

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Wednesday, April 17, 2019 at the hour of 9:30 a.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson (Video-Conference)
M. E. Beaulieu (Video-Conference)
K. Eldridge, Vice-Chair (Video-Conference)
D. Gray
M. Clarke
G. Hayes
G. Briand
D. Bourgouin
R. Mundle
K. Dickson (Video-Conference)

PARENT COMMISSIONER: D. Martin (telephone and Video Conference)
C. Carney
K. Mackenzie

DIRECTOR GENERAL: N. Joncas
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance
INTERIM SECRETARY GENERAL: M.A. Cooke

OTHERS: L. Mosher; Director of Education Services
D. Smith; Director of Human Resources
T. Renouf, Superintendent of Services
G. O'Rourke, ESTA President

ABSENT: L. Martin, S. Wall

1. **CALL TO ORDER**

Mr. G. Hayes was asked to chair this regular meeting of the Council of Commissioners in the physical absence of Mr. Gifford. He called the meeting to order and welcomed everyone present.

2. **RECORD OF ATTENDANCE**

As recorded above

3. **CONFLICT OF INTEREST DECLARATION**

No items of conflict declared

4. **APPROVAL OF THE AGENDA**

C19-04-359

It was moved by K. Mackenzie that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved.

CARRIED

5. **READING AND APPROVAL OF THE MINUTES /BUSINESS ARISING FROM THE MINUTES**

5.1 **February 20, 2019 and March 20, 2019**

C19-04-360

It was moved by M. Clarke that, whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on February 20, 2019 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same; and

Whereas the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on March 20, 2019 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

C19-04-361

It was moved by M. Clarke that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on February 20, 2019 be approved.

CARRIED

C19-04-362

It was moved by M. Clarke that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on March 20, 2019 be approved.

CARRIED

5.1.1 **BUSINESS ARISING FROM THE MINUTES**

No business arising

6. **CORRESPONDENCE**

6.1 **Letter from Heritage Canada**

A letter was received from Heritage Canada on March 25, 2019 advising Eastern Shores School Board that all the projects submitted in 2018-2019, including the project for New Carlisle High School, had been rejected. However, we were invited to resubmit for the 2019-2020 call for projects.

7. **CHAIR'S REPORT**

No items at this time.

8. **DIRECTOR GENERAL'S REPORT**

The Director General gave a verbal report about the following subjects:

- An explanation on the contents of a PowerPoint regarding the machinery that was moved from the CEGEP;
- The programs to be offered to the International Students enrolled in Wakeham and Sept-Iles Adult Education and Vocational Centers;
- An update on the unemployment insurance regulations dossier;
- An update on RSEC planning was given.

9. **PUBLIC / STAFF PRESENTATIONS**

9.1 **International Services Update**

M. McRae was invited to join the meeting at 10:15 a.m. to give an update on the international student dossier. She was pleased to inform Council that 21 students have registered for three program: Machining, Computing Support and RNA. All programs are to start in September 2019. Several organizations are interested in collaborating with ESSB to bring more international students and families to the region.

9.2 Education Services Presentation

Tabled

9.3 Material Resources Presentation

9.3.1 Report for QEHS

Tabled

9.3.2 Terms of Reference for Buildings Committee

Commissioner Clarke explained the difficulty scheduling meetings with the Buildings Committee. The recommendations put forth by the members of the committee were to have meetings called by the chair instead of fixed dates; that quorum be changed from four to three and that members be surveyed for suitable dates.

M.E Beaulieu recommended that these changes be reflected in the Terms of Reference of the Buildings Committee.

9.3.3 Updates on projects:

9.3.3.1 Metis Beach

Metis Beach School will be finalized once the snow has melted.

9.3.3.2 SPDS

The project is advancing nicely. Parking and the sewage hookup will be done once the school year has come to an end in June.

9.3.3.3 GES

A call for tenders for the heating system at GES will be published in the near future.

9.3.3.4 Wakeham

A call for tenders for repairs to Wakeham will be published in the near future.

9.3.4 Finance Presentation

9.3.4.1 Information about credit cards for Principals

S. Ward spoke to Council about getting credit cards for center administrators and principals.

9.3.4.2 2019-2020 Budget information

A report was given to Council outlining the changes in the Finance department. Ms. Ward informed Council of the following:

- The School Board would be undergoing a March 31, 2019 audit;
- Explained the changes to the reporting method required by the Ministry. New reporting will be required on a monthly basis, and turnaround time will be very limited.
- Finally, Ms. Ward informed Council of the need to have a procedure in place concerning the handling of complaints, the communication of information and the disclosure of wrongdoings.

10 COMMITTEE REPORTS

10.1 Human Resources Committee

Decision items were seen under the Executive Committee and a document with Items of interest was distributed. (Documents on file)

11. **DECISION ITEMS**

11.1 **Motion to approve External Auditors for March 31 audit (S. Ward)**

C19-04-363

It was moved by K. Eldridge that the services of Raymond Chabot Grant Thornton be retained as the external auditors for the 2018-2019 school year; and the cost of the services should not exceed the amount of \$ 31,500.00 plus taxes.

CARRIED

11.2 **Motion to renew membership with URLS- GIM and mandate two representatives**

Tabled

11.3 **Motion to delegate two representatives to the GRICS Board of Directors**

CONSIDÉRANT que la commission scolaire Eastern Shores est membre de la Société de gestion du réseau informatique des commissions scolaires et que le contrat de participation stipule que la commission scolaire doit nommer un délégué officiel pour la représenter et agir en son nom ;

C19-04-364

IL EST PROPOSÉ par le commissaire G. Briand et résolu :

QUE Monsieur Corey Dugas en sa qualité de Coordinateur des services informatiques soit et est par la présente nommée déléguée officiel de la Commission scolaire Eastern Shores à toute assemblée générale régulière ou spéciale de la Société GRICS et y exerce tous les pouvoirs inhérents ;

QU'EN cas d'incapacité d'agir du délégué officiel, Madame Suzanne Ward, soit et est par la présente nomme délégué officiel substitut a toute assemblée générale ou spéciale de la Société GRICS avec le même mandat ;

QUE la présente résolution annule et remplace toute autre résolution ayant pour objet la nomination d'un délégué officiel à l'Assemblée générale de la Société GRICS.

ADOPTÉ

11.4 **School Fees Class Action Suit: Motion to authorize payment of an additional invoice; and an update of this dossier.**

C19-04-365

It was moved by G. Briand to authorize payment of additional fees relating to the School Fees Class Action Civil Suit. The additional invoice is in the amount of \$5,534.51 and is the amount per school board.

CARRIED

11.5 **Distribution of the DRAFT Three Year Plan of Immoveable for Consultation.**

Tabled

11.6 **Motion to approve the Feasibility Studies.**

11.6.1 **New Carlisle High School**

WHEREAS the Heritage Canada project was refused for New Carlisle High School; and

WHEREAS the board was encouraged to submit another project for 2019-2020;

WHEREAS more information is needed to complete the request;

C19-04-366

IT WAS MOVED by M. Clarke to approve the feasibility study for New Carlisle High School in the amount of \$15, 000.00 plus taxes

CARRIED

11.6.2 Flemming

C19-04-367 It was moved by K. Eldridge to approve the finalization of the study at Flemming School in the amount of \$ 13,000.00 plus taxes.

CARRIED

11.6.3 Flemming with Gymnasium

C19-04-368 It was moved by M. E. Beaulieu to approve the feasibility studies to add a gymnasium at Flemming School in the amount of \$12,600.00 plus taxes.

Voting Against: M. Clarke
G. Briand
Voting for: 11
MOTION CARRIED BY MAJORITY VOTE

11.7 Motion to purchase lockers for Riverview School

C19-04-369 It was moved by M. E Beaulieu to approve the purchase of nine (9) sets of lockers from Prefix Inc. for Riverview School in the amount of \$ 7,699.50 plus taxes.

CARRIED

11.8 Motion regarding the disposal of the drainage and waste water in SPDS.

C19-04-370 Il est proposé par K. Mackenzie que la Commission scolaire Eastern Shores, afin de respecter les recommandations du MELCC, s'engage à :

- Disposer des matières résiduelles provenant de l'accumulation ou du traitement des eaux usées dans un endroit autorisé en vertu de la LQE ;
- Réaliser un suivi du système de traitement des eaux usées, dès la mise en service du système lorsqu'il s'agit d'un projet standard, conformément à l'annexe 10 ;
- Assurer que le programme de suivi est décrit dans le document d'engagement signé par la requérante ;
- Lorsqu'il y a bris ou non-respect des exigences de rejet, effectuer les réparations ou mettre en œuvre les mesures correctrices qui s'imposent, et aviser le MELCC lorsqu'il y a déversement ou autre situation pouvant avoir un impact sur l'environnement (panne, bris, défaillance, etc.).
- Respecter les recommandations du rapport d'étude hydrogéologique, intitulé « *Commission scolaire Eastern Shores – Expertise hydrogéologique – Alimentation en eau de l'école Shigawake – Port-Daniel- Dossier A0767-01 – Rapport A0767-01A* » daté de mai 2018 et signé par M. René Lamontagne, ing. et M. Dominique Proulx, ing. M. Sc., d'ARRAKIS Consultants inc., présenté à l'annexe 11 du document de la demande d'autorisation intitulé : « *Commission scolaire Eastern Shores – Demande de certificat d'autorisation environnementale (article 31.75) - Système de traitement des eaux usées et mise aux normes du système de traitement d'eau potable N/D : 17488-1 – Document d'accompagnement – Juin 2018* », daté de 13 juin 2018 et signé par M. Marc-Antoine Babin, ing. de la firme ARPO Groupe-Conseil.

APPROVÉ

11.9 Motion to approve payment of the invoice from DG Construction for the water backup in SPDS in April of 2018.

C19-04-371 It was moved by K. Mackenzie to approve payment of the invoice from DG Construction, for the repairs at SPDS in April 2018 due to a water back up, in the amount of \$ 12,164.55 plus taxes.

CARRIED

11.10 Professional Cooking DVS (5811) and Food and Beverage Services DVS (5793)

WHEREAS it is the desire of Eastern Shores School Board to increase educational opportunities for its students in the area of vocational education;

WHEREAS further development of vocational education in our territory will better serve manpower needs and increase employment opportunities for our students;

WHEREAS Eastern Shores School Board is not on the provincial vocational map to offer Professional Cooking (5811) and Food and Beverage Services (5793) in English;

WHEREAS there are excellent employment opportunities in both fields within the territory of Eastern Shores School Board and the jobs require a functional level of bilingualism;

WHEREAS all requests presented by ELVEC must be accompanied by a resolution followed by an authorization by MEES;

C19-04-372

IT WAS MOVED by G. Briand that Eastern Shores School Board request from the MEES a permanent authorization to offer the Professional Cooking (5811) and Food and Beverage Services (5793); and, furthermore, that a copy of this resolution along with supporting documents be forwarded to MEES; and

THAT an agreement be reached with the Commission scolaire Chic-Chocs for the delivery of both programs;

THAT all documentation pertaining to said agreements be signed by the Director General.
CARRIED

11.11 Hotel Reception DVS (5783)

WHEREAS it is the desire of Eastern Shores School Board to increase educational opportunities for its students in the area of vocational education;

WHEREAS further development of vocational education in our territory will better serve manpower needs and increase employment opportunities for our students;

WHEREAS Eastern Shores School Board is not on the provincial vocational map to offer Hotel Reception (5783) in English;

WHEREAS there are favorable employment opportunities in the Hotel Reception (5783) field within the territory of Eastern Shores School Board and these jobs require a functional level of bilingualism;

WHEREAS all requests presented by ELVEC must be accompanied by a resolution followed by an authorization by MEES;

C19-04-373

IT WAS MOVED by K. Mackenzie that Eastern Shores School Board request from the MEES a provisional authorization to offer the program Hotel Reception (5783) in partnership with the René-Lévesque School Board; and, furthermore, that a copy of this resolution along with supporting documents be forwarded to MEES; and

THAT an agreement be reached with the Commission scolaire René-Lévesque for the delivery of a bilingual program; and

THAT all documentation pertaining to said agreements be signed by the Director General.
CARRIED

11.12 General Building Maintenance DVS (5711)

WHEREAS it is the desire of Eastern Shores School Board to increase educational opportunities for its students in the area of vocational education;

WHEREAS further development of vocational education in our territory will better serve manpower needs and increase employment opportunities for our students;

WHEREAS Eastern Shores School Board is not on the provincial vocational map to offer General Building Maintenance (5711) in English;

WHEREAS there are favorable employment opportunities in the General Building Maintenance (5711) field within the territory of Eastern Shores School Board and such a program gives students an overview of many trades in which they may then choose to specialize;

WHEREAS all requests presented by ELVEC must be accompanied by a resolution followed by an authorization by MEES;

C19-04-374 **IT WAS MOVED** by K. Mackenzie that Eastern Shores School Board request from the MEES a provisional authorization to offer the General Building Maintenance program (5711) as a pilot project in Concomitance with the Youth Sector; and, furthermore, that a copy of this resolution along with supporting documents be forwarded to MEES; and

THAT all documentation pertaining to said agreements be signed by the Director General.
CARRIED

11.13 Motion to sign the agreement with CS Chic Chocs and Enterprise 4283139 Canada Inc. for the sale and storage of the machinery in Gaspé.

C19-04-375 It was moved by C. Carney to authorize the Director General, Natascha Joncas to sign the agreement with Commission scolaire Chic-Chocs and Entreprise 4283139 Canada Inc. for the sale of one Mazak machine and the storage of the three (3) other machines; One Mazak, two Roberts

Voting Against: R. Mundle

Voting For: 12

MOTION CARRIED BY MAJORITY VOTE

11.14 Motion to enter into an agreement with CS Chic-Chocs and the CEGEP de la Gaspésie et des Îles for the remaining machines.

C19-04-376 It was moved by D. Bourguin to enter into an agreement with Commission scolaire Chic-Chocs and the CEGEP de la Gaspésie-des-Îles to house the remaining machinery and equipment. (List on file)

CARRIED

11.15 Motion to renew the agreement with CS Chic-Chocs for the rental of space at C.E. Pouliot.

C19-04-377 It was moved by G. Briand to renew the agreement with Commission scolaire Chic-Chocs for the rental of space at C.E. Pouliot; and

That the Director General, Natascha Joncas be authorized to sign in the name of and for Eastern Shores School Board.

CARRIED

11.16 Distribution of the revised 2019-2022 Commitment to Success Plan for Consultation.

To be approved at the June Council of Commissioners meeting

11.17 Bill 21: Religious Symbols – Motion to oppose this bill.

C19-04-378 It was moved by K. Mackenzie that a letter voicing the opposition of Eastern Shores School Board to Bill 21 be sent to the Government of Quebec

Abstentions: D. Gray

K. Eldridge

Voting For: 11

MOTION CARRIED BY MAJORITY VOTE

12. QUESTION PERIOD

Ms. Gillian O'Rourke, President of Eastern Shores Teachers Association (ESTA) was welcomed to the floor where she read the statement from ESTA regarding Bill 21 and deposited it with Council. (Document on file)

Ms. O'Rourke voiced the concerns of the Teachers' Union with the Board's right to refuse leaves of absence, and progressive retirements due to the lack of substitution personnel. The union stated concerns about the Ministry's statement to bring back retired teachers and is concerned about the pressure put on them to return.

Ms. O'Rourke thanked Council for their time and returned the floor to Mr. Hayes.

13 **DATES OF THE NEXT MEETINGS**

The next meeting of the Council of Commissioners will be on April 29, 2019; the Executive Committee will meet on May 29, 2019 and a special Council of Commissioners meeting on May 29, 2019.

14 **VARIA**

No items

15 **IN-CAMERA**

C19-04-379

It was moved by R. Mundle to go in Camera at 12:14 p.m.

CARRIED

- **Organizational Plan 2019-2020**
- **DG Evaluation**

C19-04-380

It was moved by R. Mundle to come out of in-Camera at 12:42 p.m.

CARRIED

Mr. Gray left the meeting at 12:31 p.m. and Ms. Joncas at 12:35 p.m.

16. **ADJOURNMENT at 12:42 P.M.**

The meeting adjourned to the call of the chair and will reconvene on April 29, 2019 at a time to be determined by the chair.

CARRIED

Secretary General

Chairperson