

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on Wednesday August 29, 2018, at the hour of 9:00 a.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson
M. Clarke, member
G. Briand, member
K. Dickson, member
R. Mundle
G. Hayes
D. Bourgouin

PARENT-COMMISSIONERS: K. Mackenzie
C. Carney, member

DIRECTOR GENERAL: N. Joncas
INTERIM SECRETARY GENERAL: M-A. Cooke

OTHERS: N. Doddridge; Director of Human Resources
L. Mosher; Director of Education Services

ABSENT: K. Eldridge; S. Ward; Director of Finance

W. Gifford, Chair, called this regular meeting of the Executive Committee to order and welcomed everyone present.

1. **APPROVAL OF AGENDA**

E18-08-466 It was moved by G. Briand that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved. CARRIED

2. **APPROVAL OF THE MINUTES**

2.1 **June 19, 2018**

E18-08-467 It was moved by G. Briand that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on June 19, 2018 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same. CARRIED

E18-08-468 It was moved by K. Dickson that the minutes of the regular meeting of the Executive Committee of Eastern Shores School Board held on June 19, 2018 be approved. CARRIED

3. **BUSINESS ARISING FROM THE MINUTES**

No Items

4. FINANCIAL SERVICES

4.1 Invoices of \$5,000

E18-08-469 It was moved by G. Briand to approve the list of Invoices of \$5000.00 for payment (list on file) CARRIED

4.2 Accounts Payable

E18-08-470 It was moved by K. Dickson that the following accounts payable be approved:

- Dated June 30, 2018 in the amount of \$ 832 831.16
- Dated July 13, 2018 in the amount of \$ 1 084 053.06
- Dated July 30, 2018 in the amount of \$ 1 633 214.84
- Dated August 15, 2018 in the amount of \$241 308.46

CARRIED

5. DIRECTOR GENERAL

Items to be seen under the Council of Commissioners

6. HUMAN RESOURCES

6.1 2015-2020 Local arrangements ESUSS-CSQ (Support Union)

E18-08-471 It was moved by G. Briand to accept the 2015-2020 Local Arrangement between Eastern Shores School Board and the Eastern Shores Union of Support Staff (ESUSS-CSQ). CARRIED

6.2 Staffing – Support Staff

E18-08-472 It was moved by K. Dickson to approve the following Special Education and Daycare Support Staffing Plan for the 2018-2019 school year:

School/center	2018-2019 positions	Hours 2017-2018	Hours 2018-2019
Anchor Adult Ed Center	Attendant for Handicapped Students	24	24
	Attendant for Handicapped Students	24	24
	Attendant for Handicapped Students	24	24
	Attendant for Handicapped Students	26	26
	Attendant for Handicapped Students	24	24
	Special Education Technician	24	24
Baie Comeau High School	Attendant for Handicapped Students	20	5
	Special Education Technician	25	25
	Special Education Technician	0	15
Belle Anse	Special Education Technician	15	25
	Special Education Technician	0	25
Escuminac intermediate School	Attendant for Handicapped Students	10	10
	Attendant for Handicapped Students	12	15
	Special Education Technician	15	25
	Special Education Technician	0	25
Evergreen High	Attendant for Handicapped Students	20	25
	Special Education Technician	25	13
Fermont	Special Education Technician	20	25
Flemming Elementary School	Attendant for Handicapped Students	8	25
	Attendant for Handicapped Students	25	25
	Attendant for Handicapped Students	22	25
	Special Education Technician	28	28
	Special Education Technician	10	20
	Daycare Educator	19h20	19h20
	Daycare Educator	22h06	22h06
	Daycare Technician	2	2

School/center	2018-2019 positions	Hours 2017-2018	Hours 2018-2019
Gaspé Elementary	Attendant for Handicapped Students	25	25
	Special Education Technician	20	25
	Special Education Technician	15	25
	Daycare Educator	20	10
	Daycare Educator	15	21
	Attendant for Handicapped Students	0	20
Gaspé Polyvalent	Special Education Technician	0	25
	Special Education Technician	25	25
	Special Education Technician	16	16
	Attendant for Handicapped Students	20	25
	Special Education Technician	20	25
	Special Education Technician	20	25
Grosse Ile High School	Attendant for Handicapped Students	20	25
	Special Education Technician	20	25
	Special Education Technician	20	25
Metis Beach School	Attendant for Handicapped Students	15	25
	Special Education Technician	20	25
New Carlisle High School	Attendant for Handicapped Students	25	25
	Attendant for Handicapped Students	25	25
	Attendant for Handicapped Students	25	25
	Attendant for Handicapped Students	25	25
	Attendant for Handicapped Students	0	22
	Special Education Technician	25	25
	Special Education Technician	25	25
New Richmond High School	Attendant for Handicapped Students	20	20
	Attendant for Handicapped Students	25	25
	Special Education Technician	25	26
	Special Education Technician	0	26
	Special Education Technician	0	5
Queen Elizabeth High School	Attendant for Handicapped Students	10	10
	Attendant for Handicapped Students	20	5
	Special Education Technician	5	20
Riverview School	Attendant for Handicapped Students	10	15
	Attendant for Handicapped Students	0	10
	Special Education Technician	25	25
	Special Education Technician	0	5
	Daycare Educator	26	26
Shigawake Port-Daniel School	Attendant for Handicapped Students	10	25
	Attendant for Handicapped Students	20	15
	Attendant for Handicapped Students	5	15
	Attendant for Handicapped Students	0	20
	Attendant for Handicapped Students	15	10
	Special Education Technician	0	8
	Special Education Technician	20	25
St.Patrick's School	Attendant for Handicapped Students	10	20
	Attendant for Handicapped Students	0	20
	Special Education Technician	20	25

CARRIED

6.3 Staffing - Teachers

E18-08-473 It was moved by M. Clarke to engage Joannie Harrison in a full-time teaching position at Baie Comeau High School.

CARRIED

E18-08-474 It was moved by K. Dickson to engage Jean Michel Audet in a full-time teaching position at St. Patrick's Elementary School.

CARRIED

6.4 Leaves of absence without salary exceeding 30 days

E18-08-475 It was moved by K. Dickson to accept the request for a leave of absence without salary exceeding 30 days from employee # 1342 from August 24, 2018 to June 30, 2019.

CARRIED

7. **TRANSPORTATION**

A transportation contract was concluded for the transportation of students in the New Richmond area.

The sale of a school bus was concluded in the amount of \$75,000.00 plus TPS.

8 **CALENDARS**

8.1 **Adult Education Calendars**

E18-08-476 It was moved by G. Briand to approve the following Adult Education and Vocational calendars for the 2018-2019 school year:

The Anchor:	Social Integration Academic Upgrading	Wakeham:	Academic Upgrading Accounting
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Northern Lights:	Academic Upgrading	Listuguj: (Escuminac)	Academic Upgrading
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CARRIED

8.2 **Amended Calendars**

8.2.1 **South Shore Calendar**

E18-08-477 It was moved by M. Clarke to approve the amendment to the South Shore Calendar to remove Metis Beach School.

CARRIED

8.2.2 **Metis Beach Calendar**

E18-08-478 It was moved by M. Clarke to approve the new calendar for Metis Beach School.

CARRIED

11 **VARIA**

No items

11. **ADJOURNMENT 9:23 A.M.**

E18-08-479 It was moved by G. Briand that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson