

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, February 18, 2020 at the hour of 6:30 p.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson  
M. E. Beaulieu (Telephone Conference)  
K. Eldridge, Vice-Chair (Videoconference)  
M. Chesser  
L. Martin (Videoconference)  
G. Hayes  
G. Briand  
D. Bourgouin  
R. Mundle (Video Conference)  
K. Dickson (Video Conference)

PARENT COMMISSIONER: K. Mackenzie  
J. Davies (Videoconference)  
C. Carney  
D. Martin (Video Conference)

DIRECTOR GENERAL: H. Wood  
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance  
INTERIM SECRETARY GENERAL: M.A. Cooke

OTHERS: L. Mosher; Director of Education Services  
D. Smith; Director of Human Resources  
T. Renouf; Superintendent of Services

ABSENT: M. Clarke

Mr. Gifford, Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts declared at this time.

2. **APPROVAL OF THE AGENDA**

C20-02-516

It was moved by G. Briand that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved.

CARRIED

3. **READING AND APPROVAL OF THE MINUTES**

3.1 **Reading of the Minutes of December 17, 2019 and January 21, 2020**

C20-02-517

It was moved by G. Hayes that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on December 17, 2019, and whereas the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on January 21, 2020, were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

**3.2 Approval of the Minutes of December 17, 2019 and January 21, 2020**

C20-02-518 It was moved by G. Hayes that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on December 17, 2019 be approved.

CARRIED

C20-02-519 It was moved by K. Mackenzie that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on January 21, 2020 be approved.

CARRIED

**4. BUSINESS ARISING FROM THE MINUTES**

No items

**5. 2018-2019 ANNUAL REPORT PRESENTATION**

No members of the public were present; therefore, paper copies of the 2018-2019 Annual Report were distributed to Council. The electronic versions were posted on the website in both English and French.

**6. CORRESPONDENCE**

**6.1 Défi Osentreprendre BSL**

A letter was received soliciting our partnership with the Osentreprendre contest for 2019-2020 school year. Metis Beach School is registered therefore we responded with a promise of \$500.

**6.2 CPE des Ramées**

The Council of Commissioners acknowledge receipt of the letter from the Centre de Petite Enfance des Ramées. Before any response may be given to the CPE, more information is needed. The Superintendent of Services and the Director General will schedule a telephone meeting with the Director of the Center. (Letter on file)

**6.3 Request for Support from APPELE Québec**

**WHEREAS** a letter requesting support was received from the Alliance for the Promotion of Public English-language Education in Quebec (APPELE);

**WHEREAS** APPELE Québec has proposed a statement of support:

C20-02-520 **IT WAS MOVED** by K. Mackenzie that the Council of Commissioners of Eastern Shores School Board support APPELE Québec by returning the statement below identifying the support of the Council of Commissioners of Eastern Shores School Board.

*Bill 40: An Act to amend mainly the Education Act with regard to school organization and governance curtails the constitutional right of Quebec's English-Speaking community to manage and control its school system. Eastern Shores School Board supports APPELE Québec and its partners launching a court challenge to protect our rights and the vitality of our community.*

CARRIED

**7. CHAIR'S REPORT**

Mr. Gifford gave a verbal report summarizing the meetings with QESBA regarding Bill 40. Mr. Gifford will keep commissioners informed of any new information resulting from meetings scheduled in the next few days.

**8. DIRECTOR GENERAL'S REPORT**

Mr. Wood gave a verbal report of his activities since the last meeting.

**8.1 Elections – Returning Officer**

**WHEREAS** in accordance to article 22 of An Act Respecting School Board Elections, the Director General of the school board is the returning officer *ex officio*; and

**WHEREAS** in accordance to article 206.4 of an Act Respecting School Board Elections, the Director of Elections may delegate certain powers to the Director General of a school board in the capacity of returning officer;

**WHEREAS** the returning officer may authorize candidates effective January 1, 2020, solely for the November 1, 2020 election;

**WHEREAS** he may refuse to act as such only with the authorization of the Council of Commissioners; and

**WHEREAS** the Council shall appoint another person to replace him;

C20-02-521

**IT WAS MOVED** by G. Briand to accept the request by H. Wood, Director General to refuse to act as returning officer in the upcoming elections; and

**THAT** an advertisement be published to find a candidate for the position of returning officer for the upcoming elections; and

**THAT** a hiring committee made up of the Director General, the Chairperson and the Director of Human Resources be formed.

CARRIED

**9. DEPARTMENT REPORTS**

**9.1 Education Services**

**9.1.1 Commitment to Success Plan**

**WHEREAS** the Commitment to success plan was approved on May 15, 2018 by resolution C18-05-188;

**WHEREAS** the document was submitted and approved by the MEES;

**WHEREAS** the MEES has requested to extend the lifespan of document from 2022 to 2023;

C20-02-522

It as moved by D. Bourgouin to modify the Commitment to Success plan to modify the dates in the document to reflect 2023 instead of 2022.

CARRIED

**9.2 Adult and Vocational Education Services**

No Items.

Commissioners requested that at the March meeting that the International Students dossier be discussed.

**9.3 Financial Services**

A financial report was submitted to Council. (Copy on file)

**9.4 Human Resources**

**9.4.1 Information Items**

A document regarding the various items of interest was distributed to Council. (Copy on file). The list of Supply Teachers for the 2019-2020 school year was distributed. (Copy on file)

**9.4.2 In-Camera Session**

Moved to item 12 – VARIA / IN-CAMERA

9.5 **MATERIAL RESOURCES**

9.5.1 **Project for the Replacement of the electric heater and bathroom fixtures in Gaspé Elementary**

**WHEREAS** a call to tender was published for the project for the replacement of the electric heater and bathroom fixtures in Gaspé Elementary in accordance with measure 50621 "Maintien des bâtiments et résorption du déficit de maintien allocations for 2018-2019 and 2019-2020.;

2018-2019: *Remplacement de la chaudière électrique;*

2019-2020: *Remplacement des blocs sanitaires (Toilette avec plomberie avec division et finition de plancher)*

**WHEREAS** the following bids were opened on February 11, 2020, in New Carlisle, Québec as stated in the call to tender;

<b>Nom des soumissionnaires</b>	<b>Montant des soumissions recevables (Taxes Exclues)</b>
Construction Béton 4 Saisons inc. / 9125-5455 Québec inc., Saint-Arsène	1 154 800.00\$
L'Avant-garde Construction / 9286-4990 Québec Inc., Rimouski	1 194 000.00\$
Rénovation CM inc. / 9248-7933 Québec inc., Grande-Vallée	1 218 600.00\$
MFT & Fils inc. Pabos	1 287 700.00\$
Les Construction Scandinaves, Carleton-sur-Mer	1 380 000.00\$

**WHEREAS** following the verification of the bids, the bid from **Construction Béton 4 saison inc. 9125-5455 Québec inc.** was retained to complete the project for the replacement of the electric heater and bathroom fixtures in Gaspé Elementary;

C20-02-523

It was moved by D. Bourguin that, Eastern Shores School Board award the contract to **Construction Béton 4 saison inc. 9125-5455 Québec inc.** in the amount of **\$1,154,800.00** excluding taxes to complete the project for the replacement of the electric heater and bathroom fixtures in Gaspé Elementary; and

**THAT** Trevor Renouf be authorized to sign for and in the name of the school board all documents pertaining to the abovementioned project.

CARRIED

C20-02-524

It was moved by G. Hayes that the Director General authorize up to 10% of the aforementioned contract to cover any 10% for any unforeseen expenses.

CARRIED

9.6 **Secretary General**

9.6.1 **By-Law 3 – Delegation of Powers to the Director of Educational Services**

**WHEREAS** in accordance with article 392 of the Education Act a public notice was issued announcing the Board's intention of adopting the amendment to By-Law 3 – Delegation of Powers to the Director of Educational Services;

C20-02-525

**IT WAS MOVED** by K. Eldridge to approve By-Law 3 – Delegation of Powers to the Director of Educational Services as presented. (Copy on file)

CARRIED

**9.6.2 By-Law 6 – Delegation of Powers to the Director of Human Resources**

**WHEREAS** in accordance with article 392 of the Education Act a public notice was issued announcing the Board's intention of adopting the amendment to By-Law 6 – Delegation of Powers to the Director of Human Resources;

C20-02-526

**IT WAS MOVED** by K. Eldridge to approve By-Law 6 – Delegation of Powers to the Director of Human Resources as presented. (Copy on file)

CARRIED

**9.6.3 Mandate – Programme d'Assurances Complémentaires SAR325 – 2020 de Collecto services regroupés en éducation (Collecto)– Adhésion**

Collecto mène une collecte d'information auprès des établissements scolaires afin d'évaluer les besoins en assurance complémentaire;

**CONSIDÉRANT** que Collecto a l'intention de réaliser un appel d'offres sur invitations pour le programme d'assurance complémentaires pour les commissions scolaires sur le Système électronique d'appel d'offres SEAO;

**CONSIDÉRANT** que la loi sur les contrats des organismes publics (L.Q.C65.1) oblige dorénavant les organismes publics à signifier leur intérêt à faire partie d'une négociation en confiant un mandat au regroupement avant la réalisation de l'appel d'offres;

**CONSIDÉRANT** que Collecto a l'objectif d'entreprendre une négociation et d'émettre un contrat avec un ou des contrats(s) des programmes d'assurance pour l'ensemble des organismes participants pour une durée de 2 ans avec l'option de renouvellement de douze (12) mois;

**CONSIDÉRANT** que notre organisme autorise Collecto, a lancé l'appel d'offres en notre nom et nous identifie comme un établissement d'enseignement public participant à l'entente qui sera conclue, le cas échéant, avec un ou des fournisseurs;

C20-02-527

**IL EST PROPOSÉ ET RÉSOLU** par G. Briand que le conseil des commissaires autorise la participation de la Commission scolaire Eastern Shores au regroupement des achats **de Collecto services regroupés en éducation (Collecto)** pour le programme d'assurances complémentaires pour les Commission scolaires; et autorise **Monsieur Hugh Wood**, Directeur général à signer pour et au nom de la Commission scolaire Eastern Shores les documents qui en découlent.

APPROVÉ

**9.6.4 Information Security Policy**

C20-02-528

It was moved by K. Mackenzie to approve the Information Security Policy ES-246 as presented (copy on file).

CARRIED

**10 QUESTION PERIOD**

Parent Commissioner, C. Carney inquired about the progress with the crosswalk situation at New Carlisle High School. Parents are concerned about the increased student population crossing the street. Mr. Renouf indicated that the file has progressed; the ground study was completed and transferred to the security department of the Ministry of Transportation in Rimouski. Results and recommendations will be presented to the Municipality of New Carlisle in the spring. The school board will be included in the correspondence to the Municipality.

**11. DATES OF NEXT MEETINGS**

Executive Meeting: March 17, 2020 at 6:00 p.m.  
Council Meeting: March 17, 2020 at 6:30 p.m.

12. **VARIA / IN-CAMERA**

Commissioner Chesser expressed a conflict of interest with the item to be discussed and left the meeting at this time.

C20-02-529 It was moved by G. Hayes to go in-camera at 7:28 p.m. CARRIED

C20-02-530 It was moved by D. Bourgouin to go out of in-camera at 7:33 p.m. CARRIED

Following the conclusion of the in-camera session, the following motion was approved:

C20-02-531 It was moved by D. Bourgouin to authorize D. Smith, the Director of Human Resources to negotiate a settlement pertaining to and including legal dossiers 113-37 and 113-51 and pending acceptance by all parties. CARRIED

13. **ADJOURNMENT at 7:33 P.M.**

C20-02-532 It was moved by D. Bourgouin that there being no further business the meeting adjourn. CARRIED

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Secretary General

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Chairperson