

CANADA

PROVINCE OF QUEBEC

EASTERN SHORES SCHOOL BOARD

The regular meeting of the Executive Committee of Eastern Shores School Board was held at the Administrative Office of the Board at 40 Mountsorrel, New Carlisle, Quebec on May 15, 2018 at the hour of 6:00 p.m. The following persons were present:

COMMISSIONERS: W. Gifford, Chairperson
D. Gray, (Video-Conference)
K. Eldridge, member
M. Clarke, member
R. Mundle,
K. Imhoff (Video-Conference)
G. Hayes
M.E. Beaulieu, (Video-Conference)
K. Dickson, member (Video-Conference)
D. Bourgouin (Video-Conference)

PARENT-COMMISSIONERS: K. Mackenzie
M. Howatson

DIRECTOR GENERAL: H. Miller
ASSISTANT DIRECTOR GENERAL: S. Ward; Director of Finance
INTERIM SECRETARY GENERAL: D. Paulson

OTHERS: N. Doddridge; Director of Human Resources
L. Mosher; Director of Education Services
L. Woodman, Recording Secretary

ABSENT: G. Briand, C. Carney, P. Kerr, K. Imhoff

W. Gifford, Chair, called this regular meeting of the Executive Committee to order and welcomed everyone present.

1. APPROVAL OF AGENDA

E18-05-435 It was moved by M. Clarke that the agenda for this regular meeting of the Executive Committee of the Eastern Shores School Board be approved.
CARRIED

2. READING OF THE MINUTES

2.1 APRIL 26, 2018

E18-05-436 It was moved by K. Eldridge that, whereas the minutes of the regular meeting of the Executive Committee of the Eastern Shores School Board, held on April 26, 2018 were circulated six hours prior to the meeting in accordance with article 170 of the Education Act, the Secretary General be excused from the reading of same.
CARRIED

3. APPROVAL OF MINUTES

3.1 April 26, 2018

E18-05-437 It was moved by K. Dickson that the minutes of the regular meeting of the Executive Committee of Eastern Shores School Board held on April 26, 2018 be approved.
CARRIED

4. BUSINESS ARISING FROM THE MINUTES

No Items

5. FINANCIAL SERVICES

5.1 Invoices of \$5,000

E18-05-438 It was moved by M. Clarke to approve the list of Invoices of \$5000.00 for payment (list on file). CARRIED

5.2 Accounts Payable

E18-05-439 It was moved by K. Dickson that the following accounts payable be approved:

- Dated May 15, 2018 in the amount of \$ 1,473,561.05

CARRIED

5.3 Late Travel

E18-05-440 It was moved by K. Dickson that the following late travel be approved:

- Wade Gifford – Meeting in Québec - \$768.77
- Trudy Brown – CLC Regional - \$348.56
- Brett Mitchell – CLC Regional -\$306.56

CARRIED

6. DIRECTOR GENERAL

No Items

7. HUMAN RESOURCES

7.1 Professional Staffing Plan

E18-05-441 It was moved by M. Clarke to accept the 2018-2019 Professional Staffing plan as presented. (document on file) CARRIED

7.2. Position Abolishment

ESSB accepts with regrets the letter of retirement of Joan Lucas.

E18-05-442 It was moved by K. Eldridge to abolish the position of 100% School Secretary at Gaspé Polyvalent School upon the retirement of employee# 0703. CARRIED

7.3 Regular Engagements

7.3.1 Secretary Position

E18-05-443 It was moved by K. Dickson to post a regular part-time, 57.14% School Secretary position at Gaspé Polyvalent School (20 hours per week). CARRIED

7.3.2 Buildings Technician

E18-05-444 It was moved by K. Dickson to post a regular full-time Buildings Technician position. CARRIED

7.4 Leaves of Absence without Salary exceeding 30 days

E18-05-445 It was moved by M. Clarke to accept a 50% leave of absence for employee #1076 from her teaching position to dedicate to her union duties.
CARRIED

8. TRANSPORTATION

No Items

9. EDUCATION SERVICES

9.1 Out –Of –Province Travel

E18-05-446 It was moved by M. Clarke to approve the request for out- of-province travel from Markita Roberts and Beryl Boyle to attend the Visible Learning Conference from Aug. 21 & 22 2018 in Toronto, ON. Funding is to come from NANS.
CARRIED

9.1 Rescind Motion E18-04-433

E18-05-447 It was moved by M. Clarke to rescind Motion E18-04-433 for Out of Province Travel. (Conference Cancelled)

Out of province travel Behavioral Intervention Workshop

- Kathy Carroll (NRHS) – Fredericton, NB – May 8 & 9, 2018
- Sheryl Hayes – Fredericton, NB – May 4-10, 2018 – Funding: PIC
- Crystal Aubie & Leah Dobson (Attendant) – Fredericton, NB – May 8-9, 2018

CARRIED

10. ADULT EDUCATION

No Items

11 VARIA

11.1 Condolences to the family of Lorraine Imhoff

Expressions of sympathy are extended to the family of Lorraine Imhoff.

11.2 Policy for expressions of recognition of life events

Howard will make a second attempt to contact the Lester B. Pearson School Board regarding this policy.

11.3 Retirement Celebration

It was announced that there will be a celebration of retirement for Lavergne Fequet on June 22, 2018.

12. ADJOURNMENT 6:26 P.M.

E18-05-448 It was moved by K. Eldridge that there being no further business the meeting adjourn.
CARRIED

Secretary General

Chairperson