

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Wednesday, February 20, 2019 at the hour of 9:30 a.m. Eastern Time.

1 CALL TO ORDER

Mr. Gifford, Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

2. RECORD OF ATTENDANCE

The following persons were present:

COMMISSIONERS: W. Gifford Chairperson
M. E. Beaulieu
K. Eldridge, Vice-Chair (Video-Conference)
D. Gray
L. Martin (Video-Conference)
M. Clarke (Telephone Conference) (9:30-11:45)
G. Hayes
G. Briand
D. Bourgoquin
R. Mundle
K. Dickson

PARENT COMMISSIONER: K. Mackenzie
S. Wall (Video-Conference) 9:30 – 12:45)

DIRECTOR GENERAL: N. Joncas
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance
INTERIM SECRETARY GENERAL: M.A. Cooke

OTHERS: L. Mosher; Director of Education Services
D. Smith; Director of Human Resources
T. Renouf; Superintendent of Services
A. Guilbeault; Coordinator of Adult Education

ABSENT: C. Carney; Parent- Commissioner, D. Martin; Parent-Commissioner

3. CONFLICT OF INTEREST

Council members were asked to state any conflicts of interest concerning items on the agenda. No conflicts of interest were declared.

4. APPROVAL OF THE AGENDA

C19-02-327

It was moved by K. Dickson that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved with the addition of the following item to Varia:

14.1 Study of Flemming Elementary School

CARRIED

5. **READING OF THE MINUTES**

5.1 **December 12, 2018**

C19-02-328 It was moved by G. Briand that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on December 12, 2018 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

C19-02-329 It was moved by G. Briand that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on December 12, 2018 be approved.

CARRIED

5.2. **BUSINESS ARISING FROM THE MINUTES**

No items

15 **IN-CAMERA**

C19-02-330 It was moved by R. Mundle to go in-camera at 9:35 a.m.

CARRIED

C19-02-331 It was moved by R. Mundle to come out of in-Camera at 10:20 a.m.

CARRIED

T. Renouf left the meeting at this time. 10:30 a.m. Following the conclusion of the in-camera session the following motion was adopted:

C19-02-332 It was moved by D. Bourgoon to authorize payment to Habitat Construction in the amount of \$117,293.76 in order to pay subcontractors in the Metis Beach School project;

It was further resolved that the School Board enter into mediation with Habitat Construction to discuss the remaining amount of \$190,934.55 being claimed by the construction company and the costs incurred by ESSB due to the late delivery and opening of the school.

CARRIED

The I.T. Department was asked to present commissioners with their laptops and iPads at this time so that Commissioners could follow the meeting on their devices.

9 **PUBLIC / STAFF PRESENTATIONS**

9.1 **I.T. Services – Presentation to Commissioners about programs installed on Computers**

C. Dugas, T. Fairservice and J. Dow helped Commissioners connecting their laptops and iPads and gave an overview of the programs installed on them. Presentation ended at 11:18 a.m.

9.2 **Report from Education and Complementary Services**

S. Astles, Coordinator of Complementary Services gave a PowerPoint presentation highlighting several schools. The PowerPoints has been deposited in the Commissioners portal. Presentation ended at 11:30 a.m.

C19-02-333 It was moved by R. Mundle to go in-camera at 11:33 a.m.

CARRIED

C19-02-334 It was moved by R. Mundle to come out of in-camera at 11:40 a.m.

CARRIED

Mr. Clarke and Ms. Wall both informed Council that they needed to leave the meeting at around 12:00 and 12:45 respectively due to previous commitments.

9.3 Update on school construction projects

A verbal update was given by the Director General regarding all the current renovation / construction projects in schools at this time.

Commissioner Bourgouin inquired as to whether a memo has been sent to the schools regarding snow removal from the roofs of ESSB buildings.

9.4 Report from Financial Services – Response to the letter from D. Gray

The Director of Financial Services, S. Ward presented the reply to the letter received from Commissioner Gray regarding the financial costs of the recruitment of foreign students, local recruitment initiative and the cost of the delay to move students back to Metis-Beach School.

Mr. Clarke left the meeting at this time. 11:45 p.m.

6. CORRESPONDENCE

6.1 Défi Osentreprendre – Côte-Nord

C19-02-335

It was moved by M. E. Beaulieu that upon written confirmation from the schools participating, that ESSB renew the partnership with Concours Québécois en entrepreneuriat Côte-Nord in the amount of \$500.00.

CARRIED

6.2 Défi Osentreprendre Gaspésie des Îles

C19-02-336

It was moved by D. Bourgouin that upon written confirmation from the schools participating, that ESSB renew the partnership with Concours Québécois en entrepreneuriat Gaspésie-Îles-de-la-Madeleine in the amount of \$500.00.

CARRIED

6.3 Bill 5 – Pre –K 4

The Chair and the Director General were convened to a telephone conference with the Minister of Education on February 13, 2019. The Minister announced the deposit of Bill 5 *“An Act to amend the Education Act and other provisions regarding preschool education services for students 4 years of age”* a copy of the bill has been deposited in the Commissioners portal.

6.4 Lettre de subvention d'équilibre pour l'année scolaire 2018-2019

A letter was received from the MEES confirming ESSB's equalized subsidy in the amount of \$1,642,144.00 for the 2018-2019 school year. (Letter on file)

6.5 Encounters with Canada – Financial Contribution

C19-02-337

It was moved by D. Gray to approve the request for a financial contribution from two students attending Metis Beach School to allow them to participate in the Encounters with Canada Program in Ottawa. An amount of \$250.00 per student is to be taken from Culture Board Initiatives.

CARRIED

6.5.1 Encounters with Canada – Financial Contribution

C19-02-338

It was moved by G. Hayes to approve the request for a financial contribution from five students attending New Carlisle High School to allow them to participate in the Encounters with Canada Program in Ottawa. Two students wish to attend the March Medicine & Health session and the three others wish to attend the Sports & Fitness session at the end of April. An amount of \$250 per student is to be taken from Culture Board Initiatives.

CARRIED

6.6 MEES Authorisation Letter – Pre-K 4 2019-2020

A letter was received from the Minister of Education informing the school board that an additional full-time Pre-K 4-year-old class has been allocated to Eastern Shores. This will bring the total number of Pre-K, full-time classes across ESSB's territory to five in the 2019-2020 school year.

7. CHAIR'S REPORT

The chair gave a verbal summary of his activities during the month of January and February. (List on file)

8. DIRECTOR GENERAL'S REPORT

The Director General gave a verbal summary of the list of items previously submitted to Council. (Document on file)

9. PUBLIC / STAFF PRESENTATIONS

Moved to follow item 5.

10. COMMITTEE REPORTS

10.1 Governance and Ethics

10.1.1 Working Committee - Discussion about by-Law / Delegation of Powers

Tabled

10.1.2 Chair's Report

Mr. Eldridge gave a verbal summary of the topics discussed at the last meeting.

10.2 Human resources committee

10.2.1 Chair's Report

Mr. Briand gave a verbal report of topics discussed at the meeting.

10.3 Executive committee

10.3.1 Chair's Report

Mr. Gifford had no items to report at this time

10.4 Parents committee

Ms. Mackenzie reported that a meeting was held on February 18, 2019 with seven members present. Ms. Mackenzie informed Council that other methods of communication are needed as there were communication issues during the meeting.

11 DECISION ITEMS

11.1 Resolution to approve the Audit Committee's Terms of Reference

C19-02-339

It was moved by K. Eldridge to approve the Terms of Reference for the Audit Committee as presented (Document on file)

CARRIED

11.2 Notice of Motion to amend By-Laws 1,2,6,8, 9

Commissioner K. Dickson gave notice of motion that the following By-Laws will be considered at the March 20, 2019 meeting of the Council of Commissioners.

By-Law 8: To set the day, time and location of the Executive and Council Meetings
By-Law 9: Code of Ethics

Tabled at this time:

By-law 1: Delegation of Powers to the Executive Committee
By-Law 2: Delegation of Powers to the Director General
By-Law 6: Delegation of Powers to the Director of Human Resources

11.3 Notice of Motion to approve By-Law 12 &13

Tabled

11.4 Motion to allocate 1200\$ for student travel

C19-02-340 It was moved by M. E. Beaulieu to allocate a financial contribution in the amount of \$1200.00 to Baie-Comeau High School for the purpose of student travel. Funds will come from Culture Board Initiatives.

Voting for: 10
Abstaining: 1

MOTION CARRIED BY MAJORITY VOTE

11.5 Motion to approve the Rules of Order and Procedure for meetings of the Council of Commissioners

C19-02-341 It was moved by K. Eldridge to approve the recommendations of the Governance and Ethics committee to adopt the Rules of Order and Procedures for the Meetings of the Council of Commissioners. (document on file)

CARRIED

12. QUESTION PERIOD

No Items

13. DATES OF THE NEXT MEETINGS

Governance and Ethics Committee Meeting, March 13, 2019 @ 11:00 a.m.
Human Resources Committee, March 13, 2019 time to be determined

Special Council meeting on March 20, 2019

14. VARIA

C19-02-342 It was moved by S. Wall that a study, similar to the one conducted at Queen Elisabeth High School be conducted at Flemming School with the inclusion of a gymnasium for comparison purposes.

CARRIED

15. IN-CAMERA

Moved to follow item 5.2; Seen at 9:34 a.m.

16. ADJOURNMENT AT 1:17 P.M.

C19-02-343 It was moved by G. Briand that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson