

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Tuesday, August 20, 2019 at the hour of 6:30 p.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson
M. E. Beaulieu (Video-Conference)
K. Eldridge, Vice-Chair (Video-Conference)
L. Martin
M. Clarke
G. Hayes
G. Briand
R. Mundle
K. Dickson

PARENT COMMISSIONER: K. Mackenzie
S. Wall (Video-conference)
D. Martin (telephone)
C. Carney

INTERIM DIRECTOR GENERAL: N. Doddridge
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance
INTERIM SECRETARY GENERAL: M.A. Cooke

OTHERS: L. Mosher; Director of Education Services
D. Smith; Director of Human Resources
A. Guilbeault; Coordinator of Adult and Vocational Education Services
T. Renouf; Superintendent of Services
M. Howatson

ABSENT: D. Bourgouin sent his regrets

Mr. Gifford, Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1. **CONFLICT OF INTEREST**

No conflicts declared at this time.

2. **APPROVAL OF THE AGENDA**

C19-08-436

It was moved by L. Martin that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved with the following additions:

Under Item 6: Chair's Report:

- Commissioner for Vacant Ward 3
- DG Selection Committee
- Staffing issue at Flemming and recruitment

Under Item 9: Commissioners:

- Special resolution

CARRIED

3. **READING OF THE MINUTES**

3.1 **JUNE 19, 2019, JUNE 27, 2019, AND JULY 18, 2019**

C19-08-437

It was moved by M. Clarke that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on June 19, 2019 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same; and

Whereas the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on June 27, 2019, and were circulated six hours prior to the meeting in accordance with article 170 of the Education Act; and

Whereas the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on July 18, 2019 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, that the Secretary General be excused from the reading of same.

CARRIED

3.2 **APPROVAL OF THE MINUTES OF JUNE 19, 2019, JUNE 27, 2019 AND JULY 18, 2019**

C19-08-438

It was moved by M. Clarke that the following minutes be approved:

- the regular meeting of the Council of Commissioners of Eastern Shores School Board held on June 19, 2019;
- the special meeting of the Council of Commissioners of Eastern Shores School Board held on June 27, 2019;
- the special meeting of the Council of Commissioners of Eastern Shores School Board held on July 18, 2019.

CARRIED

4. **BUSINESS ARISING FROM THE MINUTES**

4.1 **JUNE 19, 2019**

4.1.1 **Organizational plan for Management**

There are no changes to the Organizational Plan for Management.

4.1.2 **Adoption of by-law 8**

C19-08-439

It was moved by K. Eldridge to approve the amendments to By-law 8: to set the day, time and place of the Executive and Council of Commissioners meetings as follows:

BY-LAW 8 - To set the day, time and place of the Executive and Council of Commissioners Meetings.

The **Executive Committee** will meet will meet every third Tuesday of the month at the hour of 6:00 p.m. except for the month of July.

Exceptionally, in the month of October the Executive Committee will meet on the fourth Tuesday at the hour of 6:00 p.m.

Exceptionally, in the month of December the Executive Committee will meet at 9:00 a.m.

The **Council of Commissioners** will meet every third Tuesday of the month at the hour of 6:30 p.m. except for the months of July, November and January

Exceptionally, in the month of October the Council of Commissioners will meet on the fourth Tuesday at the hour of 6:30 p.m.

Exceptionally, in the month of December, the Council of Commissioners will meet at 9:30 a.m.

Unless otherwise indicated, meetings will be held at the Administrative Center of Eastern Shores School Board, 40 Mountsorrel Street, New Carlisle, Quebec.

The present by-law adopted by resolution replaces all previous versions and will take effect on the date of its publication by a public notice indicating its adoption.

CARRIED

4.2 JUNE 27, 2019

4.2.1 Three Year ad hoc Committee Members

The Three Year Planning ad hoc committee members, as designated by the Chair, are as follows:

K. Dickson	W. Gifford
K. Eldridge	T. Renouf
K. Mackenzie	M. A. Cooke

5. CORRESPONDENCE

5.1 Expression of Appreciation

A card was received from Holly Burke expressing her gratitude her retirement gift.

