

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, May 19, 2020 at the hour of 6:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson (Videoconference)
K. Dickson, member (Videoconference)
K. Eldridge, member (videoconference)
G. Briand, member (telephone-conference)
L. Martin (videoconference)
M. Chesser (videoconference)
D. Bourgouin (telephone-conference)

PARENT-COMMISSIONERS: C. Carney, member (Videoconference)
K. Mackenzie (videoconference)
D. Martin (Telephone-conference)

DIRECTOR GENERAL: Hugh Wood
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance
INTERIM SECRETARY GENERAL: M-A. Cooke

OTHERS: D. Smith; Director of Human Resources (videoconference)
T. Renouf; Superintendent of Services
L. Mosher; Director of Education Services (videoconference)

ABSENT G. Hayes Vice-Chair

Due to the Coronavirus (COVID-19), social distancing is still in effect therefore commissioners and directors were asked to attend the meeting by videoconferencing or by telephone whenever possible. Mr. Wood, Ms. Ward, Ms. Cooke and Mr. Renouf were present in the building but attended the meeting by Videoconference in their individual offices.

W. Gifford, Chair, called this regular meeting of the Executive Committee to order and welcomed everyone present.

1. **APPROVAL OF AGENDA**

E20-05-665 It was moved by G. Briand that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved. CARRIED

2. **READING AND APPROVAL OF THE MINUTES**

2.1 **Reading of the minutes of April 21, 2020**

E20-05-666 It was moved by G. Briand that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on April 21, 2020 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same. CARRIED

2.2 **Approval of the minutes of April 21, 2020**

E20-05-667 It was moved by K. Eldridge that the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on April 21, 2020 be approved. CARRIED

3. **BUSINESS ARISING FROM THE MINUTES**

No Items

4. **FINANCIAL SERVICES**

4.1 **Accounts Payable**

E20-05-668

It was moved by G. Briand that the following accounts payable be approved:

- Dated April 30, 2020 in the amount of \$ 679, 663.33
- Dated May 15, 2020 in the amount of \$ 530,300.13

CARRIED

5. **HUMAN RESOURCES**

5.1 **Support Staffing Plan**

E20-05-669

It was moved by Briand to accept the attached 2020-2021 Support Staffing plan. The document was received and placed on file.

CARRIED

5.2 **Abolishment**

E20-05-670

It was moved by K. Eldridge to accept the following abolishment of Support Staff positions on July 1, 2020 :

Employee	Hours per week	Classification	School or Center
Barclay, Don	25	Admin. Tech.	Gaspe Polyvalent
Lavallée, Lisa	25	Admin. Tech.	Flemming
Bruce, Lynne	20	Admin. Tech.	Metis Beach
Gaudet, Richard	20	Admin. Tech.	BCHS
VACANT	20	Admin. Tech.	Grosse Isle
McKay, Amber	25	Recr. Act. Tech.	Grosse Isle
Boudreau, Jenna	15	Recr. Act. Tech.	NRHS
Employee	Hours per week	Classification	School or Center
Jean, Mary-Ellen	25	School Secretary	Gaspe Polyvalent

CARRIED

6. **VARIA**

No items

7. **ADJOURNMENT 6:08 p.m.**

E20-05-671

It was moved by G. Briand that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson