

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, November 19, 2019 at the hour of 6:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson  
G. Hayes Vice-Chair  
K. Eldridge, member (Video Conference)  
G. Briand, member  
K. Dickson, member (Video Conference)  
L. Martin  
M. Chesser  
R. Mundle (Video Conference)

PARENT-COMMISSIONERS: C. Carney, member  
D. Martin (Video Conference)  
J. Davies (Telephone Conference)

DIRECTOR GENERAL: H. Wood  
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance  
INTERIM SECRETARY GENERAL: M-A. Cooke

OTHERS: D. Smith; Director of Human Resources  
T. Renouf; Superintendent of Services

W. Gifford, Chair, called this regular meeting of the Executive Committee to order and welcomed everyone present.

**1. APPROVAL OF AGENDA**

E19-11-615 It was moved by G. Briand that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved.  
CARRIED

**2. READING AND APPROVAL OF THE MINUTES**

**2.1 Reading of the minutes of October 22, 2019**

E19-11-616 It was moved by K. Dickson that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on October 22, 2019 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.  
CARRIED

**2.2 Approval of the minutes of October 22, 2019**

E19-11-617 It was moved by G. Hayes that, the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on October 22, 2019 be approved  
CARRIED

3. **BUSINESS ARISING FROM THE MINUTES**

No items

4. **FINANCIAL SERVICES**

4.1 **Accounts Payable**

E19-11-618

It was moved by G. Briand that the following accounts payable be approved:

- Dated October 31, 2019 in the amount of \$ 849,514.45
- Dated November 15, 2019 in the amount of \$ 903,493.94

CARRIED

5. **DIRECTOR GENERAL**

Mr. Wood gave a verbal review of his first two weeks in the position of DG.

6. **HUMAN RESOURCES**

6.1 **Regular Engagements**

E19-11-619

It was moved by K. Dickson to approve the following regular engagements:

- **Kayla Major** as Attendant for Handicapped Students for 25 hours per week at Evergreen High School, effective October 17, 2019 to June 23, 2020;
- **Anne-Marie Anctil** as Attendant for Handicapped Students for 15 hours per week at Metis Beach School, effective October 18, 2019 to June 23, 2020;
- **Kimberly Campbell** as Attendant for Handicapped Students for 15 hours per week at New Carlisle High School, effective October 8, 2019 to June 23, 2020;
- **Courtney McGuire** as Attendant for Handicapped Students for 17 hours per week, at Shigawake-Port-Daniel School, effective October 15, 2019 to June 23, 2020.
- **Tammy O'Connell** as Attendant for Handicapped Students for 16 hours per week at Shigawake-Port-Daniel School, effective October 15, 2019 to June 23, 2020;
- **Donna Major** as Attendant for Handicapped Students for 10 hours per week at St. Patrick's School, effective October 17, 2019 to June 23, 2020;

CARRIED

6.2 **Leaves of Absence**

E19-11-620

It was moved by G. Briand to approve the following leaves of absence without salary for 30 days or less:

- Employee 1584 on October 15, 2019 ; from November 18 -26, 2019; January 6-10, 2020 and June 1-6, 2020
- Employee 2032 from November 6-22, 2019;
- Employee 2440 from September 30, 2019 to October 9, 2019 and October 18, 2019;
- From employee 2415 from November 11-22, 2019;
- From employee 1415 from November 25-29, 2019;

CARRIED

**6.3 Refused Leaves of Absence**

E19-11-621

It was moved by G. Hayes to refuse the request for a leave of absence from November 22, 2019 to December 20, 2019 from employee 1935.

CARRIED

**6.4 Information**

An information document was distributed to the Executive Committee. (Document on file).

**7 VARIA**

No items

**8. ADJOURNMENT 6:22 p.m.**

E19-11-622

It was moved by K. Eldridge that there being no further business, the meeting adjourn.

CARRIED

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Secretary General

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Chairperson