

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Wednesday, December 12, 2018 at the hour of 10:00 a.m. a.m. Eastern Time. The following persons were present:

1. **RECORD OF ATTENDANCE**

COMMISSIONERS: W. Gifford Chairperson
M. E. Beaulieu (Video-Conference)
K. Eldridge, Vice-Chair (Video-Conference)
L. Martin
M. Clarke (Telephone Conference)
G. Hayes
G. Briand
R. Mundle
K. Dickson (Video-Conference)

PARENT COMMISSIONER: K. Mackenzie
S. Wall

DIRECTOR GENERAL: N. Joncas
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance
INTERIM SECRETARY GENERAL: M.A. Cooke

OTHERS: L. Mosher; Director of Education Services
N. Doddridge & D. Smith Directors of Human Resources
S. Astles; Coordinator of Complementary Services

ABSENT: D. Bourgouin, D. Gray, D. Martin; Parent Commissioner,
C. Carney; Parent-Commissioner

2. **CALL TO ORDER**

Mr. Gifford, Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

3. **CONFLICT OF INTEREST**

The Chair asked if Commissioners had any conflicts of interest with any items that appeared on the agenda. No conflicts were declared.

4. **APPROVAL OF THE AGENDA**

C18-12-303

It was moved by G. Briand that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved with the following addition:

Item 10.5 Terms of Reference for the Buildings Committee

CARRIED

5. **APPROVAL AND READING OF THE MINUTES**

5.1 **October 24, 2018**

C18-12-304 It was moved by G. Briand that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on October 24, 2018 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.
CARRIED

November 21, 2018

C18-12-305 It was moved by G. Briand that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on November 21, 2018 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.
CARRIED

October 24, 2018

C18-12-306 It was moved by G. Briand that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on October 24, 2018, be approved.
CARRIED

November 21, 2018

C18-12-307 It was moved by G. Briand that the minutes of the special meeting of the Council of Commissioners of Eastern Shores School Board held on November 21, 2018 be approved.
CARRIED

5.2. **Business Arising from the Minutes**

No items

6. **CORRESPONDENCE**

6.1 **Letter from the MTQ**

A letter from the Ministère des Transports, de la Mobilité durable et de l'Électrification des transports was received addressing the request to change the speed limit at The Anchor and address the pedestrian crossing at New Carlisle High School.

They have accepted to change the speed limit and will undertake a study of the pedestrian traffic at New Carlisle High School in the Spring.

7. **CHAIR'S REPORT**

Mr. Gifford gave a verbal report of his activities in November and December.

8. **DIRECTOR GENERAL'S REPORT**

C18-12-308 It was moved by M. Clarke to approve the Director General's report as presented (Document on file).
CARRIED

9. **PUBLIC AND STAFF PRESENTATIONS**

9.1 **International Services Update**

Marjorie McRae gave an update to Council regarding the International Students' dossier.

10. **COMMITTEE REPORTS**

10.1 **Governance and Ethics**

C18-12-309 It was moved by K. Eldridge to approve the Terms of Reference for the Governance and Ethics Committee as presented. (Copy on file) CARRIED

10.2 **Audit Committee**

10.2.1 **2017-2018 Audited Financial Statements**

ATTENDU qu'en conformité avec les articles 286 et 287 de la Loi sur l'instruction publique, les avis publics ont été placés dans des publications locales ; et

ATTENDU que le rapport de l'auditeur indépendant et les états financiers en date du 30 juin 2018 ont été présentés par la firme Raymond Chabot Grant Thornton S.E.N.C.R.L. au comité de vérification le 26 novembre 2018 ;

C18-12-310 **IL EST PROPOSÉ** par K. Eldridge et résolu à l'unanimité que le conseil des commissaires accuse réception du rapport de l'auditeur indépendant et des états financiers tels qu'ils ont été soumis. CARRIED

10.2.2 **Motion to Approve Travel Policy**

C18-12-311 It was moved by M. Clarke to approve the Travel Policy as presented. (Copy on file) CARRIED

10.3 **Human Resources Committee**

10.3.1 **Motion to Hire Coordinator of Adult and Vocational Education**

C18-12-312 It was moved by G. Briand to appoint Ann Guilbeault to the position of Coordinator of Adult and Vocational Education; effective January 7, 2019. CARRIED

10.3.2 **Motion to Approve Terms of Reference**

C18-12-313 It was moved by G. Briand to approve the Terms of Reference for the Human Resources Committee as presented. (Copy on file) CARRIED

10.4 **Executive Committee**

No Items

10.5 **Buildings Committee**

C18-12-314 It was moved by M. Clarke to approve the Terms of Reference for the Buildings Committee as presented. (Copy on file) CARRIED

10.6 Transportation Committee

C18-12-315 It was moved by L. Martin to approve the Terms of Reference for the Transportation Committee as presented. (Copy on file)
CARRIED

10.7 Special needs advisory committee

A verbal report was given by the Coordinator of Complementary Services, S. Astles elaborating on the presentation that was given by the SNAC Committee during the October meeting.

C18-12-316 It was moved by G. Briand that the request to add a parent representative to the Special Needs Advisory Committee be approved. The present committee was composed of six parents. The minutes of the Council of Commissioners meeting held on April 24, 2013 determined the parent representatives.
CARRIED

11. DECISION ITEMS

11.1 Motion to Contract a Firm to Establish Costs of Repairs to Address the Needs of the Three Schools in Sept-Iles

C18-12-317 It was moved by G. Briand to approve a contract with the Architectural firm of Proulx & Savard in the amount of \$ 9,300.00 plus tax to evaluate the needs of QEHS, Flemming and the Northern Lights Adult and Vocational Centre in terms of repairs and renovations.

(Amended by: C18-12-325)

VOTING FOR: 8
VOTING AGAINST: M.E. Beaulieu
ABSTAINING: K. Eldridge
S. Wall
MOTION CARRIED BY MAJORITY VOTE

11.2 Motion to repair the Gymnasium Floor in Grosse Ile

WHEREAS in accordance with article IV-A of the agreement between the Municipality and ESSB, the cost of capital repairs is shared equally by parties;

WHEREAS the Director General of the Municipality of Grosse Iles has informed the Board of repairs needed to the gymnasium floor;

WHEREAS an estimate of repairs is approximately 18,500.00\$ plus applicable taxes;

C18-12-318 **IT WAS MOVED BY** K. Dickson to approve the repairs to the floor; and
THAT a copy of the final invoice from the contractor be forwarded to be Board; and
THAT the portion of ESSB be paid upon the presentation of an invoice from the Municipality.

CARRIED

11.3 Motion to contract bussing services on the North Shore

C18-12-319 It was moved by K. Eldridge to add an additional 12 row bus to the present contract with Autobus du Fer Inc. for the transportation of students from the Sept-Iles area. The cost of the additional bus is \$ 88,477.76 per year, plus taxes, plus indexation, and 120 KM. Transportation services will begin on January 7, 2019 and end on June 30, 2022 as indicated in the contract.

CARRIED

11.4 Motion to approve 2017-2018 Annual Report

C18-12-320 It was moved by G. Hayes to approve the 2017-2018 Annual Report as presented and that the report be deposited with the MEES.
CARRIED

11.5 Motion to mandate the Fédération des commission scolaire to finalise the consumable fees dossier.

Projet de résolution concernant le transfert de mandat relativement à l'action collective sur les frais exigés aux parents

Considérant l'action collective d'une envergure sans précédent entreprise à l'encontre de 68 commissions scolaires, dont la Commission scolaire Eastern Shores concernant les frais exigés aux parents (dossier 150-06-0000007-138 des registres de la Cour supérieure) ;

Considérant les travaux effectués pendant plus d'un an dans l'accomplissement de ce mandat par M. Éric Blackburn et Me Iris Montini, qui ont conduit à la mise en œuvre d'une solution satisfaisante pour la commission scolaire, entérinée par le tribunal le 18 juillet 2018, ainsi que la nomination d'un administrateur et de la société GRICS pour permettre l'exécution de la transaction ;

Considérant l'ampleur de la charge de travail et des responsabilités ainsi assumées par M. Éric Blackburn et Me Iris Montini, en sus de leurs fonctions au sein de leur commission scolaire respective;

Considérant qu'il est normal et souhaité que soient partagées une telle charge et une telle responsabilité ;

Considérant la volonté du conseil général de la Fédération des commissions scolaires du Québec (FCSQ) de voir son organisation prendre le relais dans le pilotage du dossier au stade où il se trouve, l'acceptation d'en assumer l'entière responsabilité associée et l'accord de M. Éric Blackburn, de Me Iris Montini et de l'Association des directions générales de commissions scolaires (ADIGECS) à l'effet que ce transfert de responsabilités ait lieu ;

C18-12-321 **Il est proposé** par le commissaire G. Hayes que la Commission scolaire Eastern Shores transfère à la Fédération des commissions scolaires du Québec le mandat de piloter en son nom la finalisation du dossier relatif à l'action collective identifiée ci-dessus, traitant des frais exigés aux parents ; et de remercier tous les partenaires qui ont contribué de près ou de loin à la bonne conduite du dossier à ce jour.
CARRIED

11.6 Motion to proceed with the organization of 2019-2020 Rural Schools Education Conference (RSEC)

C18-12-322 It was moved by K. Dickson to mandate the Director General to begin organizing RSEC which will be held on October 9, 10 & 11, 2019.
CARRIED

11.7 Motion to authorize the DG to purchase laptops for commissioners

C18-12-323 It was moved by L. Martin to authorize the Director General to proceed with the purchase of laptops for the Council of Commissioners.
CARRIED

11.8 Motion to mandate the DG to write a letter to the MTQ

C18-12-324

It was moved by M. Clarke to mandate the Director General to send a letter to the Ministère des Transports, de la Mobilité durable et de Électrification des transports to modify the center yellow lines in front of Shigawake-Port-Daniel School from one solid and one broken line indicating that traffic traveling east may pass to two solids lines indicating a no passing zone.

CARRIED

At this time the Director General brought forward new information regarding Architectural firms on the North Shore. Subsequently and as a result of this new information, an amendment was proposed to resolution C18-12-316.

Item 11.1 revision

C18-12-325

It was moved by G. Briand to amend resolution C18-12-316 to read as follows:

....to contract with an Architectural firm from the North Shore to evaluate the needs of QEHS, Flemming and the Northern Lights Adult and Vocational Centre in terms of repairs and renovations.

CARRIED

12. QUESTION PERIOD

No items

13. DATES OF NEXT MEETINGS

- Buildings Committee – January 16, from 8 - 9 a.m.
- Transportation Committee – January 16, 9 – 10 a.m.
- Governance and Ethics - January 16, from 11-12 a.m.
- Human Resources Committee – January 16, 4-5 p.m.

- Executive Committee – January 23, 1 - 2 p.m.
- Audit Committee – January 23, 2 – 2:30 p.m.

14. VARIA

No items

15. IN-CAMERA

No Items

16. ADJOURNMENT at 12:25 P.M.

C18-12-326

It was moved by K. Mackenzie that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson