

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Wednesday, January 23, 2019 at the hour of 1:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson  
G. Hayes Vice-Chair  
K. Eldridge, member (Video-Conference)  
K. Dickson (Video Conference)  
D. Bourgoin

PARENT-COMMISSIONERS: S. Wall (Video Conference)  
D. Martin (Video Conference) 1:17  
C. Carney, Member (1:00- 1:35)

DIRECTOR GENERAL: N. Joncas  
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance  
INTERIM SECRETARY GENERAL: M-A. Cooke

OTHERS: D. Smith; Director of Human Resources  
L. Mosher; Director of Education Services  
N. Doddridge; Consultant for Item 5.1  
T. Renouf; Superintendent of Services

ABSENT: G. Briand, member was not able to connect due to communication problems.

W. Gifford, Chair, called this regular meeting of the Executive Committee to order and welcomed everyone present.

**1. APPROVAL OF AGENDA**

E19-01-514 It was moved by K. Eldridge that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved. CARRIED

**2. READING OF THE MINUTES**

**2.1 December 12, 2018**

E19-01-515 It was moved by K. Dickson that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on December 12, 2018 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same. CARRIED

E19-01-516 It was moved by K. Dickson that the minutes of the regular meeting of the Executive Committee of Eastern Shores School Board held on December 12, 2018 be approved. CARRIED

**3. BUSINESS ARISING FROM THE MINUTES**

No Items

**4. FINANCIAL SERVICES**

**4.1 Invoices of \$5,000**

E19-01-517 It was moved by K. Eldridge to approve the list of Invoices of \$5000.00 for payment (list on file) CARRIED

**4.2 Accounts Payable**

E19-01-518 It was moved by G. Hayes that the following accounts payable be approved:

- Dated December 14, 2018 in the amount of \$ 890,477.27
- Dated December 31, 2018 in the amount of \$ 1,101,834.05
- Dated January 15, 2019 in the amount of \$512,565.74

CARRIED

**5. DIRECTOR GENERAL**

**5.1 Delegation of powers**

The draft copy of the delegation of powers was distributed to the Executive Committee for review. (Document on file)

**Parent Commissioner Carney left the meeting at 1:35 p.m. due to her work schedule. Following item 5.1 Ms. Doddridge left the meeting at 1:53 p.m.**

**6. DECISION ITEMS**

**6.1 Regular Engagements**

E19-01-519 It was moved by G. Hayes to engage the following education support staff:

<i>Regular Support - Part time and Fulltime</i>					
School	Position	Employee	Hrs per wk	Start Date	End date
GPS	Special Ed. Tech.	Melissa Ste-Croix	Increase of 9hrs (15 to 24)	17-12-2019	21-06-2019
NCHS	Special Ed. Tech.	Maïa Marquis	25	07-01-2019	21-06-2019

CARRIED

**6.2 Leave of Absence without Salary exceeding 30 days**

E19-01-520 It was moved by K. Dickson to accept the request from Employee # 1645 for a leave of absence without salary exceeding 30 days from her Education Consultant position effective January 7<sup>th</sup>, 2019 to January 6<sup>th</sup>, 2020. CARRIED

**6.3 Out-of-Province Travel**

**6.3.1 Reading for the Love of It**

E19-01-521 It was moved by K. Eldridge to approve the following requests for out of province travel to attend a "Reading for the Love of It" workshop being held in Toronto ON from February 21-22, 2019, Professional development funds are being used.

- |                   |                    |
|-------------------|--------------------|
| • Carl Garrett    | • Gillian O'Rourke |
| • Kim Clark       | • Jan Patterson    |
| • Elizabeth Ascah | • Pam Patterson    |

CARRIED

**6.3.2 One Spirit Interfaith Seminary**

E19-01-522 It was moved by G. Hayes to approve the request from Ann Kelly to travel to attend "One Spirit Interfaith Seminary" in New York, USA from May 28-31, 2019. Professional development funds are to be used for transportation expenses.  
CARRIED

**6.3.3 Baie-Comeau High School**

E19-01-523 It was moved by K. Eldridge to approve the request for out of province travel from five (5) secondary IV-V students and two (2) chaperones to travel London, England from April 12-20, 2019.  
CARRIED

**7. VARIA**

Commissioners were informed that a special Council of Commissioners meeting will be needed in March and will be scheduled for the same day as the Executive meeting on March 20, 2019.

**8. ADJOURNMENT 2:00 P.M.**

E19-01-524 It was moved by G. Hayes that there being no further business the meeting adjourn.  
CARRIED

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Secretary General

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Chairperson