

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Council of Commissioners of Eastern Shores School Board was held at the Eastern Shores School Board 40 Mountsorrel, New Carlisle, Quebec on Tuesday, June 19, 2018 at the hour of 7:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford Chairperson
R. Mundle
M. Clarke
K. Dickson (Video Conference)
K. Eldridge
D. Gray
M.E. Beaulieu
K. Imhoff (Telephone)
G. Briand

PARENT COMMISSIONER: K. Mackenzie; M. Howatson; C. Carney

DIRECTOR GENERAL: H. Miller Director General
ASSISTANT DIRECTOR GENERAL: S. Ward Director of Finance
INTERIM SECRETARY GENERAL: M.A. Cooke (Absent)

OTHERS: L. Mosher Director of Education Services (Absent)
N. Doddridge Director of Human Resources
N. Joncas Incoming Director General
T Renouf Buildings/Transportation
L. Woodman Recording Secretary

ABSENT: G. Hayes, D. Bourgouin, P. Kerr

W. Gifford, Chairperson, called this regular meeting of the Council of Commissioners to order and welcomed everyone present.

1 APPROVAL OF THE AGENDA

C18-06-215 It was moved by G. Briand that the agenda for this regular meeting of the Council of Commissioners of Eastern Shores School Board be approved. CARRIED

2 QUESTION PERIOD

A congratulatory letter from ESTA was read by ESTA President, Gillian O'Rourke, and presented to Director General Howard Miller in honour of his retirement from ESSB.

3 READING OF THE MINUTES

3.1 May 15, 2018

C18-06-216 It was moved by R. Mundle that whereas the minutes of the regular meeting of the Council of Commissioners of Eastern Shores School Board held on May 15, 2018 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same. CARRIED

3.2 May 17, 2018

C18-06-217 It was moved by R. Mundle that whereas the minutes of the reconvened meeting of the Council of Commissioners of Eastern Shores School Board held on May 17, 2018 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.

CARRIED

4 APPROVAL OF MINUTES

4.1 May 15, 2018

C18-06-218 It was moved by M. Howatson that the minutes of the regular meeting of the Council of Commissioners of Eastern Shores Board held on May 15, 2018 be approved with the following correction:

Item 10.5 - Resolution C18-05-203: Remove the name of Lisa Mosher from the Director of Human Resources Selection Committee.

CARRIED

4.2 May 17, 2018

C18-06-219 It was moved by G. Briand that the minutes of the reconvened meeting of the Council of Commissioners of Eastern Shores Board held on May 17, 2018 be approved.

CARRIED

5 BUSINESS ARISING FROM THE MINUTES

K. MacKenzie reported to the table the opinion of the Central Parent Committee of SPDS regarding the request to place a plaque in the new gym.

6 CORRESPONDENCE

6.1 MRC Cote de Gaspé

C18-06-220 It was moved by G. Briand to grant the request for a financial contribution in the amount of \$ 1000 towards the 3rd edition of the Family Planner for the MRC Cote de Gaspé.

CARRIED

6.2 RSEQ – Cote Nord

To be dealt with internally.

7 ELECTIONS 2018

7.1 Bill 185

Bill 185 – An Act to defer the next general school board elections and to allow Government to provide for the use of remote voting method.

On June 6, 2018 the act was adopted to defer the school board elections to November 1, 2020.

8 HUMAN RESOURCES

8.1 IN-CAMERA SESSION

C18-06-221 It was moved by M. Howatson to go in-camera at 7:27 p.m. CARRIED

C18-06-222 It was moved by M. Howatson to come out of the in-camera session at 7:34 p.m. CARRIED

8.2 Engagement of Vice Principal at Flemming and QEHS

C18-06-223 It is moved by K. Eldridge to engage Sonya McNally as vice-principal at Flemming Elementary and Queen Elizabeth High School. The hiring date for the position will be August 6, 2018. CARRIED

8.3 Interim Position Renewal

C18-06-224 It is moved by M. Howatson to name Employee #985 as the interim Secretary General for the 2018-2019 school year. For these added responsibilities, she will receive a 10% premium of her current salary. CARRIED

8.4 Organizational Chart

C18-06-225 It is moved by G. Briand to approve the Eastern Shoes School Board 2018-2019 Organizational Chart. (Document on file) CARRIED

9. DIRECTOR GENERAL

9.1 Bill 179 – An Act to amend the Act respecting Access to documents held by public bodies and the Protection of personal information.

Information

9.2 Bill 183 – An Act to mainly strengthen the role and independence of the Student Ombudsman

Information

9.3 Bill 62 - An Act to foster adherence to State religious neutrality and, in particular, to provide framework for request for accommodations of religious grounds in certain bodies.

Information

9.4 Ministerial Directive Regarding Consumables and Supply lists

Information given and notes from conference call dated Friday, June 8, 2018 distributed.

9.5 Director General's Report

C18-06-226 It is moved by K. MacKenzie to accept the Director Generals' report as given. (Document on file) CARRIED

10 **INFORMATION TECHNOLOGY (IT)**

10.1 **Mandat d'achats d'équipements numériques dans le cadre de la mesure des combos numériques SAR-220-2018 de Collecto services regroupés en éducation (Collecto)– Adhésion**

Dans le cadre du Plan d'action numérique en éducation et en enseignement supérieur, le Ministère de l'Éducation et de l'Enseignement supérieur a mandaté l'organisme Collecto pour mener une collecte d'information auprès des établissements scolaires afin d'évaluer les besoins d'acquisition des milieux. Celle-ci s'inscrit dans le cadre de la mesure des combos numériques qui vise le déploiement dans l'ensemble des écoles du Québec d'un ensemble de gestes regroupant de la formation pour le personnel ainsi que l'accès à de l'équipement de pointe, et ce, dès la rentrée scolaire de septembre 2018.

ATTENDU que la Commission scolaire Eastern Shores (CSES) retire des bénéfices d'un processus d'achats regroupés tel celui offert par Collecto;

ATTENDU que le Ministère, dans le cadre de la règle d'investissement 50767, a mandaté l'organisme Collecto pour mener une collecte d'information auprès des établissements scolaires afin d'évaluer les besoins d'acquisition des milieux;

ATTENDU que la CSES doit acquérir des équipements numériques dans le cadre de la mesure 50767 pour l'acquisition d'ensembles numériques pour la rentrée scolaire 2018;

ATTENDU que la mesure 50767 exige que les achats soient effectués à partir de la liste d'équipements présélectionnés qui a été diffusée lors de la collecte de souhaits par le Ministère en mai 2018 et qui sera officialisée en juillet 2018;

En conséquence,

C18-06-227

IL EST PROPOSÉ PAR G. Briand et résolu:

QUE la CSES adhère au regroupement d'achats d'équipements numériques de Collecto afin de se prévaloir de la mesure budgétaire 50767;

QUE la CSES autorise le coordinateur des technologies informatique M. Corey Dugas, responsable des acquisitions en TI à la CS, à agir comme représentant de la Commission scolaire concernant tous les aspects contractuels liés aux acquisitions dans le cadre de la mesure 50767;

QUE la CSES autorise le coordinateur des technologies informatique M. Corey Dugas, responsable des acquisitions en TI à la CS, à signer tout document ou toute autorisation découlant de la présente résolution 2018.

ADOPTÉ

11 **CAPITAL/BUILDINGS**

11.1 **Arbitration (Metis Beach)**

Information only

11.2 **Photo Op-SPDS Publicity – Ground Breaking**

T. Renouf gave information concerning the SPDS gym ground breaking ceremony. A Communique will be circulated from the Director Generals' office giving details.

11.3 **New Carlisle High School Renovations**

Information on the NCHS renovations will follow in the near future.

11.4 Entry Island Resolution

Objet: Vente en faveur de Conseil pour les anglophones madelinots

CONSIDÉRANT QU'une promesse d'achat a été signée par Conseil pour les anglophones madelinots, le 6 octobre 2017 devant Me André Pierre RENAUD et par la Commission scolaire Eastern Shores, le 30 octobre 2017 devant Me Richard DERAICHE.

CONSIDÉRANT QUE la Commission scolaire Eastern Shores a obtenu du ministère de l'Éducation et de l'Enseignement supérieur une autorisation pour aliéner de gré-à-gré au Conseil pour les anglophones madelinots le lot numéro 4 272 228 du Cadastre du Québec, dans la circonscription foncière d'Iles-de-la-madeleine.

C18-06-228

IL EST RÉSOLU par K. Dickson

QUE la Commission scolaire Eastern Shores vende à Conseil pour les anglophones madelinots, l'immeuble dont la désignation suit:

Désignation:

Un immeuble connu et désigné comme étant le lot numéro QUATRE MILLION DEUX CENT SOIXANTE DOUZE MILLE DEUX CENT VINGT-HUIT (4 272 228) du CADASTRE DU QUÉBEC, dans la circonscription foncière de Iles-de-la-madeleine.

Avec bâtisse dessus construite, portant le numéro 213, chemin School, Ile d'entrée municipalité des Îles-de-la-Madeleine, Québec, G4T 1Z8 avec toutes les circonstances et dépendances.

QUE la vente soit faite avec la garantie légale quant aux titres de propriété, mais sans aucune garantie quant à la qualité des bâtiments aux risques et périls de l'acheteur;

QUE la vente soit faite pour une somme de dix-huit mille dollars (18 000,00 \$) plus TPS et TVQ payable à la signature de l'acte de vente;

QUE le vendeur perçoive de l'acheteur la TPS et la TVQ sur ledit prix de vente de l'immeuble et l'achemine aux autorités concernées;

QUE la vente contienne une clause de premier refus en faveur de la Commission scolaire Eastern Shores;

QUE le président et le directeur général, soient autorisés, comme il l'est par les présentes à signer pour et au nom de la Commission scolaire Eastern Shores l'acte de vente à intervenir, à recevoir le susdit prix de vente et en donner quittance et à signer tous actes et documents afin de donner plein et entier effet à la présente résolution.

ADOPTÉ

11.5 Wakeham Windows

C18-06-229

It was moved by G. Briand to engage the architect firm of Bourbeau, Proulx & Savard for the window project at Wakeham Adult Education Centre.

CARRIED

11.6 Gaspe Elementary Heating Project

C18-06-230

It was moved by R. Mundle that the engineering firm of LGT be engaged to complete the heating project at Gaspé Elementary.

CARRIED

12 FINANCIAL SERVICES

12.1 Reddition de compte en Gestion Contractuelle

C18-06-231

It was moved by G. Briand to approve the "Déclaration du Dirigeant de l'organisme", a document included in the "Règlement relative à la délégation de fonctions devant être exercées par le dirigeant de l'organisme selon la Loi les contrats des organismes public" and that the Chairperson, Wade Gifford sign for and in the name of Eastern Shores School Board.

CARRIED

12.2 Signing Authorities

12.2.1 School Board

C18-06-232 It was moved by M. Clarke that effective July 1, 2018 the following individuals be authorized to sign for and in the name of Eastern Shores school Board any and all documents pertaining to the effective management of the School Board
Wade Gifford, Chairman
Natascha Joncas, Director General
Suzanne Ward, Director of Finance/ Assistant Director General

CARRIED

12.2.2 Centre Financier aux Entreprises, Caisses Populaires Desjardins de la GIM

C18-06-233 It was moved by M. E. Beaulieu that effective July 1, 2018 that the following persons be authorized to sign for and in the name of Eastern Shores School Board all the documents with the Centre financier aux entreprises Caisses Desjardins de la Gaspésie et des Iles de la Madeleine related to account numbers: 521295, 521296 and 52130:

Wade Gifford, Chairman
Natascha Joncas, Director General
Suzanne Ward, Director of Finance / Assistant Director General

CARRIED

12.2.3 Acces D and Visa Desjardins

C18-06-234 It was moved by R. Mundle that effective July 1, 2018 that Suzanne Ward, Director of Finance, be authorized to act as the primary administrator and that Natascha Joncas, Director General, as the secondary administrator on the Acces D and Visa Desjardins accounts with the Caisse Populaires Desjardins.

CARRIED

12.3 QESBA Membership Fees

C18-06-235 It was moved by M. E. Beaulieu to approve payment of QESBA Provisional Membership Fees for 2018-2019 in the amount of \$ 7,153.39.

CARRIED

13 EDUCATIONAL SERVICES

L. Mosher circulated information documents and reported on the contents to those present at the pre-board meeting held at 3 p.m. June 19th, 2018.

14 ADULT EDUCATION SERVICES

M. McCrae verbally presented information on the progress of the International Student Recruitment dossier.

15 COMMISSIONERS

15.1 Notice of Motion – By-Law 8

Notice of motion was given by Commissioner G. Briand to amend By-Law 8 to set the time, date, and location of the Council and Executive meetings for the 2018-2019 school year.

16. CENTRAL PARENTS COMMITTEE

M. Howatson requested information from K. MacKenzie about the Parent Commissioner chair vacancy.

K. MacKenzie responded that this matter will be dealt with in the 2018-2019 school year.

17 **VARIA**

17.1 **Crossing Guard**

C. Carney inquired if a decision has been determined between ESSB and the Municipality of New Carlisle on the subject of placing a crossing guard at NCHS for students crossing route 132 at noon. W. Gifford will be contacting the Municipality on this subject.

17.2 **Cell Phones at School**

C. Carney asked who determines if a student is permitted to use his/her cell phone at school. The response given was that the Principal of the school establishes the rules for cell phone use.

17.3 **Recognition of Service**

On behalf of the Commissioners and Eastern Shores School Board D. Gray offered sentiments of appreciation for the years of service and dedication that Director General Howard Miller contributed to ESSB during his career.

18 **ADJOURNMENT 8:40 p.m.**

C18-06-236

It was moved by R. Mundle that there being no further business the meeting adjourn.

CARRIED

Secretary General

Chairperson