

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Wednesday, April 17, 2019 at the hour of 9:00 a.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson (Video-Conference)
G. Hayes Vice-Chair
K. Eldridge, member (Video-Conference)
G. Briand, member
K. Dickson, member (Video-Conference)
M. Clarke
D. Bourgouin
D. Gray
M. Clarke

PARENT-COMMISSIONERS: D. Martin (Telephone-Conference)
C. Carney

DIRECTOR GENERAL: N. Joncas
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance
INTERIM SECRETARY GENERAL: M-A. Cooke

OTHERS: D. Smith; Director of Human Resources
L. Mosher; Director of Education Services
T. Renouf; Superintendent of Services

1. **CALL TO ORDER**

Mr. G. Hayes, Vice-Chair, called this regular meeting of the Executive Committee to order and welcomed everyone present.

2. **RECORD OF ATTENDANCE**

As listed above

3. **CONFLICT OF INTEREST DECLARATION**

No items

4. **APPROVAL OF AGENDA**

E19-04-547

It was moved by K. Eldridge that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved.

CARRIED

5. READING AND APPROVAL OF THE MINUTES

5.1 March 20, 2019

E19-04-548 It was moved by K. Dickson that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on March 20, 2019 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

E19-04-549 It was moved by C. Carney that the minutes of the regular meeting of the Executive Committee of Eastern Shores School Board held on March 20, 2019 be approved.

CARRIED

6 BUSINESS ARISING FROM THE MINUTES

No Items

7. FINANCIAL SERVICES

7.1 Invoices of \$5,000

E19-04-550 It was moved by K. Dickson to approve the list of invoices over \$5000.00 for payment (list on file)

CARRIED

7.2 Accounts Payable

E19-04-551 It was moved by G. Briand that the following accounts payable be approved:

- Dated March 29, 2019 in the amount of \$ 1,601,097.22
- Dated April 15, 2019 in the amount of \$ 707,787.83

CARRIED

8. DIRECTOR GENERAL

To be seen in council

9. HUMAN RESOURCES

9.1 Staffing Plan

E19-04-552 It was moved by G. Briand to approve the 2019-2020 Preliminary Teachers Staffing Plan. (Document on file)

CARRIED

9.2 Leaves of Absence Without Salary

E19-04-553 It was moved by K. Eldridge to approve the following leaves of absence without salary exceeding 30 days for the 2019-2020 school year.

Employee	School/Center	Description	Effective
3403	Flemming	20% from Teaching Position	2019-2020 school year
1656	NRHS	20% from Teaching Position	2019-2020 school year
1414	NRHS	20% from Teaching Position	2019-2020 school year
1368	GES	20% from Teaching Position	2019-2020 school year

CARRIED

9.3 Leaves of Absence Without Salary

E19-04-554 It was moved by G. Briand to deny the following leaves of absence without salary exceeding 30 days for the 2019-2020 school year.

Employee	School/Center	Description	Effective
1512	Flemming	20% from a Teaching Position	2019-2020 school year
1566	GES	100% from a Teaching Position	2019-2020 school year

CARRIED

9.4 Compassionate Leave

E19-04-555 It was moved by K. Dickson to approve the request for compassionate leave from employee 3403, representing a 75% workload reduction from her teaching position at Grosse Ile School from April 16, 2019 to June 28, 2019.

CARRIED

9.5 Abolishments

E19-04-556 It was moved by G. Briand to approve the following abolishment of positions:

Support Staff

Employee	School	Position	Workload	Status	Effective
691	QEHS	Bus driver	19.25 hrs / week	Regular Part-time	Jan. 12, 2019
125	Flemming	Special Ed Tech.	28 hrs/ week	Regular Full-time	June 28, 2019

Professionals

Employee	School	Position	Workload	Status	Effective
2018	NRHS	Student Life Animator	70%	Regular Part-time	June 28, 2019

CARRIED

9.6 Administrative Plan for Management

E19-04-557 It was moved by W. Gifford to approve the 2019-2020 Administrative Plan for Management. (Document on file)

CARRIED

9.7 Summer Hours

E19-04-558 It was moved by G. Briand to approve the following summer schedule as presented.

Effective June 25, 2019 to August 23, 2019 office hours be established as follows:

Monday to Thursday: 8:00 a.m. to 3:30 p.m.
 Fridays: 8:00 a.m. to 12:00 p.m.

CARRIED

9.8 Summer Closure

E19-04-559 It was moved by G. Briand to approve the summer closure of the administrative offices from July 20, 2019 to August 9, 2019.

CARRIED

10 **CALENDARS**

10.1 **2019-2020 School Calendars**

E19-04-560

It was moved by K. Eldridge that the following (5) five school calendars be approved:

- Baie-Comeau
- Belle Anse, Gaspé Elementary, Gaspé Polyvalent
- Evergreen, St. Patrick's
- Riverview, Flemming, QEHS, and Fermont
- Metis, Escuminac, NRHS, NCHS, SPDS and GIS

Documents on file

CARRIED

11 **VARIA**

No items

12. **ADJOURNMENT 9:21 A.M.**

E19-04-561

It was moved by C. Carney that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson