, 2020 at the hour of 6:30 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson
M. E. Beaulieu (Videoconference)
K. Eldridge, Vice-Chair (Videoconference)
M. Chesser (Videoconference)
M. Clarke (Videoconference)
G. Hayes (Videoconference)
G. Briand
D. Bourgouin (Videoconference)
R. Mundle (Videoconference)
K. Dickson (Videoconference)

PARENT COMMISSIONER: K. Mackenzie (Videoconference)
J. Davies (Videoconference)
D. Martin (telephone Conference)

DIRECTOR GENERAL: H. Wood
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance
INTERIM SECRETARY GENERAL: M.A. Cooke

OTHERS: T. Renouf; Superintendent of Services
Gillian O'Rourke, Eastern Shores Teachers Association (ESTA)
President

ABSENT: L. Martin, C. Carney

Due to the Coronavirus (COVID-19) and social distancing measures still being in effect, commissioners and directors were encouraged to attend by videoconference or telephone. Mr. Gifford, Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

The Director General indicated an interest in item 8.8.3. and therefore, will abstain from all discussion.

2. **APPROVAL OF THE AGENDA**

C20-06-568

It was moved by G. Briand that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved with the following additions and amendments:

Addition to Correspondence: Fondation Prévention Suicide- Bas-Saint-Laurent

Item 8.6: Human Resources to be moved to Item 12: In-Camera

CARRIED

3. READING AND APPROVAL OF THE MINUTES

3.1. Reading of the minutes

3.1.1 May 19, 2020

C20-06-569 It was moved by K. Dickson that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on May 19, 2020 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3.1.2 May 28, 2020

C20-06-570 It was moved by M. E. Beaulieu that whereas the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on May 28, 2020 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3.2 Approval of the Minutes

3.2.1 May 19, 2020

C20-06-571 It was moved by K. Eldridge that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on May 19, 2020 be approved.

CARRIED

3.2.2 May 28, 2020

It was moved by K. Dickson that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on May 28, 2020 be approved.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

No Items

5. CORRESPONDENCE

5.1 QESBA Membership Fees

Notice was received that the 2020-2021 membership fees are due for July 31, 2020.

5.2 Fondation prévention du suicide du Bas-Saint-Laurent

C20-06-572 It was moved by G. Hayes to support the Fondation prévention du suicide du Bas-Saint-Laurent with a financial contribution in the amount of \$ 1000.00.

VOTING FOR: 12

VOTING AGAINST: 1

MOTION CARRIED BY MAJORITY VOTE

6. CHAIR'S REPORT

No Items

7 DIRECTOR GENERAL'S REPORT

The Director General's monthly activity report was received and placed on file. For those on the phone, Mr. Wood reviewed his report verbally.

8 DEPARTMENT REPORTS

8.1. Information Technology Services (IT)

The monthly activity report was received from the Coordinator of It and placed on file.

8.2. Educational Services

The monthly activity report was received from the Director Educational Services and placed on file.

8.3. Complementary Services

The monthly activity report was received from the Coordinator of Complementary Services and placed on file.

8.4. Adult and Vocational Education Services

The monthly activity report was received from the Coordinator of Adult and Vocational Education Services and placed on file.

8.5. Financial Services

8.5.1 Activity Report

The monthly activity report was received from the Director of Financial Services and placed on file.

8.5.2 Credit Card Project

C20-06-573

It was moved by K. Eldridge to authorize the Director of Finance, S. Ward and the Director General, H. Wood to undertake discussions with the Caisse populaire Desjardins du Centre-sud gaspésien in order to allow administrators in schools and centres to have school board credit cards.

CARRIED

8.6. Human Resources

Moved to Item 12: In-Camera Session

8.7. Material Resources and Transportation

8.7.1. Board Office Renovations

C20-06-574

It was moved by M. Clarke to proceed with the project to renovate the Board Office in order to accommodate more office space.

VOTING FOR: 7

VOTING AGAINST: K. Eldridge
M.E. Beaulieu
R. Mundle
K. Mackenzie
J. Davies

ABSTENTIONS: D. Martin

MOTION CARRIED BY MAJORITY VOTE

8.7.2. Janitorial Contract

C20-06-575

It was moved by G. Briand to approve the following janitorial contracts for the 2020-2021 school year:

Company Name	School	Amount
Evrest Service Entretien 9151-3713 Québec Inc	Métis Beach School	\$ 92,400.00 plus tax
David Mann	Escuminac School	\$ 37,916.84 plus tax
Orley Devouge	Belle Anse School	\$ 24,500.00 no tax
Ent. STP 9253-4999 Quebec Inc.	Riverview School	\$ 38,448.00 plus tax

CARRIED

8.7.3. Activity Report

The monthly activity report was received from the Superintendent of Services and placed on file.

8.8. Secretary General

8.8.1. By-Law 2-Delegation of Powers to the Director General

WHEREAS the Governance and Ethics Committee has reviewed and recommended that By-Law 2 – Delegation of Powers to the Director General be adopted as presented:

WHEREAS a public notice was published advising of amendments to By-Law 2:

C20-06-576

IT WAS MOVED by G. Briand that By-Law 2 – Delegation of Powers to the Director General be adopted as presented; and

THAT it shall replace all previous versions and take effect upon the date of its publication by a public notice. (Document on file)

CARRIED

8.8.2. By-Law 8: To set the day, time and location of the meetings of the Executive Committee and the Council of Commissioners

WHEREAS the Governance and Ethics Committee has reviewed and recommended that the By-Law be adopted as presented:

WHEREAS a public notice was published advising of amendments to By-Law 8: Day, Time and Location of the Meetings of the Executive Committee and Council of Commissioners

C20-06-577

IT WAS MOVED by K. Dickson that By-Law 8 – Day, Time and Location of the Meetings of the Executive Committee and Council of Commissioners be adopted as presented; and

THAT it shall replace all previous versions and take effect upon the date of its publication by a public notice. (Document on file)

CARRIED

8.8.3 Appointment of a Returning Officer

WHEREAS in accordance with article 22 of the *Act respecting school elections to elect certain members of the boards of directors of English-language school service centres* the Director General may refuse to act as returning officer;

WHEREAS in accordance with resolution C20-02-521 adopted on February 18, 2020 that accepted the request from the Director General, Hugh Wood to not act as Returning Officer and to post the position;

WHEREAS two postings were published with no applications being submitted;

C20-06-578

IT WAS MOVED by G. Hayes to appoint Mrs. June Main-Denis as Returning Officer for the November 1, 2020 elections effective June 15, 2020.

CARRIED

8.8.4 Rules of Order and Procedures for Meetings of the Council of Commissioners

WHEREAS the Governance and Ethics Committee has thoroughly reviewed the Rules of Order and Procedures for Meetings of the Council of Commissioners;

WHEREAS the document was deposited with Council for review;

C20-06-579

IT WAS MOVED by K. Eldridge to approve the Rules of Order and Procedures for Meetings of the Council of Commissioners and including the appendices. (Document on file)

CARRIED

9. QUESTION PERIOD

Mr. Gifford invited Ms. O'Rourke to take the floor at this time. Ms. O'Rourke asked, in light of the information announced by the Minister of Education, how the school board plans distributing information to the schools, teachers and parents in a timely manner.

Mr. Wood explained that through computer programs made available with the service provider GRICS, information would be made available to all parents through a portal especially designed for parents, that schools would be asked to ensure that they have parents' emails or other contact information in order to be able to distribute documents.

10. DATES OF NEXT MEETING

Executive Committee:

Wednesday August 26, 2020 @ 6:00 p.m.

Council of Commissioners:

Wednesday August 26, 2020 @ 6:30 p.m.

11. VARIA

No Items

12. IN-CAMERA

Ms. O'Rourke left the meeting at this time.

8.6 Human Resources

C20-06-580 It was moved by G. Hayes to go in camera at 7:57 p.m. CARRIED

C20-06-581 It was moved by G. Briand to come out of in-camera at 8:00 p.m. CARRIED

Following the conclusion of the In-Camera session the following motions were adopted:

8.6.1 Principal Engagements

C20-06-582 It is moved by K. Eldridge to appoint Sonia McNally to the position of Principal of Queen Elizabeth High School and Riverview School effective July 1, 2020. CARRIED

C20-06-583 It is moved by K. Dickson to appoint Donna Anderson to the position of Principal of Grosse Isle School effective July 1, 2020. CARRIED

C20-06-584 It is moved by K. Eldridge to abolish the position of Vice-Principal at Queen Elizabeth High School effective July 1, 2020. CARRIED

8.6.2 Activity Report

The monthly activity report and information document was received from the Director of Human Resources and placed on file.

12. ADJOURNMENT at 8:02 p.m.

C20-06-585 It was moved by M. E. Beaulieu that, there being no further business the meeting adjourn. CARRIED

Secretary General

Chairperson