5.2 RSEQ Est-du-Québec

C19-08-440 It was moved by G. Briand to renew the membership with RSEQ- Est-du-Quebec for the 2019-2020 school year. CARRIED

5.2.1 RSEQ Est-du-Québec Delegates

C19-08-441 It was moved by K. Eldridge that Pat Drohan and Mark Gallibois be delegated to sit at the RSEQ Est-du-Quebec table. CARRIED

5.3 Complice

C19-08-442 It was moved by M. Clarke that Eastern Shores School Board renew its partnership with Complice Persévérance Scolaire Gaspésie-les-Iles with a financial contribution of \$ 10,000. CARRIED

5.4 Letters from the Ministre de l'Éducation et de l'Enseignement Supérieur

5.4.1 Maintien des bâtiments et de résorption du déficit de maintien

A letter was received indicating the amounts allocated for the Maintien des Bâtiments et de résorption du déficit de maintien measures.

5.4.2 Adoption of the Decree dictating Commissioners' Salaries

A letter was received announcing that the Decree dictating commissioner salaries was adopted for the 2019-2020 school year. The dossier will be brought to the September meeting.

6. CHAIR'S REPORT

6.1 DG Selection Committee Members

C19-08-443 It was moved by G. Hayes that the DG Selection Committee be composed of the following individuals:
W. Gifford K. Dickson
K. Eldridge G. Briand
D. Martin CARRIED

6.2 Vacant Commissioner Position of Ward 3

W. Gifford informed commissioners that an admissible application for the vacant ward 3 position was received within the dictated deadline. The candidate will join the September meeting.

6.3 Staffing issues at Flemming and Recruitment

Parent-Commissioner, S. Wall, brought to the attention of the Council the vacant positions at Flemming School. She spoke about an initiative that the Economic Development Corporation in Sept-Iles has undertaken to attend job fairs in Montreal to entice people to come and work in the area of Sept-Iles. She inquired as to whether the school board was aware of this initiative.

7. INTERIM DIRECTOR GENERAL'S REPORT

N. Doddridge gave a verbal summary of the Interim Director General's report submitted to Council on August 18, 2019. (Document on file)

8. DEPARTMENT REPORTS

8.1 Financial Services

8.1.1 2019-2020 Budget Presentation

- ▶ **ATTENDU QUE** conformément à la Loi sur l'instruction publique (chapitre I-13.3), la Commission scolaire Eastern Shores doit adopter et transmettre au ministre de l'Éducation et de l'Enseignement supérieur son budget de fonctionnement, d'investissement et du service de la dette pour l'année scolaire 2019-2020;
- ▶ **ATTENDU QUE** ce budget prévoit un déficit d'exercice de 232 642 \$ et que ce montant est inférieur à la limite d'appropriation de l'excédent accumulé représentant 15 % de l'excédent accumulé au 30 juin 2018 exclusion faite de la valeur comptable nette des terrains ainsi que de la subvention financement à recevoir relative à la provision pour avantages sociaux au 30 juin 2018;
- ▶ **ATTENDU QUE** l'évaluation uniformisée ajustée des immeubles imposables avant exemption qui a été utilisée pour l'établissement de la subvention d'équilibre est établie au montant de 768 299 031 \$ en conformité avec la Loi et les règles budgétaires pour l'année scolaire 2019-2020;
- ▶ **ATTENDU QUE** le produit de la taxe scolaire au montant de 1 287 166 \$ a été établi en prenant en considération :
 - une évaluation uniformisée ajustée des immeubles imposables de 25 000 \$ et moins au montant de 25 686 641\$, et :
 - un nombre de 4 740 immeubles imposables de plus de 25 000 \$.

C19-08-444

IL EST PROPOSÉ PAR K. Eldridge que le budget de fonctionnement, d'investissement et du service de la dette prévoyant des revenus de 32 348 996\$ et des dépenses de 32 581 638\$ soit adopté et transmis au ministre de l'Éducation et de l'Enseignement supérieur.

ADOPTÉ

8.2 Capital / Buildings

No items

8.3 Human Resources

C19-08-445

It was moved by C. Carney to go in-camera at 7:05 p.m.

CARRIED

C19-08-446

It was moved by K. Mackenzie to move out of in-Camera at 7:10 p.m.

CARRIED

Following the in-camera session, the following motion was approved:

8.3.1 Resolutions

C19-08-447

It was moved by M. Clarke to approve the request for a 50% workload reduction from employee 0114 from his 100% administration officer position. The leave will become effective on the date upon which his replacement is hired.

CARRIED

8.3.2 Human Resources Committee Report

A document containing items of interest in the Human Resources department was distributed to Council. (Document on file)

8.4 Education Services

8.4.1 Exam Results

L. Mosher distributed a document with the June 2019 exam results, the summer school results are pending. (Document on file)

8.5 International Students up date

N. Doddridge spoke to the International Students dossier. At this time, the information regarding the authorisation process at both the provincial and federal government levels has not changed since the June meeting. Several students are still at the either the provincial or federal authorisation level. No investments will be made to begin programs until the minimum registration number of ten (10) students per program is confirmed.

8.6 Adult and Vocational Education Services

Commissioners were given an overview of the programs being offered the various centers. (document on file)

8.7 RSEC Update

Council was given an update on the RSEC preparations, and asked if they needed a time slot to meet. Information will be distributed to Commissioners about the various workshops and will be invited to register.

9. COMMISSIONERS

9.1 Signing Authorities

9.1.1 School Board

C19-08-448

It was moved by M. Clarke that effective July 1, 2019 the following individuals be authorized to sign for and in the name of Eastern Shores school Board any and all documents pertaining to the effective management of the School Board; and

Wade Gifford, Chairman
Nancy Doddridge, Interim Director General
Suzanne Ward, Director of Finance/ Assistant Director General

The present resolution replaces all previous resolutions and takes effect upon its adoption.

CARRIED

9.1.2 Centre Financier aux Entreprises, Caisses Populaires Desjardins de la GIM

C19-08-449

It was moved by K. Mackenzie that effective July 1, 2019 that the following persons be authorized to sign for and in the name of Eastern Shores School Board all the documents with the Centre financier aux entreprises Caisses Desjardins de la Gaspésie et des Iles de la Madeleine related to account numbers: 521295, 521296 and 52130:

Wade Gifford, Chairman
Nancy Doddridge, Interim Director General
Suzanne Ward, Director of Finance / Assistant Director General

The present resolution replaces all previous resolutions and takes effect upon its adoption.

CARRIED

9.1.3 Acces D and Visa Desjardins

C19-08-450 It was moved by R. Mundle that effective July 1, 2019 that **Suzanne Ward, Director of Finance**, be authorized to act as the primary administrator and that **Nancy Doddridge, Interim Director General**, as the secondary administrator on the Acces D and Visa Desjardins accounts with the Caisse Populaires Desjardins.

The present resolution replaces all previous resolutions and takes effect upon its adoption.

CARRIED

9.3 Amend Resolution C19-04-375

C19-08-451 It was moved by K. Mackenzie to amend resolution C19-04-375, which reads as follows:

...to authorize the Director General, Natascha Joncas to sign the agreement with Commission scolaire Chic-Chocs and Entreprise 4283139 Canada Inc. for the sale of one Masak machine and the storage of the three (3) other machines; One Masak, and two Roberts...

To read:

...to authorize the Interim Director General, Nancy Doddridge to sign the agreement ...

CARRIED

9.4 Special Resolution

C19-08-452 It was moved by R. Mundle to go in camera at 8:01 p.m.

CARRIED

Commissioner M. Clarke and staff were requested to leave the meeting at this time.

C19-08-453 It was moved by R. Mundle to come out of in camera at 8:09 p.m.

CARRIED

Following the in-camera session the following motion was adopted:

WHEREAS Commissioner M. Clarke was asked to assist the chair with a special dossier; and

WHEREAS Commissioner Clarke invested, time and energy to ensure that said dossier was finalised in an efficient manner:

C19-08-454 It was moved by G. Briand that Commissioner Clarke be compensated financially in the amount of \$ 1,000.00 for his assistance.

CARRIED

10. QUESTION PERIOD

No Items

11. ADJOURNMENT at 8:15 P.M.

C19-08-455 It was moved by R. Mundle that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson