

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, September 17, 2019 at the hour of 6:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson
G. Hayes Vice-Chair
K. Eldridge, member (Video-Conference)
G. Briand, member
K. Dickson, member
D. Bourgouin
R. Mundle
L. Martin
M. Clarke

PARENT-COMMISSIONERS: D. Martin (Telephone Conference)
C. Carney
K. Mackenzie

INTERIM DIRECTOR GENERAL: N. Doddridge
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance
INTERIM SECRETARY GENERAL: M-A. Cooke

OTHERS: D. Smith; Director of Human Resources (Video-Conference)

W. Gifford, Chair, called this regular meeting of the Executive Committee to order and welcomed everyone present.

1. **APPROVAL OF AGENDA**

E19-09-594 It was moved by G. Briand that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved. CARRIED

2. **READING AND APPROVAL OF THE MINUTES**

2.1 **August 20, 2019**

E19-09-595 It was moved by K. Dickson that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on August 20, 2019 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same. CARRIED

2.2 **August 20, 2019**

E19-09-596 It was moved by K. Eldridge that the minutes of the regular meeting of the Executive Committee of Eastern Shores School Board held on August 20, 2019 be approved. CARRIED

3. **BUSINESS ARISING FROM THE MINUTES**

No Items

4. FINANCIAL SERVICES

4.1 Invoices of \$5,000

E19-09-597 It was moved by K. Eldridge to approve the list of Invoices of \$5000.00 for payment (list on file) CARRIED

4.2 Accounts Payable

E19-09-598 It was moved by G. Briand that the following accounts payable be approved:

- Dated August 30, 2019 in the amount of \$ 471,932.34
- Dated September 13, 2019 in the amount of \$ 517,515.28

CARRIED

5. HUMAN RESOURCES

5.1 Staffing

E19-09-599 It was moved by G. Briand to approve the 100% full-time regular engagement of Tiffany Grenier at Fermont School, effective September 16, 2019 to the end of the 2021 school year. CARRIED

5.2 Special Education

E19-09-600 It was moved by G. Briand to approve the following staffing in Special Education:

School/Centre	Position	Hours 2019-2020	Employee Hired
BCHS	Special Education Technician	26	Eric Comeau
Belle Anse	Special Education Technician	12.5	Natasha Devouge-Trudel
	Special Education Technician	12.5	Sarah Chicoine
Escuminac	Special Education Technician	26	Renelle Hickey
	Special Education Technician	26	Natacha McGrath
Evergreen	Attendant for handicapped students	10	POSTED
	Special Education Technician	25	POSTED
Flemming	Attendant for handicapped students	5	Alicia Buffitt
	Special Education Technician	26	Gabrielle Fequet-Landry
GES	Special Education Technician	15	Lorilee Jean
	Special Education Technician	10	Janna Sams
	Special Education Technician	10	Veronica Adams
GPS	Attendant for handicapped students	10	POSTED
	Special Education Technician	10	Melissa Ste-Croix
MBS	Attendant for handicapped students	15	POSTED
NCHS	Attendant for handicapped students	15	Trevor Buttle
	Attendant for handicapped students	15	Ariane Arsenault
	Special Education Technician	26	Christopher Hunter
	Special Education Technician	26	Maia Marquis
NRHS	Special Education Technician	25	Paige Frost
	Attendant for handicapped students	22.5	Shelley Sexton
QEHS	Attendant for handicapped students	22.5	Tina Polichuck
	Attendant for handicapped students	20	Jill Perreault
Riverview	Special Education Technician	26	Lorraine Bobbitt
	Attendant for handicapped students	20	Karen Coffin
SPDS	Attendant for handicapped students	25	Sandra Meanwell
	Attendant for handicapped students	25	POSTED
	Attendant for handicapped students	17	Trudy O'Connell
	Attendant for handicapped students	16	Vanessa McGie
	Attendant for handicapped students	6	Christa Flowers
St. Pat's	Attendant for handicapped students	10	Donna Major

CARRIED

5.3 Abolishment of positions

E19-09-601

It was moved by K. Dickson to approve the following abolishment of Special Education Technician and Caretaker positions:

School	Position	Workload
Flemming/QEHS	Caretaker	25 hrs
Metis Beach	Special Education Tech	15 hrs
Riverview	Special Education Tech	15 hrs
SPDS	Special Education Tech	26 hrs

CARRIED

5.4 Non Reengagements

E19-09-602

It was moved by G. Briand to approve the following abolishment of Special Education Technician and Caretaker positions:

School	Position	Hours 2018-2019
Baie Comeau	Special Education Tech	25
Belle Anse	Special Education Tech	25
	Special Education Tech	25
Escuminac	Special Education Tech	25
	Special Education Tech	25
Evergreen	Attendant for handicapped Students	25
	Special Education Tech	13
Flemming	Attendant for handicapped Students	25
	Special Education Tech	28
GES	Special Education Tech	25
	Special Education Tech	25
GPS	Attendant for handicapped Students	25
	Special Education Tech	16
NCHS	Attendant for handicapped Students	3
	Attendant for handicapped Students	25
	Attendant for handicapped Students	25
	Special Education Tech	25
	Special Education Tech	25
NRHS	Attendant for handicapped Students	25
	Attendant for handicapped Students	20
QEHS	Attendant for handicapped Students	15
	Special Education Tech	20
Riverview	Attendant for handicapped Students	25
	Special Education Tech	25
SPDS	Attendant for handicapped Students	20
	Attendant for handicapped Students	15
	Attendant for handicapped Students	10
St. Pat's	Attendant for handicapped Students	20

CARRIED

6. Transportation Services

E19-09-603

It was moved by G. Hayes to approve the contract with Transport HCR Inc. in the amount of \$70,000.00 plus taxes for the transportation of students attending New Carlisle High School and who are domiciled in the most easterly boundary of the school district (as determined in Policy ES-221).

CARRIED

Commissioners requested that an overview of how transportation contracts are awarded be provided at the next meeting.

7 VARIA

No items

8 ADJOURNMENT 6:12 P.M.

E19-09-604

It was moved by G. Briand that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson