

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Eastern Shores School Board 40 Mountsorrel, New Carlisle, Quebec on Tuesday, February 20, 2018 at the hour of 7:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson
R. Mundle
M. Clarke
G. Hayes
K. Dickson (Video Conference)
K. Eldridge (Video Conference)
D. Gray
D. Bourgouin
K. Imhoff
M. Clarke
G. Briand

PARENT COMMISSIONER: K. Mackenzie; M. Howatson; C. Carney

DIRECTOR GENERAL: H. Miller Director General
ASSISTANT DIRECTOR GENERAL: S. Ward Director of Finance
INTERIM SECRETARY GENERAL: D. Paulson (Telephone Conference)

OTHERS: L. Mosher Director of Education Services
R. Jalbert Adult/Vocational Coordinator
T Renouf Buildings/Transportation
K. Barter, Recording Secretary

ABSENT: Peter Kerr

W. Gifford, Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

C18-02-139 1 **APPROVAL OF THE AGENDA**

It was moved by R. Mundle that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved.

CARRIED

2 **READING OF THE MINUTES**

C18-02-140 2.1 **December 12, 2017**

It was moved by M. Howatson that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on December 12, 2017 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

3 **APPROVAL OF MINUTES**

C18-02-141 3.1 **December 12, 2017**

It was moved by K. Eldridge that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores Board held on December 12, 2017 be approved.

CARRIED

4 **BUSINESS ARISING FROM THE MINUTES**

No Items

5 **CORRESPONDENCE**

5.1 **Thank you letter to Commissioners**

A letter of appreciation was received from Margaret Ann Cooke and Family.
(Letter on file)

6 **FINANCIAL SERVICES**

No Items

7 **HUMAN RESOURCES**

8.1 **Regular / Full-time Engagements**

C18-02-142 It was moved by G. Hayes to engage Billy Joe Major as Attendant for Handicapped Students at Shigawake Port Daniel School effective February 12, 2018, for a total of 20 hours per week.

CARRIED

C18-02-143 It was moved by D. Gray to grant a Leave of Absence for employee 2009 without salary from February 21, 2018 to June 30, 2017.

CARRIED

8 **DIRECTOR GENERAL**

8.1 **D.G. Report**

C18-02-144 It was moved by D. Bourgouin to accept the D.G. report as presented.

CARRIED

In Camera Session moved to Varia.

8.2 **Administrative Organizational Plan 2018-2019**

C18-02-145 It was moved by M. Howatson to approve the Administration Organizational Plan for 2018-2019 as presented by H. Miller.

CARRIED

8.3 **Annual Report 2016-2017**

C18-02-146 It was moved by M. Clarke to accept the Annual Report for 2016-2017 as presented by H. Miller.

CARRIED

8.4 **Out – of-Province Travel**

C18-02-147 It was moved by D. Bourgouin to approve the out- of–province travel for Beryl Boyle and H. Miller to travel to Toronto on February 27th, 2018 to celebrate Beryl being recently named Principal of the year.

CARRIED

8.5 **Plaque**

C18-02-148 It was moved by M. Clarke that a plaque be purchased and presented to Beryl Boyle along with a monetary gift of \$1000.00 for her outstanding achievement as Principal of the year 2017.

CARRIED

8.6 Election Returning Officer

C18-02-149 It was moved by R. Mundle to approve the advertising for ESSB Chief Returning Officer for school board elections 2017.
CARRIED

9 CAPITAL/BUILDINGS

9.1 Flemming

C18-02-150 It was moved by K. Eldridge to approve the invoice from Construction Scremin & Beaulieu for \$13,392.66 to re-insulate the gym ceiling at Flemming school.
CARRIED

9.2 Building Committee

C18-02-151 It was moved by G. Briand that three building committees be formed, namely; East, West and North Shore.
CARRIED

9.3 Lab Ecolé - NCHS

C18-02-152 It was moved by G. Briand to approve the submission of application by Trevor Renouf for Lab Ecolé by March 2nd, 2017.
CARRIED
(D. Gray abstained)

10 INFORMATION TECHNOLOGY (IT)

No items

11 EDUCATIONAL SERVICES

11.1 Information Items

Education Services Newsletter, Link up, was distributed to Council. (Document on file)

11.2 Press Conference

C18-02-153 It was Moved by G. Briand that ESSB hold a local press conference ASAP to announce ESSB success rates for 2017.
CARRIED

12 ADULT EDUCATION SERVICES

12.1 International Student Recruitment

A presentation was given by Marjorie McRae from the Anchor Adult Education Center regarding the International Student Recruitment initiative. (Document on file)

13 COMMISSIONERS

13.1 Commissioners Salary

C18-02-154 It was moved by R. Mundle to approve the 2017-2018 Commissioners Salaries as presented and in accordance with Decree 702-2017. (Document on file)
CARRIED

14 CENTRAL PARENT COMMITTEE

No items.

15 VARIA

15.1 In-Camera-Session

C18-02-155 It was moved by W. Gifford to go in-camera at 8:25 pm. CARRIED

15.2 Out-Of- Camera Session

C18-02-156 It was moved by R. Mundle to go out of in-camera at 8:55 pm. CARRIED

Following the in-camera-session the following resolutions were approved.

C18-02-157 It was moved by Kelly Imhoff that employee 1248 be terminated with ESSB as of Feb 15th, 2017. (Document on file) CARRIED

16 ADJOURNMENT at 9:00 P.M.

C18-02-158 It was moved by C. Carney that the meeting be adjourned at 8.00 p.m. CARRIED

Secretary General

Chairperson