

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, April 21, 2020 at the hour of 6:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson (videoconference)
K. Eldridge, member (videoconference)
G. Briand, member (telephone)
K. Dickson, member (videoconference)
L. Martin (videoconference)
M. Chesser (videoconference)
D. Bourgouin, (telephone)

PARENT-COMMISSIONERS: J. Davies (videoconference)
K. Mackenzie (videoconference)
D. Martin (Telephone)

DIRECTOR GENERAL: Hugh Wood (videoconference)
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance
INTERIM SECRETARY GENERAL: M-A. Cooke (videoconference)

OTHERS: D. Smith; Director of Human Resources (videoconference)
T. Renouf; Superintendent of Services (videoconference)

ABSENT: G. Hayes, C. Carney, Parent Commissioner; Member

Due to the Coronavirus (COVID-19), the chairperson requested that all commissioners and directors attend the meeting by Video conferencing or by telephone.

W. Gifford, Chair, called this regular meeting of the Executive Committee to order and welcomed everyone present.

1. **APPROVAL OF AGENDA**

E20-04-649

It was moved by K. Eldridge that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved.

CARRIED

2. **READING AND APPROVAL OF THE MINUTES**

2.1 **Reading of the minutes of March 17, 2020**

E20-04-650

It was moved by G. Briand that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on March 17, 2020 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

2.2 Approval of the minutes of March 17, 2020

E20-04-650A It was moved by K. Dickson that the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on March 17, 2020 be approved. CARRIED

3. BUSINESS ARISING FROM THE MINUTES

No Items

4. FINANCIAL SERVICES

4.1 Accounts Payable

E20-04-651 It was moved by G. Hayes that the following accounts payable be approved:

- Dated March 31, 2020 in the amount of \$ 825,878.36
- Dated April 15, 2020 in the amount of \$ 485,255.29

CARRIED

5. HUMAN RESOURCES

5.1 Teachers Staffing Plan

E20-04-652 It was moved by G. Briand to approve the preliminary Teachers Staffing Plan for the 2020-2021 school year. (Document on file)

CARRIED

5.2 Professionals Staffing Plan

E20-004-653 It was moved by K. Eldridge to approve the Professionals Staffing Plan for the 2020-2021 school year. (Document on File)

CARRIED

5.3 Abolishments

E20-04-654 It was moved by K. Dickson to approve the abolishment of Counselor in Academic Training position effective June 30, 2020.

CARRIED

5.4 Priority of Employment List

E20-04-655 It was moved by G. Briand to include the following names to the priority of employment list as of July 1, 2020, provided that they successfully complete their probationary period based on two evaluations during the current school year:

<u>Name</u>	<u>School</u>	<u>Field</u>
Donna Briand	Gaspé Polyvalent	Secondary Others
Marie Pier Perreault	Gaspé Polyvalent	Secondary Others
Lynn Savoie	Fermont	Primary Resource
Kathryn Willmott	Metis Beach	Secondary Resource

CARRIED

5.5 Temporary Layoffs 2019-2020 – Support Staff

E20-04-656 It was moved by K. Dickson to approve the list of Support Staff Temporary Layoffs as of June 23, 2020 (List on file)
CARRIED

5.6 Summer Hours – Board Staff

E20-04-657 It was moved by G. Briand to offer 4 summer schedule options from which employees will have to choose from provided that these schedules cover 5 days with a total of 34 worked hours per week. The summer schedule will be effective from June 29, 2020 to August 14, 2020. (Document on file)
CARRIED

5.7 Summer Closure

E20-04-658 It was moved by K. Dickson to approve the Board Office summer closure from July 20, 2020 to August 7, 2020 inclusively.
CARRIED

5.8 Leaves of Absence Exceeding 30 Days

E20-04-659 It was moved by K. Eldridge to approve the following leaves of absence without salary exceeding 30 days for the 2020-2021 school year beginning on July 1, 2020 to June 30, 2021:

Employee #	% of Leave	Position	School
1331	20 %	Teacher	Flemming
1414	20 %	Teacher	New Richmond High School
1368	20 %	Teacher	Gaspe Elementary School
1656	20 %	Teacher	New Richmond High School
2194	20 %	Teacher	St-Patrick's School
1073	100 %	Teacher	Grosse Ile High School
1420	100 %	Teacher	St-Patrick School
1573	100 %	Teacher	Riverview School

CARRIED

5.9 Deferred Salary Request

E20-04-660 It was moved by K. Eldridge to approve the request from employee 1016 to enter into a three-year (16 ^{2/3}%) deferred salary program from their teaching position at Flemming Elementary School beginning in the 2020-2021 school year and ending during the 2022-2023 school year
CARRIED

6. CALENDARS

6.1 Administrative Calendars

E20-04-661 It was moved by G. Briand to approve the following 2020-2021 Administrative Calendars as presented:
• Payroll
• Professional and Management
CARRIED

6.2 Adult Education Calendars

E20-04-662 It was moved by K. Dickson to approve the following Adult Education Calendar:
• The Anchor – Institutional and Homecare for 2020-2021 and 2021-2022
CARRIED

6.3 School Calendars

E20-04-663

It was moved by G. Briand to approve the following (4) four 2020-2021 school calendars as presented.:

- Baie Comeau
- Fermont, Flemming, Queen Elizabeth and Riverview
- Evergreen and St. Patrick's
- Metis Beach, Escuminac, New Richmond, New Carlisle, Shigawake-Port-Daniel, Belle-Anse, Gaspé Elementary, Gaspé Polyvalent and Grosse Ile.

CARRIED

7 VARIA

No items

8. ADJOURNMENT 6:16 p.m.

E20-04-664

It was moved by K. Dickson that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson