



# EASTERN SHORES

## SCHOOL BOARD

Educational Policy

ES-174

### ADMINISTERING MEDICATIONS AT SCHOOL

It is the responsibility of parents to ensure that the medication a child is supposed to receive is administered to him or her. However, the school board realizes it is often not convenient for parents to come to school to administer medication. Arrangements may therefore be made with the school, subject to the following conditions:

Schools under the jurisdiction of the Eastern Shores School Board shall only dispense medications that have been prescribed by a doctor, and then only after obtaining written authorization from the parent or guardian of the student concerned.

To avoid any possibility of confusion or error, parents should be requested to provide such medication **IN PERSON**, in the original container **BEARING THE PRESCRIPTION LABEL**.

All medications must be stored in a **LOCKED** desk or filing cabinet

An example of a suitable Authorization Form is attached to this policy.